

## Minutes

### Balshaw's Education Foundation

Wednesday 19th September 2018

- **Present:** M Otter (Chair)  
J Fearnley  
J Venn  
M Barrett  
S Haycocks  
A Wilson  
T Callaghan  
S Lomax  
Cllr.C Moon  
J Kazer
  
- **Opening Prayer:**  
Rev. Fearnley opened the meeting with prayer
  
- **Apologies:** J Monks
  
- **Matters arising from minutes of last meeting:** None
  
- **Membership Matters:**
  - Phil Banks has tendered his resignation. Since retiring, he and Sue are spending more and more time away from home and he is unable to make the meetings. Letters (and a gift from the Foundation) have been sent by both the Chair and the Head thanking him for his service to Balshaw's.
  - Councillor Caroline Moon was welcomed to the meeting as the South Ribble Borough Council representative. Caroline is the Deputy Leader at the council and shares the Buckshaw/Worden ward. She is also a former Balshavian.
  
- **Correspondence to Foundation (including Trustee control of school building):**
  - Application for funding received from Emily Fisher at Progress which we could not support as she is not an Ex-Balshavian.
  - It has become apparent that the Foundation Trustees do not have responsibility for the school building, it is the Foundation Governors.

- School offers the John Stanning Memorial Prize annually for Year 13 students to apply for a bursary of £500 in the year of going to University. The John Stanning trustees have advised that there are insufficient funds in the Trust this year and asked if the Foundation would be willing to take it on.  
The Trustees felt this commitment could not be taken on at this stage but should the Trust fold then the Foundation would be happy to step in but not to the same monetary value.
- The Head gave a brief overview of the School's activity since the last meeting. This included the new GCSE structure, the 2018 results and the School's vision. The trustees were very impressed with the overview and what School has achieved and is instigating.

- **Financial Report:**

- The Treasurer provided his report (Appendix 1) and advised that the Charity Commission Return for 2017 has been submitted.
- The fundraising account was opened to receive funds from the annual giving appeal to improve extra-curricular activities and the learning environment in school but it has been pointed out that this does not fit well with the purpose of the Trust. As a consequence, the PTFA has gained charity status and opened two brand new bank accounts – one of which is a fundraising account. The balance from the Foundation fundraising account will be transferred to the PTFA fundraising account.  
The Chair suggested leaving the Foundation fundraising account open for any future fundraising in line with the Trust Deed. The Trustees agreed with this suggestion.
- In accordance with the Trust Deed and following discussion, the distribution of the funds was agreed as follows:

Balshaw's:	£750	
Feeder Schools:	£750	(£150 to each school)
L&B Award:	£100	
Lord Robens:	£100	
Trustees Awards:	£150	(£50 x 3)
Investment	£500	

- **Selection of students for the Leyland and Birmingham Award, Lord Robens Award and Jo Venn Award:**

- The students selected were:
 

Leyland and Birmingham:	Tasnia Choudhury
Lord Robens:	Harry Swift
Jo Venn:	Emily Harris
Trustee Outstanding Awards:	Amana Akhtar, Isabelle Atkinson & Amani Hafiz (£50 each)

- **Report on school fund:**
  - The funds distributed annually by the Foundation are still a very useful source of income to school. The funds from last year were spent on basics for a number of students i.e. clothing, food.
  
- **Update on progress towards appeal for the 250<sup>th</sup> anniversary:**
  - At the present time, there are various reunion sub groups which the Head is trying to gather together as one alumni group. The first step in this process is to open the 1940's reunion group evening on the 5<sup>th</sup> October to all former students. The event will be advertised via social media, tweets and letters to parents. Interested parties will be directed to a link on the website. The event will take place between 4pm and 9pm. There will be a classroom dedicated to each decade and existing students will interact with the guests and offer tours around school. Dinner will be provided by the canteen for those who sign up in advance. The evening will finish with a Thanksgiving Service.
  
- **A.O.B:**
  - None
  
- **Date of next meeting:**

Wednesday 6th March 2019 at 4pm