



*Baines' Endowed Primary School
& Children's Centre
A Church of England Academy*

**Annual Governance Statement for the Governing Body of Baines' Endowed Primary School & Children's Centre, A Church of England Academy
part of Cidari Education Ltd., Multi-Academy Trust for Blackburn Diocese**

March 2016

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of Baines' Endowed CE Primary School & Children's Centre Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils;**
- 3. Representing the employer of the school having delegated responsibility for recruitment and staff performance.**
- 4. Overseeing the financial performance of the school and making sure its money is well spent and that the buildings are maintained in a safe manner.**

Governance arrangements

The Governing Body is made up of 14 Governors; 8 Foundation, (including 2 Trustees), 1 Headteacher, 1 Co-Opted, 2 Parent and 2 Staff Governors. See page 3 for a list of Governors.

The full Governing Body meets twice each term, and we also have a number of committees to consider different aspects of the school in detail, they meet termly. At Baines' Endowed we have the following committees: Buildings, which includes a sub-committee for Health & Safety; Finance; Curriculum & Standards; Staffing which includes a Pay Review Committee; and Extended Services Committee which focuses on the Nursery, Children's Centre and out of school provision. We also have committees that meet if required to consider pupil discipline and staffing matters.

We also have an Advisory Board who ensure plans are in place to meet the needs of the local community through the work of the Children's Centre.

Attendance record of governors

Governors have good attendance at meetings and we have never cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made).

The work that we have done on our committees and in the governing body

The Governing Body has had a particularly busy year, as always focusing on school development and improvement. Following the Ofsted inspection in October 2014 significant work has continued to be done to support the school and ensure that the focus remained on the areas highlighted for development. Governors discuss key data giving the results of pupil achievement and progress, so that we can be sure that the school is on track to fulfil its ambitious targets for all pupils. We are also concerned about our "vulnerable groups" of children and focus on how the Pupil Premium Grant is being spent by the school and what impact this has on their outcomes.

Governors have Nominated Governor for Safeguarding, Ms Brown, who gives a termly report to the governors about any safeguarding matters.



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	<p>The Staffing and Curriculum & Standards Committees have reviewed the impact of the new curriculum which was introduced in September 2014. We have ensured correct balances of staffing levels are maintained along with relevant profession development taking place.</p> <p>The Buildings & Finance Committees look at the maintenance and potential development of the school premises, and make decisions about how the school should use the budget. This year improvements in several classrooms will be the focus. Mr Whitworth leads our Health and Safety Committee who carry out termly checks of the premises with the School Business Manager and Site Manager. Early in the summer term, the Finance Committee approved the 2015/16 budget plan for the school: we are pleased to report that the school remains in a healthy position financially.</p> <p>The Extended Services Committee oversees the strategic planning for the Children's Centre, Nursery and out of school facilities ensuring that the provision meets the needs of our stakeholders. This year focus has been on reaching out and supporting the local community including activities such as providing Christmas Hampers for those in need.</p> <p>One of the roles for the governors is reviewing and agreeing school policies, many of these are made available on the school website. We also discussed and approved the schools pupil admission number for 2017 along with the school's holiday pattern. The Governors recognise the need to consider the impact this has on parents, particularly those with children attending other local schools to ensure it does not increase the need for our pupils to take time out of school during the term.</p> <p>Minutes of Governing Body and Committee meetings are public documents, if you would like to see any of the minutes of our meetings please contact the Headteacher, Ms Snape.</p>
<p>Future plans for the governors</p>	<p>The main focus for the Governing Body, alongside Cidari Multi Academy Trust, will be to support the school's ongoing journey to having a "Good" Ofsted grading and eventually an "Outstanding" one.</p> <p>We will also continue to monitor the embedding of the new curriculum and respond to the challenge of a new assessment system. Governors with responsibility for curriculum areas will continue to visit the school regularly and report back to committees on the progress made.</p> <p>Plans to develop the school field into an outdoor learning area are underway.</p>
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the School Business Manager, Mrs Cooke, via the school office. You can see the full list of governors; their attendance at meetings; minutes of governing body meetings and more information about what we do, on the Governors' page of the school website.</p>



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Governing Body Members 2015-16

Governor	Category	Membership start	Start of Current Office	End of Current Office
Mrs. A. Langford (Chair of Governors)	Foundation Governor	10/10/2005	10/10/2013	09/10/2017
Ms. S. Brown (Vice Chair, Child Protection, Anti Bullying Governor)	Foundation Governor	24/01/2002	01/09/2011	31/08/2015
Mrs. D. Emery (Drug Awareness Governor)	Foundation Governor	25/10/2003	01/06/2011	31/05/2015
Revd. Christopher Wren (RE Governors)	Foundation Governor	16/02/1998	16/02/2013	15/02/2017
Mr. G. Miles (Literacy Governor)	Foundation Governor (Trustee)	19/10/2009	27/03/2014	26/03/2018
Mrs. K. Montgomery (Performance Management Governor)	Foundation Governor (Trustee)	18/12/1999	01/11/2011	31/10/2015
Mrs. C. Devine	Foundation Governor	04/02/2016	04/02/2016	03/02/2020
Mr. S. Whitworth (Health & Safety)	Foundation Governor	25/10/1998	01/06/2014	31/05/2018
Mrs. A. Clark (Numeracy Governor)	Co-opted Governor	25/10/1998	01/11/2011	31/10/2015
Mrs. L. Noteboom (PE & SEN)	Parent Governor	21/10/2013	21/10/2013	20/10/2017
Mr. B. Waldie (Pupil Premium)	Parent Governor	21/10/2013	21/10/2013	20/10/2017
Mrs. S. Watkins	Staff Governor	18/03/2016	18/03/2016	17/03/2020
Governors who have Resigned during 2015-16				
Mrs. Sarah Smith	Foundation Governor	29/09/2014	29/09/2014	31/12/2015
Mrs. Dawn Molyneux	Staff Governor	10/10/2005	10/10/2013	07/03/2016



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Committee Members 2015-16

<p><u>Curriculum & Standards Committee</u> Chair of Governors Headteacher Rev C Wren Mrs K Montgomery Mrs L Noteboom Mr G Miles Mrs D Rusling (In Attendance) Miss N Sawyer (In Attendance) Mrs H Cooke (Clerk)</p>	<p><u>Finance Committee</u> Chair of Governors Vice-Chair of Governors Headteacher Mrs K Montgomery (Chair of Committee) Mr H Rose Mrs A Clark Mr B Waldie Mr S Whitworth Mr C Walton (In Attendance) Mrs H Cooke (Clerk)</p>	<p><u>Extended Services Committee</u> Rev C Wren (Chair of Committee) Headteacher Ms S Brown Mrs D Emery Mrs K Montgomery Mrs L Smy (In Attendance) Ms D Conn (In Attendance) Ms A Ainsworth (In Attendance) Mrs H Cooke (Clerk)</p>
<p><u>Staffing Committee</u> Chair of Governors Headteacher Ms S Brown (Chair of Committee) Mrs D Emery Mrs K Montgomery Mrs L Noteboom Mr G Miles Mrs D Rusling (In Attendance) Miss N Sawyer (In Attendance) Mrs H Cooke (Clerk)</p>	<p><u>Buildings Committee</u> Chair of Governors Vice-Chair of Governors Headteacher Mr S Whitworth (Chair of Committee) Mrs K Montgomery Mr H Rose Mr B Waldie Mr C Walton (In Attendance) Mrs H Cooke (Clerk)</p>	<p><u>Health & Safety (Sub Committee)</u> Headteacher Mr S Whitworth (Chair of Committee) Mrs D Emery Mr B Waldie Mr D Reynolds (In Attendance) Mrs D Rusling (In Attendance) Mrs H Cooke (Clerk)</p>



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