

Balshaw's Association P.T.A meeting held on the 3rd of May 2023 starting at 7.30pm

Charity Number 1176684

Present - Tim Callaghan, Steve Haycocks, Keith Woodcock, Jill Graham, Lucy Lenton, Andrea Coles Ann Brown, Nicki Chapman and Jamie McGregor.

Apologies – Julia Monks, Steve Lomax, Tracie Vass, Alice Derbyshire, Sarah Payne, Debra Delaney and Sharon Haworth.

Steve H opened the meeting with a prayer.

Tim conducted the meeting.

- 1. Matters arising from the minutes of the last meeting – None.**
- 2. Easter Quiz Night -** Keith discussed with the meeting his thoughts regarding the event, he explained that everything had gone exactly as he had planned and he wouldn't change anything, members at the meeting who attended the event agreed that it had been a successful night, and it would be beneficial to hold similar seasonal Quiz Nights during the school calendar.
- 3. Race Night –** Andrea gave an update regarding the preparations, she confirmed that after holding a meeting with Tim the poster had been created and circulated to members for approval, horse sales are going well, and people sponsoring the races are, Tim 2 (1 for his brothers company) Tracie, Debra Delaney, Sharon Haworth, during the course of the meeting Jill, Lucy and Jamie said they would secure a sponsor. Please can members sponsoring a race or horse provide their details to Andrea as soon as possible to enable her to create the Advertising Literature, when the majority of the horses have been sold and the sponsors agreed she will create the final race sheets and the details will be displayed on the school website, for parents and carers to participate. Raffle Prizes for Race Night were also discussed during the course of the meeting, if any members have any suitable items please bring them along on the night, thank you.
- 4. #Balfest -** Ann explained to the meeting the preparations that have so far taken place, in conjunction with Leanne and Tracie a number of acts have been confirmed, and Steve is in the process of contacting Stall Holders to confirm their availability, the LOGO (see attached) has been created by Lewis an ex student who is also going to perform a DJ set. Steve also discussed with the meeting his thoughts regarding a curtain sided lorry to be positioned at the front of school to act as the stage, members present agreed this was a good idea. Requirements for the sound system were also discussed and Andrea volunteered to contact the Technical Department in school to confirm what will be needed and if the equipment is already available in school. Wristbands for #Balfest, Tim said he will contact the person who is sponsoring the bands to check if they require their details printed on the Wristbands then the quantity and design can be confirmed and ordered. During discussions with the meeting regarding Inflatable Equipment and Ice Cream, Jamie confirmed he has contacts with both, he said he will investigate their availability and pricing then report back to the committee.

The meeting closed at 8.55pm.

The next meeting will be held on Wednesday the 7th of June starting at 7.30pm.