



Banks St. Stephen's Church of England Primary School

"Belonging, Serving, Succeeding"

Vision for Banks St. Stephen's Church of England Primary School

"We actively promote a sense of pride in belonging to this community. Leading by example, we seek opportunities to serve God by serving others. We are ambitious for each individual and determined to enable every member of the school community to flourish and succeed."

Reviewed October 2022

Due for review by October 2024

EYFS Intimate Care Policy

There are times when a child may require a change of clothes whilst at school. The purpose of this policy is to provide clear guidelines and procedures for providing the intimate care of all children, including procedures for staff changing or supporting the changing of children in these circumstances.

These guidelines and procedures apply to changing a child in a range of circumstances, for example:

- When a very young child has not yet mastered toileting independently
- When a child has wet or soiled themselves due to having not reached continence as part of a specific medical condition or global developmental delay
- When a child has been vomited on or is wet or soiled themselves
- When a child has become dirty or wet from involvement in play activities; for example, painting or water play
- When a child requires support and assistance changing for physical activities. These guidelines are designed to promote good practice and safeguard children and practitioners. These apply to everyone involved with the intimate care of children within St. Stephen's C of E Primary School EYFS Department.

Intent

- To include all young children in activities, regardless of their ability, and for them to manage their own personal care.
- To safeguard the rights and promote the welfare of children
- To provide guidance and reassurance to staff whose role includes intimate care
- To assure parents that staff are knowledgeable about personal care and that their individual concerns are taken into consideration.
- That no child is discriminated against.

Intimate Care Definition

‘Care tasks of an intimate nature, associated with bodily functions, bodily products and personal hygiene, which demands direct or indirect contact with, or exposure of, the sexual parts of the body’

Intimate care tasks specifically identified as relevant include:

- dressing and undressing (underwear)
- helping someone use a toilet
- cleaning / wiping / washing intimate parts of the body.
- application of medical treatment, other than to arms, face and legs below the knee.

Personal Care

‘Although it may involve touching another person, it is less intimate and usually has the function of helping with personal presentation’

Personal care tasks specifically identified as relevant include:

- feeding
- administering oral medication
- hair care
- dressing and undressing (clothing)
- washing non-intimate body parts
- prompting to go to the toilet.

Children’s intimate care needs cannot be seen in isolation, or separated from other aspects of their lives. Encouraging them to participate in their own intimate or personal care should therefore be part of a general approach towards facilitating participation in daily life.

All children have the right to be safe and to be treated with dignity and respect. Staff involved with intimate care of pupils need to be sensitive to individual needs. Staff also need to be aware that some adults may use intimate care as an opportunity to abuse children. It is important to bear in mind that some care tasks / treatments can be open to misinterpretation.

Implementation

Toilet Training

Starting at Banks St Stephen's, staff are understanding of the challenging time for both children and their parents in a new setting. It is a time of growth and very rapid developmental change for all children. As with all developmental milestones in the Early Years Foundation Stage (EYFS), there is wide variation in the time span in which children master the skills involved in being fully toilet trained.

We intend to protect both pupils and staff in preventing the spread of infection by providing the following:

- Full PPE equipment for staff dealing with intimate care including face mask/visor, disposable apron and gloves.
- hot running water and antibacterial soap
- antibacterial hand gel
- toilet rolls
- baby wipes
- bowl/bucket
- paper towels/cloths
- nappy bags/sacks
- cleaning equipment to be used before and after every change
- a supply of spare underwear, clothing and wipes

Checks will be made beforehand to ensure that there are suitable facilities for intimate care available on school trips, timetabled school activities and clubs where this will be necessary.

Safeguarding

At St Stephen's we will;

- ensure that staff are suitably checked (DBS) and that safer recruitment processes have been adhered to
- be aware of any recording requirements of toileting of pupils.
- follow procedures and guidelines for intimate care
- carry out a risk assessment of the toileting process and areas used
- consider that if a child soils themselves, what additional support the child and staff may need
- encourage children to undress and dress themselves as much as possible. Should help be needed, staff will first ask the child's permission before removing any clothes e.g. "Can I help you pull down your trousers?"
- involve the child as far as possible in his or her own intimate care
- record this in individual contact books informing parents
- ensure staff are familiar with the safeguarding policy
- ensure all staff are up to date with their safeguarding training Should staff observe any unusual markings, discolorations or swelling, including the genital area, these will be reported immediately, following school policies and procedures.

Health and Safety

This should include:

- Staff to wear disposable gloves whilst changing a child
- Soiled clothing or underwear to be disposed of appropriately
- Toilet areas to be left clean and disinfected before and after every use.
- Hot water, soap and hand gel available to wash hands as soon as changing is done
- Paper towels are available to dry hands.

Useful resources and websites

Child Protection and Safeguarding Policy

Health and Safety Policy

EYFS Handbook

Working Together to Safeguard Children 2018

<https://www.gov.uk/government/publications/workingtogether-to-safeguard-children>

Keeping Children Safe in Education 2020, including January 2021 and September 22 updates

<https://www.gov.uk/government/publications/keepingchildren-safe-in-education--2>

NSPCC www.nspcc.org.uk

School's whole school risk assessment