

Balshaw's Association P.T.A. Meeting held on Wednesday the 6th of March 2024

Charity Number 1176684

Present – Lucy Lenton, Keith Woodcock, Andrea Coles, Jamie McGregor, Alice Derbyshire, Tim Callaghan, Steve Lomax, Steve Haycock and Ann Brown.

Apologies – Julia Monks and Tracie Vass.

Steve H opened the meeting with a prayer.

Tim chaired the meeting.

1. **Apologies** – Noted
2. **Matters arising from the meeting held on the 7.2.2024** -None.
3. **P.T.A. committee recruitment** – Members present at the meeting discussed how to recruit new members to the Association. Steve H suggested holding a social evening after the Year 7 New Intake Event, with Association members in attendance to discuss the P.T.A. the date suggested was Friday the 12th of July.
4. **Year 9 Parent's Evening** – The Year 9 Parents Evening will take place on Thursday the 14th of March commencing at 4.00pm and ending at 7.00pm, volunteers willing to attend are Tim, Keith and Jamie they will arrive at various times during the event. Lucy is in the process of creating a leaflet detailing the work of the Association which will be handed out to the parents in attendance.
5. **School Minibus Replacement** – Steve H confirmed to the meeting that the order for the Minibus has been placed and thanked the Association for their contribution.
6. **Horses and Hotdogs – 22.2.2024** - Andrea explained to the members attending the meeting the latest information regarding the evening, she has prepared the race cards and sponsorship forms, the leaflets created by Lilly are displayed prominently throughout school and she has advertised the evening on all the available media outlets, available but at the end of all this work only **two** tickets and **two** horses have been sold , members thought a last push at advertising could be helpful but if this fails and no further tickets are sold by Friday the 15th of March then the event should be cancelled.
7. **#Balfest24 Funday** - Tim confirmed to the meeting that he has contacted the company regarding the supply of the Pizzas and they will provide Pizzas for the day, he also asked Steve H if it would be possible to heat up the Pizzas in the School Kitchen ovens rather than in the Technical Department, Steve H will enquire if this will be possible. **Stalls** - Lucy read through the list of stalls sent to members by Julia, members confirmed their acceptance, but **Keith** queried the

price quoted for a stall on the communication stating that £35.00 was more expensive than in previous years, and his understanding was that Business stall holders would pay more than craft people and everyone would be asked to provide a suitable raffle prize, members at the meeting confirmed they will contact potential stall holders to increase the number of stalls attending the event. Steve H suggested having a quantity of smaller stalls run by the Prefects and costing maybe 50pence a try to encourage more people to attend. Andrea confirmed that she will contact Leanne Bache regarding the Musical Acts for the day. **Inflatables** - Jamie explained to the meeting that he has been in contact with the company at Preston Docks, which he mentioned at the January meeting he has received Literature regarding their equipment and prices, which he will distribute to members, there are a number of options available that require for some a representative from the company to attend or others which can be operated by committee members, the prices range from £685.00 to £1,095.00 per day, members thought this was rather expensive, Jamie will contact the company again to check if any other rates are available. Members present at the meeting asked Lucy if she could enquire with the company, she contacted last year to check availability and prices. **Ice Cream - ACTION JAMIE** - members present at the meeting discussed if it would be possible for you to contact the Ice Cream seller you arranged to attend #Balfest 23 and confirm their availability for this year's event please. **ACTION TRACIE** - Members present at the meeting wondered if it is possible for Lilly to design the Advertising material for #Balfest24 Funday please. Steve H suggested to the meeting that members keep in touch via What's App, regarding the latest information and updates for #Balfest24 Funday as this allows a quick response, members present at the meeting thought this was a good idea.

8. **A.O.B.** - None

The meeting closed at 8.45pm.

The next meeting will be held on Wednesday the 8th of May 2024 starting at 7.30pm.