

May 2017

Dear Parents,

Mobile Phone Policy

Following advice received by the school from outside agencies, we attach our new Mobile Phone Policy which comes into force after half term.

As you are aware the school is endeavouring to assist both pupils and their families in the difficult task of dealing with the world of technology we favour today.

Our new policy will aid the effective, fair and reasonable use of phones linked to pupil safety. It is a good opportunity to discuss a phone's use with your child and I hope you find it useful.

Please find attached a slip giving PERMISSION for a child to bring a mobile phone to school in line with this policy.

Please note THE PHONE MUST BE LABELLED. The school Office has been instructed to carry out a NO SLIP NO PHONE POLICY – please do not put them in a difficult position as we are trying to do the best for your child.

PLEASE SEND IN THE SLIP ASAP IF YOUR CHILD IS GOING TO BRING A PHONE AFTER HALF TERM.

Thank you for your assistance.

Mrs G O'Brien
Acting Headteacher

Mobile Phone Policy

Use of Mobile Phones – Pupils

We are aware that mobile phones are part of everyday life for many and that they can play a vital role in helping pupils to feel safe and secure, especially when Y5 and Y6 children walk to and from school without an adult. However, we also recognise that they can prove a distraction in school and could also be potentially misused.

1. While we fully acknowledge a parent's right to allow their child to bring a mobile phone to school if they walk to and from school without adult supervision, St. Wilfrid's Catholic Primary School discourages pupils from bringing mobile phones to school due to the potential issues of:
 - i) Loss or damage
 - ii) Potential inappropriate use e.g. used to intimidate or harass other pupils by text or other facilities such as camera or recording.
2. When a child needs to bring a phone into school, a permission slip must be signed by their parent and the mobile phone must be switched off and left in the school office at the start of the day. It can be collected at the end of the day. Phones should be clearly marked so that each pupil knows their own phone. Parents are advised that St. Wilfrid's School accepts no liability for the loss or damage to mobile phones which are brought into the school or school grounds.
3. Where a pupil is found by a member of staff to be using a mobile phone, the phone will be confiscated from the pupil, handed to a member of the school office team who will record the name of the pupil and attach to the phone. The mobile phone will be stored by the School Office. The pupil may collect the phone at the end of the school day. A letter will be sent home to the parents requesting that a permission slip be returned the next day. If this practice continues more than three times, then the school will confiscate the phone until an appropriate adult collects the phone from a senior teacher.
4. If a pupil is found taking photographs or video footage with a mobile phone of either other pupils or teachers, this will be regarded as a serious offence and disciplinary action will be taken according to the school's Behaviour Policy.
5. Should a pupil be found to be using their phone inappropriately, the school reserves the right to withdraw this privilege and they will no longer be able to bring a phone into school.
6. Please talk to your child about the appropriate use of text messages as they can often be used inappropriately.
7. Should parents need to contact pupils, or vice versa, this should be done following the usual school procedures: via the school office. (tel no. 01942 707101) The same applies to pupils during school hours.

This policy supports the school's Health and Safety, Anti-bullying, Child Protection and Internet Acceptable Use policies. It has been endorsed by the Board of Governors.

St Wilfrid's Catholic Primary School
'Living the Gospel in the spirit of Love and Respect'

This policy will be reviewed in May 2020, or sooner if necessary.

Signed:

Date:

May 2017

Dear Parent/Carer,

RE: MOBILE PHONE PARENTAL CONSENT

In accordance with our School Mobile Phone Policy, we understand that your child will be bringing a mobile phone into school on a regular basis.

Please sign the form below giving permission for your child to do this and please be reminded that: -

1. Your child needs to bring the phone to the school office first thing in the morning before they go to their classroom;
2. The school bears no responsibility for any loss or damage to the mobile phone;
3. Your child's phone should be appropriately marked so that they can recognise it; and
4. Should your child be found to be using their phone inappropriately, the school reserves the right to withdraw this privilege and they will no longer be able to bring a phone into school.

Yours sincerely,
Mrs G O'Brien
Acting Headteacher

MOBILE PHONE PARENTAL CONSENT

I give permission for my child _____ of Class
_____ to bring their mobile phone into school.

I have read the policy and understand all its implications.

Signed: _____ Date: _____