



## Aston Tower Community Primary School

**Headteacher: Mr J Moore**

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29<sup>th</sup> September 2022

Dear parents/carers,

Please remember that you should book appointments for pupils with doctors, dentists and opticians out of school time and not during lesson times. Book appointments after school, on Friday afternoons, and at weekends. We cannot agree for your child to take time off school for any of these reasons. If you do think you need to take your child out of school for any reason, you should contact the school straight away to talk to us.

We are looking carefully at how well children are attending school. Please keep up the good start most children have made. At the end of each month, parents of children whose attendance is too low will be sent a text.

Parents of children whose attendance is **too low this month will be sent a text on Friday**. If you get a text, please make sure your child's attendance gets better next month.

Yours faithfully,

*J Moore*

**Mr J Moore**  
**Headteacher**

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