



*Baines' Endowed Primary School
& Children's Centre
A Church of England Academy*

Annual Governance Statement for the Governing Body of Baines' Endowed Primary School & Children's Centre, A Church of England Academy
March 2015

In accordance with the Government's requirement for all governing bodies, the four core strategic functions of Baines' Endowed CE Primary School & Children's Centre Governing Body are:

1. **Ensuring clarity of vision, ethos and strategic direction;**
2. **Holding the headteacher to account for the educational performance of the school and its pupils;**
3. **Being the employer of the school having overarching responsibility for recruitment and staff performance.**
4. **Overseeing the financial performance of the school and making sure its money is well spent and that the buildings are maintained in a safe manner.**

Governance arrangements

The Governing Body is made up of 16 Governors; 9 foundation governors, 3 elected Parent Governors, 1 Local Authority Governor and 3 Staff Governors. There is one co-opted Governor who is appointed by the GB on the basis that they have the skills required to contribute to the effective governance and success of the school.

The full Governing Body meets twice each term, and we also have a number of committees to consider different aspects of the school in detail, they meet termly. At Baines' Endowed we have a Buildings & Finance Committee, which includes a sub-committee for Health & Safety; a Staffing & Curriculum Committee which includes a Pay Review Committee; an Extended Services Committee which focuses on the Nursery, Children's Centre and out of school provision.

The Governing Body also has representation on the Advisory Board for the Children's Centre. This oversees the Centre's effectiveness in meeting the needs of our community. We also have committees that meet if required to consider pupil discipline and staffing matters.

See page 3 for a list of Governors.

Attendance record of governors

Governors have excellent attendance at meetings and we have never cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made).



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The work that we have done on our committees and in the governing body

The Governing Body has had a particularly busy year, as always focusing on school development and improvement. Following the Ofsted inspection in October 2014 significant work was done to support the school and ensure that the focus remained on the areas for development. Governors also discuss key data giving the results of pupil achievement and progress, so that we can be sure that the school is on track to fulfil its ambitious targets for all pupils. We are also concerned about our "vulnerable groups" of children and focus on how the Pupil Premium Grant is being spent by the school and what impact this has on their outcomes.

There have been additional meetings to discuss the conversion of the school to an academy. Governors are also particularly concerned about safeguarding and we have a Nominated Governor for Safeguarding, Ms Brown, who gives a termly report to the governors about any safeguarding matters.

The **Staffing & Curriculum Committee** has spent time considering the introduction of a new curriculum which was introduced in September 2014. We have ensured correct balances of staffing levels are maintained along with relevant profession development taking place.

The **Buildings & Finance Committee** looks at the maintenance and potential development of the school premises, and makes decisions about how the school should use the budget. This year, approval of the front of school extension has been a focus; this will provide much needed space for our expanding school along with a new media suite to enable pupils to further develop their IT skills. Mr Whitworth leads our **Health and Safety Committee** who carry out termly checks of the premises with the School Business Manager and Site Manager. Early in the summer term, the Finance Committee approved the 2014/15 budget plan for the school: we are pleased to report that the school is in a healthy position financially.

The **Extended Services Committee** oversees the strategic planning for the Children's Centre, Nursery and out of school facilities ensuring that the provision meets the needs of our stakeholders. This year focus has been on reaching out and supporting the local community including activities such as providing Christmas Hampers for those in need. One of the roles for the governors is reviewing and agreeing school policies, these are made available on the school website. We also discussed and approved the schools pupil admission number for 2016 along with the school's holiday pattern. The Governing Body recognises the need to consider the impact this has on parents, particularly those with children attending other local schools to ensure it does not increase the need for our pupils to take time out of school during the term.



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	<p>Minutes of Governing Body and Committee meetings are public documents, if you would like to see any of the minutes of our meetings please contact the Headteacher, Miss Snape.</p>
Future plans for the governors	<p>The main focus for the Governing Body will be to support the school's ongoing journey to having a "Good" Ofsted grading and eventually an "Outstanding" one.</p> <p>On the 1st March 2015 the school converted to become an academy joining Cidari Education Ltd, the Blackburn Diocese Multi Academy Trust. We will work alongside the Trust to develop the school further.</p> <p>We will also monitor the embedding of the new curriculum and look at the changes to assessment. Governors with responsibility for curriculum areas will continue to visit the school regularly and report back to committees on the progress made.</p> <p>Plans to develop the school field into an outdoor learning area are also underway.</p>
How you can contact the governing body	<p>We always welcome suggestions, feedback and ideas from parents – please contact the School Business Manager, Mrs Cooke, via the school office. You can see the full list of governors; their attendance at meetings; minutes of governing body meetings and more information about what we do, on the Governors' page of the school website.</p>



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Baines' Endowed CE Primary School & Children's Centre Governing Body

Governor	Category	Term of office expiry date
Rev Christopher Wren (Chair of Governors, Ex Officio, RE Governor)	Foundation Governor	15/02/2017
Mrs Adele Langford (Vice Chair of Governors, SEN)	Foundation Governor	15/05/2017
Ms Susan Brown (Child Protection Governor)	Foundation Governor	31/08/2015
Mrs Diane Emery (Drug Awareness)	Foundation Governor	31/05/2015
Mr Gary Miles (Literacy Governor, Trust Representative)	Foundation Governor	26/03/2018
Mrs Kathleen Montgomery (Performance Management Governor, Trust Member)	Foundation Governor	31/10/2015
Mrs Sarah Smith	Foundation Governor	31/08/2018
Mr Steven Whitworth (Health & Safety)	Foundation Governor	31/05/2018
Mrs Ann Clark (Numeracy Governor)	Co-opted Governor	31/10/2015
Cllr Valerie Haynes	Local Authority Governor	31/08/2015
Mrs Louise Noteboom (PE Governor)	Parent Governor	20/10/2017
Mr Brian Waldie	Parent Governor	20/10/2017
Mrs Dawn Molyneux (Equalities, Sex & Relationships)	Staff Governor	18/10/2017
Mr Huw Rose	Staff Governor	13/03/2018
Miss Joanne Snape (Ex Officio)	Staff Governor	31/12/2016