

BASIC RISK ASSESSMENT FORM



PART A. ASSESSMENT DETAILS:			
<b>Area/task/activity:</b> Full School Opening 8 <sup>th</sup> March 2021 – Covid 19- The Hive			
<b>Location of activity:</b> Ashton Community Science College			
<b>Team/School name:</b> <b>Address &amp; Contact details:</b>	Ashton Community Science College Aldwych Drive Ashton Preston PR2 1SL	<b>Name of Person(s) undertaking Assessment:</b>	Mrs S C Evans
		<b>Signature(s):</b>	<i>S C Evans</i>
<b>Line Manager/ Headteacher (Name/Title):</b>	Miss S Asquith	<b>Date of Assessment:</b>	03.03.21
<b>Signature:</b>	<i>S. Asquith</i>	<b>Planned Review Date:</b>	Weekly
<b>How communicated to staff:</b>	Email / staff meeting	<b>Date communicated to staff:</b>	CPR / JPE 05.03.21

PART B. HAZARD IDENTIFICATION AND CONTROL MEASURES:			
List of significant hazards (something with the potential to cause harm)	Who might be harmed	Type of harm	Existing controls (actions already taken to control the risk - include procedure for the task/activity where these are specified)
Use of face covering limited to enable staff to communicate with deaf pupils	Staff, pupils, visitors, contractors, household members pupils	Potential spread of infectious disease through airborne particles	<ul style="list-style-type: none"> <li>Staff working with SERF students in the Hive are exempt from wearing face coverings when working directly with students that rely on seeing colleagues mouths for speech reading, understanding facial expressions, sound quality and accessing communication.</li> <li>Staff have been consulted and have agreed that masks will be removed when communicating with students and that the masks will be worn at all other times.</li> <li>Staff working with in the SERF unit will adhere to the systems of control outlined in the whole school COVID-19 risk assessment.</li> </ul>

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			<ul style="list-style-type: none"> <li>• Keeping to the SERF bubble;</li> <li>• Strict hygiene rules e.g. hand washing and the use of hand sanitiser;</li> <li>• Maintaining social distancing;</li> <li>• Adaption of classrooms to remove unnecessary item;</li> <li>• Seating pupils side by side and forward facing;</li> <li>• Thorough cleaning of desks;</li> <li>• Ventilation of classrooms;</li> <li>• Catch it / kill it / bin it.</li> <li>• SERF staff and pupils will be in one bubble and will not mix with other bubbles;</li> <li>• Staff will ensure that a 2 metre distance is maintained between pupils and other staff when not wearing a face coverings;</li> <li>• Windows will be opened prior to occupation of the room and where possible kept open throughout the school day. The heating will be adjusted to ensure a comfortable temperature is maintained for teaching and learning;</li> <li>• Staff and pupils are strongly encouraged to participate in the LFD testing programme to identify asymptomatic individuals. All staff and pupils who have a positive LFD result will be sent home immediately to self-isolate;</li> <li>• <a href="#">Additional posters</a> will be displayed in the Hive to raise awareness of <a href="#">communication</a> with the students</li> <li>• Staff will also explore alternative forms of communication; depending on the individual needs of the child.</li> <li>• The use of clear masks will be explored further, but they will not mitigate the need to continue with the hierarchy of controls detailed above.</li> <li>• Colleagues will continue to actively refer to national and professional body guidance; for example British Association of Teachers of the Deaf, National Deaf Children’s Society for any updated guidance.</li> </ul>

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PART C: ACTION PLAN Further action / controls required						
Hazard	Action required	Person(s) to undertake action?	Priority	Projected time scale	Notes / comments	Date completed