

21st May 2019



Dear Parents/ Carers

In the interest of financial transparency; ease of payments and security of monies in school, we are moving towards being a 'cashless school' as far as practically possible. We can now facilitate payment by card, which I am sure, following many requests to do so, you will welcome.

As with every change, there is a process to follow, but please contact me at school if you are having any difficulties with the new on-line payments.

You can make payments currently for School Lunches and we hope to be able to add additional options in the future

From the May half term break online payments will be active. Please look out for your request for payment.

You will still be able to make cheque and cash payments if this is preferable to you but we encourage you to pay on line.

How will it work?

School meals are payable in advance.

You will receive a message via the xpressions app which will have a link to pay. Please install this if you have not already done so as this is also our preference for text messaging. (Installation details are on the website – <https://www.astleypark.lancs.sch.uk/parents-carers/groupcall-xpressions>)

Payments will be worked out for each half term. You do not have to pay it all at once, you can still pay in weekly/ monthly instalments if you choose to do so, you choose the value each time you pay. The link will have a cut-off date at the end of the half term period. Please ensure balances are clear a week before the end of term. Reminders will be sent.

Thank you for your assistance in this matter.

Best Regards

Kay Fisher (Mrs)

School Business Support Officer



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