



# Baines' Endowed

Church of England Primary Academy

A member of **CTDARI**

Penrose Avenue  
Blackpool  
FY4 4DJ

[www.bainesendowedblackpool.co.uk](http://www.bainesendowedblackpool.co.uk)

1st March 2021

Return to School 8th March 2021

Dear Parent/Carer,

I hope that this letter finds you and your family safe and well. This letter contains important details regarding your child/ren returning to school on Monday 8th March. Please ensure that you read the whole letter carefully.

*If you require support with reading this letter, please contact school - we are happy to help.*

From Monday 8th March, the government has stated that **attendance for ALL pupils is statutory** and that the school attendance system will be running as normal, i.e. attendance is NOT optional, therefore you **MUST** send your children back to school. The only exceptions to this are children who have been advised by medical staff to shield until the end of March. In these cases, please contact school to share this information with us.

Please follow normal school procedures for informing us via ParentApp if your child will be absent due to illness, or if they have medical appointments that they need to attend during the school/nursery day.

Whilst I realise that some of you, whose children have not been in school or nursery since December, may feel unsure or anxious about your child returning to school or nursery, I can assure you that **all necessary safety precautions** are being, and will continue to be taken, to ensure that your child is safe at our school and nursery. The safety of our pupils and our staff is of the utmost importance and remains our main priority.

We have previously discussed the government expectations and preparations for a learning 'gap', created by the Covid-19 pandemic situation. In January teaching staff were prepared to begin a Catch-Up Programme, which was planned for the Spring Term. This programme has begun in part and will continue in full once all children have returned to school; it is envisaged that this programme will also run through next academic year.

With this letter you will receive a Pupil Survey to complete with your child/ren to explore how they are feeling regarding the return to school on Monday. When your child returns on Monday 8th March, their teacher will help your child explore their feelings around Covid, returning to school and any concerns they may have. Our aim is to nurture your child, to ensure that they feel happy and safe being back at school and nursery.

We are still living in very challenging circumstances, and although we will be coming out of Lockdown, it is still vital that we maintain social distancing and regular and persistent

hand-washing, in order to keep ourselves and our loved ones safe. We are still living with a pandemic and are thus still dealing with a crisis situation, therefore school will continue to ensure that our health and safety procedures in school and nursery reflect this.

### **Social Distancing in School and Nursery**

As in the Autumn Term, school and nursery will continue to operate in Social Learning Pods. Each Pod will encompass one Year Group, therefore, including Nursery, there will be nine Pods in total: two at Nursery and seven at school. Each Pod will have their usual set of scheduled times for the start/end of the day, breaktimes, lunchtime and toilet times. Once we have all pupils returning to school and nursery, **it is vital that children are brought to school/nursery and collected at the correct time.**

School and Nursery will continue to operate as we have been doing with regards to **cleaning and social distancing:**

- we will continue to maintain a cleaning regime, which ensures that toilets are cleaned each time they have been used by a Pod
- adults and children will remain in their Pod and will not mix with other Pods
- staff who need to work across more than one year group, will continue to follow the two metres distance rule
- within each Pod, government legislation will be followed: there will be no groups of tables; all pupils will continue to sit facing forwards and will have their own set of personal resources to use each day
- a one-way system will continue to operate in school and we will not be gathering together in the halls for collective Worship or assemblies, until it is safe to do so

### **Early Birds and Bridges**

Children who currently have a place for Early Birds and Bridges can continue to use this service, however school is not able to offer any more places for these clubs, due to the fact that school is only able to look after children in our two halls. If your circumstances have changed and you are now classified as a Keyworker/Critical worker, under the Government's guidelines and you need a 'new' place, please email [bebridges@cidari.co.uk](mailto:bebridges@cidari.co.uk) or telephone the school office and we will endeavour to support you.

**An electronic form for Early Birds and Bridges places has been sent to all parents/carers please complete this by Wednesday 3rd March.** Children attending before school will receive a breakfast and children attending after school will be given a snack. We will continue to use the entrance nearest the small staff car park, at the opposite end of the building to the School Office.

### **Start and End Times for the School Day for Each Social Learning Pod**

***PLEASE NOTE: THESE ARRANGEMENTS ARE NOT FLEXIBLE AND MUST BE ADHERED TO.***

In order to limit crowds of people on our site at the start and end of each day, each Pod has its own start and end time and its own Entrance and Exit Door. Upon arrival at school, parents/carers will enter our site from the pavement via one of two gates: Nursery (near to the Children's Centre Building) or Year 5 Gate (at the far end of school, near to the rear car park). All parents/carers must follow the signs for social distancing and leave the site through the designated gate: Main Gate or Year 5 Gate. School is operating a one-way system via the Nursery Gate, leaving at the Main Gate: this will be the route for the majority of parents.

Due to the large numbers of parents/carers who will be using this system, I must insist that you **DO NOT ARRIVE EARLY**, since we can not allow any parents/carers to wait on site. **To ensure the safeguarding of all of our children, all parents/carers must see their child into the care of a member of school staff.**

Pod	Entrance Gate	Entrance and Exit Door	Start Time	Finish Time
Nursery	Nursery Gate	Nursery Main Door	9:00 a.m.	3:00 p.m.
Reception	Nursery Gate	Reception Doors	9:00 a.m.	3:00 p.m.
Year 1	Nursery Gate	Reception Doors	8:50 a.m.	3:10 p.m.
Year 1/2	Nursery Gate	Year 1 and 2 Doors	8:40 a.m.	3:20 p.m.
Year 2	Nursery Gate	Year 1 and 2 Doors	8:40 a.m.	3:20 p.m.
Year 3	Year 5 Gate	Year 5 Door	8:55 a.m.	3:00 p.m.
Year 4	Main Entrance	Main Entrance	8:45 a.m.	3:15 p.m.
Year 5	Year 5 Gate	Year 5 Door	8:45 a.m.	3:10 p.m.
Year 6	Year 5 Gate	Year 5 Door	8:40 a.m.	3:20 p.m.

### Collecting Children at the End of the School Day

All parents/carers will need to maintain a two metre distance when collecting their child from school.

- Nursery parents/carers should access the site via the Nursery Gate and once you have collected your child, please walk the length of the playground to the Main Gate to exit the site.
- Parents/carers of pupils in Reception, 1 and 2: your child will join you as you walk onto the playground and you will both be able to exit the school site at the Main Gate. There will be signs posted to help you.
- Parents/carers of Year 4 children will wait, at a distance of two metres, near the main office gates and the children will be brought out to you.
- Parents/carers of Year 3, 5 and 6 children will need to wait near the Year 5 Gate and your child will be brought out to meet you. Please wait at a distance of two metres, thank you.

### Parking

As we have requested in the past, please do not park on the yellow lines outside of school. They are there for the safety and protection of your children. There has already been one accident recently and we want to avoid any future accidents at all costs.

### Uniform

As in the Autumn Term, all children must wear their **full school uniform** to school from the 8th March. Children can bring a coat and a *small* bag/school reading bag to carry their reading book to and from school. On their PE day, pupils can come to school in their PE kit. Children must NOT bring any other personal items into school: no pencil cases or books from home, thank you. No mobile phones are allowed in school at all, since we are unable to store them for the children.

## **P.E.**

On P.E. day your child must come to school in tracksuit bottoms, P.E. t-shirt and their school jumper. The pupils will do all of their P.E. in one afternoon each week, to minimise pupils having to come to school in tracksuits on more than one occasion in a week. The PE Days are stated below:

<b>P.E. Timetable</b>	
Reception	Tuesday
Year 1	Monday
Year 1 / 2	Wednesday
Year 2	Monday
Year 3	Wednesday
Year 4	Tuesday**
Year 5	Tuesday *Swimming on a Thursday.
Year 6	Friday

*\*Year 5 will be Swimming on Thursday morning and will start on the first Thursday back: 11th March*

## **Year 4 Swimming**

\*\*Year 4 Swimming will commence on a Wednesday morning after the Easter Holidays.

## **Lunches**

All children, whether on school lunches or packed lunches will continue to eat their lunch with their Podmates in their classroom each day, except for every one in every six days, when their Year Group will eat lunch in the Dining Hall. On this day, pupils who have a school dinner, will be offered a hot meal and packed lunch children will bring their own lunch. Reception pupils will eat their lunch in the dining hall every day: this is to allow them to become familiar with dining routines.

Children on school dinners will be offered a sandwich lunch on two days each week and a hot 'takeaway' three times per week. These will be delivered to their classrooms on the days when they are not having the hot meal in the Dining Room. Mellors will continue to produce a healthy balanced menu for children to enjoy.

## **Breaktimes**

Each Pod will have their own designated breaktime in the morning, at lunchtime and in the afternoon, to ensure that they get exercise and fresh air throughout the course of the school day.

## **Resources**

Each child will have their own allocated desk and chair, that will be their personal space whenever they are in school. At their desk, they will have their own personal resources: pencil and ruler. Resources that must be shared between Pods will be sanitised using appropriate spray or wipes after each use. Where possible, resources will be left for several days before they are used again. Children will be allowed to bring their school reading book home. Each Pod will be given a day to return their reading books; these books will be kept out of circulation for one week and will then be returned to the reading scheme for other children to choose.

### **Return of Borrowed IT Kit**

Further information will follow on the procedures for how to return any borrowed IT kit.

### **Online Classrooms**

Online classrooms will continue to be used as part of our curriculum and for homework. If any families are asked to self-isolate, children who are unable to attend school will receive lessons via the online classroom. Due to teachers moving back to full class teaching in school from 8th March, they will not be available online during the hours of 8:30 a.m. until 5:30 p.m. Any work and messages will be picked up at the end of the teacher's school day. Thank you.

### **Safeguarding**

A copy of our Covid Policy and Risk Assessment is available on our website, you can find them through this link [Policies](#).

*It should be noted that mobile phones must not be used when you are on the school premises, due to safeguarding restrictions.*

### **Our School Mission Statement and Twelve Core Values**

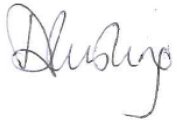
I'd like to finish by reflecting on our Mission Statement and Values, which inform, guide and support us in everything that we do and should be modelled by all members of the Baines' Academy community. Sadly, on occasion, I have had to remind some parents/carers of their role in upholding our values. Staff, pupils and other parents do not come to our school and nursery to witness behaviour or language that is not suitable for children, therefore I insist that all behaviour on our site is exemplary, whether you are a pupil, staff member, governor or parent/carer - there are no exceptions to this rule. Any behaviour which offends our Mission Statement and/or school values will be dealt with seriously.

The information included in this letter is current at the time of my sending it to you. I will monitor the information from the government closely and will contact all parents/carers with any relevant updates or amendments.

Myself and all of the staff are really looking forward to seeing all of the children back in school next week - we have missed them all.

Take care.

Yours sincerely

A handwritten signature in cursive script, appearing to read "D. Rusling".

Mrs. D. Rusling  
Headteacher