

Aspirational Futures Multi Academy Trust



Acceptable Use Agreement for Pupils

Aspirational Futures Multi Academy Trust Wide Policy

December 2025

Document Control

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Version Control

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1.0	Dec 2023	S Mitchell	New agreement based on the Parklands High School agreement
1.1	Dec 2024	A Dowsing	Review of agreement
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Dear Parents and Carers,

Digital technology is a fundamental part of learning across our Trust. We want our pupils to be confident, safe, and responsible members of our online community, who understand the power and the pitfalls of the online world.

To support this, we ask all pupils to discuss this agreement with their parents or carers before signing. It is designed to protect our community and help pupils make positive choices online. If you have any questions, please feel free to discuss them with the Headteacher or the Network Manager.

Acceptable Use Agreement for Pupils

Equipment & Systems

- I understand that the school's digital systems, including all computers and mobile devices, are primarily intended for educational use only.
- I will not attempt to install programs of any type on the network.
- I will not attempt to change the configuration of any computer systems or mobile devices.
- I will leave school devices and equipment in good condition, reporting any faults to the class teacher.
- I am responsible for all files in my user area.

Privacy & Security

- I will not access any other user's accounts, or log on as anyone other than myself.
- I will respect the privacy and ownership of others' work, and will not access any other user's files without the owner's permission.
- I will not share my own or other people's personal information—such as name, phone number, or address details—unless directly related to school business.
- I will not take images of members of the school community unless permission has been sought.

Online Behavior

- I will only use my school email address for school-related communication.

- I will only access websites that are appropriate for use in school, and will not attempt to bypass the web filtering system.
- I will not attempt to access any social media sites while on school grounds.

Personal Devices

- I will only use my personal device in school if I have explicit permission.
- I understand that any internet access on my personal device must be done via the school's Wi-Fi network; no personal mobile data should be used in school.
- I understand that the use of personal devices follows the same rules as if I was using school equipment.

Digital Ethics & Integrity

- I will be a responsible member of our school's online community, and will not use technology to bully, harass, or upset others.
- I will use Artificial Intelligence (AI) tools ethically; I will only use them when permitted by my teacher, and will never pass off AI-generated work as my own.
- I will not use technology to create or share "fake" or manipulated images/videos (such as deepfakes) that could harm the reputation of others.
- I understand that what I do online creates a permanent "digital footprint" and I will aim to keep mine positive.

Responsibility & Monitoring

- I understand that my use of school systems is monitored at all times. This includes the recording of all keystrokes, screen activity, and internet history.
- I understand that this information can be made available to teachers, governors, parents/carers, or, in the case of further investigation, the relevant outside agency.
- I understand these rules are designed to keep me safe and that, if violated, school sanctions will be applied, and my parents/carers may be contacted.

**ASPIRATIONAL FUTURES MULTI ACADEMY TRUST
PUPIL ACCEPTABLE USE AGREEMENT CONSENT FORM**

I understand that these rules are designed to keep me/my child safe, and that if they are not followed, certain sanctions may be applied, and parents/carers will be contacted. Any breach of the enclosed will result in a sanction being imposed which may include permanent exclusion from the school. The school will be the final arbiter of any sanction imposed.

School: _____

Name of pupil: _____

Form: _____

Signature of pupil: _____

Name of parent/carer: _____

Signature of parent/carer: _____

Date: _____