



Ashton  
Community  
Science  
College

*'a school to be proud of'*

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Dear Parent/Carer

### Confirmed Covid-19 Cases – An Explanation of our Initial Response

I thought it appropriate to write to you to explain our initial response to a reported positive Covid-19 case.

When we receive a report of a positive Covid-19 case in school, there are set procedures we have to follow. As soon as a positive case is reported, the entire year-group bubble will be sent home in order to minimise any further exposure. Following this, we will identify those who have had 'close contact' with the affected student and those students are asked to self-isolate for 14 days. The remainder will be able to return to school, normally the following day.

Reports of confirmed cases can come in at any time during the school day and we have a duty to act swiftly. All students in the year group are assembled and advised that they should go home immediately **providing they are able to do so safely**. **Under no circumstances should a student leave the school premises if they are not able to travel or gain access to their home.** We will always ask students who are unable to go home to speak to a member of staff who will then contact parents to make appropriate arrangements.

We would encourage you to speak to your child and tell them they must speak to a member of staff if they are in any way concerned about getting home in these circumstances.

This is an ever-changing and extra-ordinary situation which is very unpredictable. We understand this is extremely disruptive for everyone but please be mindful that we are doing our utmost to ensure everyone's safety.

Yours sincerely

Miss S Asquith  
Headteacher

