

St Wilfrid's Catholic Primary School
'Living the Gospel in the spirit of Love and Respect'

Date: February 2019

Snow Policy and Procedures 2019

In the event of disruption caused by heavy snow the prime concern of the school must always be the safety of the pupils, their families and staff.

If heavy snow falls overnight and continues into the following day, parents are asked to observe the following procedures. The decision as to whether or not to send a pupil to school must be at the discretion of the parents, taking into account factors such as local road conditions specific their location.

The school will post updates on the website to provide information of the situation. In particular parents will be advised as to whether or not the school is open to operate a normal timetable, depending on the number of staff and pupils available. In the event of having to operate with a small number of staff, the Senior Management Team will organise a programme of events on a daily basis. We will keep you updated as to progress via email, text or social media.

When ice or snow hamper movement into school, in order to minimise the risk of injury to staff, pupils and parents, we employ a gritting service to clear snow from the main driveway and the caretaker will ensure that all paths and steps around the front of the school site are gritted or cleared of snow as soon as is feasible.

NOTE The Nursery entrance to school **WILL BE CLOSED** in the event of snowfall – therefore entrance to the school will be via the main school entrance **ONLY**. Please make sure children have sensible shoes with a good grip. A change of footwear is advised so wet boots will not be worn in school.

Once the school is open, we will aim to remain open until the end of the normal school day at 3.15pm. In the event of extreme weather during the day resulting in some pupils being collected early, normal lessons may be curtailed and the remaining pupils assembled in groups under the supervision of authorised members of staff to await further instructions.

Unless parents give specific permission that their children may make their own way home, children will continue to be looked after at school. Under these circumstances, and if parents are concerned, they are welcome to collect their children early. As telephone lines can become extremely busy at such times, parents must call into the school Reception to sign children out.