



Banks St Stephen's CE Primary School

"Belonging, Serving, Succeeding"

**Information for Parents and Carers about our Provision of
Remote Learning**

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Packs of work to complete at home are provided. These packs cover mostly English and Maths and are designed to consolidate rather than introduce new work. The packs are emailed out and are also available as hard copies.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Yes. We teach the same Banks St Stephen's (BSS) curriculum remotely as we do in school.

Occasionally we have needed to make some adaptations in the timing of some subjects due to Coronavirus restrictions. For example, in Y3 we have swapped the term we are teaching Romans and a Local Study (please see BSS Long Term Curriculum Plans on the Y3 Class Page or Curriculum Section of the website).

We are hoping that by Summer 2021, we will be able to do the planned local visits to places of interest that are not possible at the moment.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils around three or four hours each day as a minimum:

A learning timetable is sent home every Friday so that parents and pupils have a clear structure to the following week. All resources for the week's learning are provided digitally and (as far as possible) also as a hard copy. All timings given are a minimum.

Key Stage 1	<ul style="list-style-type: none">• 1 hour maths and number-related activities• Times tables practice• 1 hour English, including reading and phonics• Books for home reading are provided by the school and are quarantined and exchanged• 1 hour of another subject/subjects as prescribed by the class teacher• All work based on the BSS Curriculum, as detailed on our website
Key Stage 2	<ul style="list-style-type: none">• 1 hour English• Reading. Books and newspapers for home reading are provided by the school and are quarantined and exchanged• 1 hour maths• Times tables practice• One to two hours of another subject or subjects as

	<p>prescribed by the class teacher.</p> <ul style="list-style-type: none">• Total amount of work completed should take a minimum of 4 hours per day
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Accessing remote education

How will my child access any online remote education you are providing?

A detailed programme of study is sent to your child each Friday using the Groupcall email system. Alternatively hard copies of the packs can be collected from the school office.

You can contact your child's class teacher using the following email addresses:

BSSNursery@bank-st-stephens.lancs.sch.uk

BSSReception@bank-st-stephens.lancs.sch.uk

BSSYear1@bank-st-stephens.lancs.sch.uk

BSSYear2@bank-st-stephens.lancs.sch.uk

BSSYear3@bank-st-stephens.lancs.sch.uk

BSSYear4@bank-st-stephens.lancs.sch.uk

BSSYear5@bank-st-stephens.lancs.sch.uk

Digital platforms used by the school include:

Purple Mash

Mymaths

SeeSaw

Times Tables Rock Stars

Spag.com

Charanga Music Education

Espresso Discovery Education

The children have individual usernames and passwords for these platforms and forgotten passwords can be obtained from the teachers using the email addresses above or by contacting the school office on

bursar@bank-st-stephens.lancs.sch.uk

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We recently received a small number of laptops to lend to pupils who we know have no access to a laptop or tablet. These are currently being distributed, along with routers or dongles where required. We are currently telephoning parents to arrange. If you are a parent or carer of a KS2 child and your child has no access to a laptop or tablet, please contact the school office or your child's class teacher and we will help if we can.
- Parents and pupils can access all the printed materials needed for completing work by collecting weekly packs from the school office. Printed packs are provided for ALL children on request, as many parents and carers are telling us that they prefer a hard copy of the work. Some classes have been provided with exercise books and other materials. If there is anything you need and you think school can help, please let us know via the class email address or by contacting the school office.
- Pupils can submit work digitally via platforms such as Purple Mash, SeeSaw and Mymaths. Work can be emailed to your teacher for marking and feedback using the dedicated class email addresses. Hard copies of completed work (which will be quarantined) can be left at the school office for marking and feedback.
- We regularly keep in touch by telephone with parents who can't access the work digitally or participate in the twice weekly class Zoom meetings.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

The following range of approaches are used to teach pupils remotely

- All classes from Nursery to Y6 take part in 2 live Zoom meetings for 20-30 minutes. The content of these Zoom meetings varies according to the ages of the children. In the first lesson of the week, typically the content of the work set for the week will be discussed and both parents and children have the opportunity to ask questions. In the second Zoom lesson, feedback will be given and there will also be the opportunity to ask questions and clarify. The meetings are interactive and are designed to promote children's wellbeing and motivation as well as to enable curriculum delivery.
- Recorded teaching e.g. links to Oak National Academy lessons are often included in the weekly packs emailed to parents
- Printed paper packs produced by teachers (e.g. workbooks, worksheets) are available to all children
- Bespoke reading books chosen by the teacher for pupils to have at home are available from the school office. These are quarantined and exchanged. Both reading scheme books (graded according to phonics knowledge) and library books are available and children are strongly encouraged to continue to read widely at home. Copies of First News are also available.
- Online music lessons for Year 5 are being delivered by Lancashire Music Service.
- Online and face to face PE lessons, including Forest School and other bolt-ons are delivered by West Lancashire Sports Partnership.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

In this section, please set out briefly:

- We expect that pupils attempt the work set and spend a minimum of 3 hours (KS1) and 4 hours (KS2) engaging in Maths, English and one other subject per day. Early Years children are set engaging activities which are sufficient for a minimum of 3 hours of activity.
- We expect parental support, for example, setting routines to support your child's education
- We expect that if children would benefit from a hard copy of the work set, that parents will arrange to collect the pack weekly from the school office
- We expect parents to check their emails from the class teachers and ensure that their children have access to the work set, either digitally or as a hard copy
- We acknowledge with compassion and understanding that some parents all of the time and all parents some of the time will struggle with the expectations above. Some families are experiencing illness and bereavement, others are coping with anxiety and mental health issues. Many parents are working long hours while trying to juggle the demands of home school schooling.
- There is support in place for parents and carers. The Zoom meetings are interactive and designed to provide support and motivation. The dedicated email address goes direct to your child's class teacher and although emails may not be answered on the same day (the teachers are all still teaching in school), emails will always be responded to. We are using Catch Up funding to fund a trained and experienced pastoral worker (Mrs Sonya Robinson) to engage with families who need additional support. We have recently extended this from per week one afternoon per week to two afternoons per week. Mrs Anne Tennant, our Pupil Support Manager is also available for several hours a week to provided additional support. Class teachers also telephone parents if this is needed.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Pupils' engagement with remote education is logged weekly by the teachers. Engagement with Purple Mash, SeeSaw, MyMaths and Times Tables Rock Stars is recorded automatically and non-engagement is noted.
- If engagement is a concern (e.g. no engagement for an entire week), parents and carers will be informed in the first instance by email and if there is still no response they will be telephoned by either the child's class teacher, Mrs Tennant or Mrs Robinson.
- If families are struggling (and there will be many good reasons for this) please get in touch with your child's class teacher and/or the school office to inform them. The school has many ways to support parents and we will help in any way we can.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Whole class feedback at the twice weekly Zoom meetings
- Individual feedback given weekly on work submitted via the class email address
- Individual feedback (if required and after quarantining) on hard copies – marked and returned or feedback given by email if possible. Feedback on work handed in at the school office will be delayed for a few days due to quarantining.
- Good examples of submitted work or photographs of children doing practical activities e.g. cooking or observing nature will be celebrated by sharing on Facebook (with usual permissions), website and weekly newsletter
- Stars of the Week, Writers of the Week, Christian Values Trophy and Times Tables Rockstars class champions and individual school champion celebrated at whole school live Zoom assembly 9am each Friday morning (Zoom link is emailed in advance). Winners also on weekly newsletter published on Facebook each Friday, emailed to all parents and also on school website.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example, some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Pupils with Educational Health Care Plans are expected and encouraged to attend school. Other pupils on the SEN register and with additional needs are provided if necessary with an adapted curriculum. If parents of children with SEN require further advice or support in addition to the support provided by the class teacher, please contact our SENCO Mrs Mussell via the school office.
- We work with families to deliver remote education for younger pupils who are at home, for example those in Nursery, Reception and Year 1. The curriculum provided is age-appropriate and hard copies are always available. The support available has been outlined already. If you require additional support or information, please contact our Early Years and Key Stage One Leader Mrs Melling via the school office.
- Parents are forwarded weekly newsletters provided by the SEND team at Lancashire. There is a different focus every week (eg, sensory needs, mental health and wellbeing). These are available on the SEN page of the school website and are also directly emailed to parents via Group Call.#
- Links are maintained with specialist teachers to work with SEN pupils and advice is passed onto parents. Virtual meetings are arranged if necessary.

Remote education for self-isolating pupils

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

In the current circumstances, all pupils both at home and in school are taught a planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects, including providing feedback. The curriculum followed at home is the same as that followed in school.