**SCHOOLS - ADDENDUM TO COVID-19 GENERAL RISK ASSESSMENT**

Due to the frequency of changes to Government guidance in relation to Coronavirus, both nationally and locally, any changes to the general risk assessment for schools will be noted in this addendum document.

The [school opening arrangements during COVID-19 restrictions general risk assessment](https://schoolsportal.lancsngfl.ac.uk/corporate/web/viewdoc.asp?id=142542) available on the HS&Q web site reflects the changes noted in the table below. Each time this document is changed the issue number will be updated and any **new** amendments to the content will be highlighted in yellow so that schools can see exactly what has altered in the revised version.

Schools **do not** need to produce a new risk assessment after each change to government guidance or each time HS&Q publish an updated version of the general risk assessment on the web site.

However, schools **do** need to stay informed of the changes noted in the table below and review the content of their existing risk assessment to identify whether any changes are required. If so, the existing risk assessment can be updated by copying and pasting the relevant sections highlighted in yellow in the generic document linked to above.

**Schools must remember to inform staff, and anyone else who may be affected, about changes to their risk assessment.**

| **Risk Assessment Issue No** | **Government guidance that has changed/published** | **Date changed** | **Brief overview of changes** |
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| 1 | N/A | 13/07/20 | New risk assessment issued to accommodate the full opening of schools from September 2020. This version replaced previous risk assessment documents for Primary and Secondary Schools. |
| 2 | [Extension of self-isolation period](https://www.gov.uk/government/news/statement-from-the-uk-chief-medical-officers-on-extension-of-self-isolation-period-30-july-2020) | 30/07/20 | Extension of self-isolation period from 7 to 10 days for those who have symptoms or a positive test result. |
| 3 | [Face coverings in education](https://www.gov.uk/government/publications/face-coverings-in-education/face-coverings-in-education) | 26/08/20 | From 1 September new advice applies to the use of face coverings by staff and pupils in some schools, and to learners in further education. This guidance is for schools and other education institutions that teach people in years 7 and above in England. There is separate guidance for [early years and childcare providers](https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures) and [schools with children in year 6 and below](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools). |
|  | [DfE guidance for full opening of schools](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools) | 28/08/20 | Arrangements to minimise the number of different temporary staff entering school including supply teachers and peripatetic teachers as well as sports coaches and those engaged to deliver before and after school clubs. |
|  | [COVID-19 contain framework: a guide for local decision-makers](https://www.gov.uk/government/publications/containing-and-managing-local-coronavirus-covid-19-outbreaks/covid-19-contain-framework-a-guide-for-local-decision-makers) | 28/08/20 | The government has issued detailed guidance for schools on contingency planning for areas with local lockdowns in place.  Schools will need to update, or attach an addendum to, their risk assessment to reflect changes in their arrangements to control the risk of transmission of COVID-19 due to local restrictions. |
| 4 | [DfE guidance for full opening of schools](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools) | 17/09/20 | **Wearing face coverings in schools:**  Due to local restrictions being introduced in Lancashire the discretion given to schools in relation to staff and pupils in Year 7 or above wearing a face covering outside the classroom where social distancing cannot easily be maintained, such as corridors and communal areas, has been removed. Face coverings should be worn in these circumstances with the exception of anyone with a medical exemption. |
|  | Public Health England (Lancashire) COVID-19 Template Resource Pack for Schools  (provided to schools via the Schools Bulletin service) | 17/09/20 | **Managing a confirmed case of COVID-19:** A new procedure has been implemented for schools to manage single confirmed cases locally, including a secure on-line reporting system to the Local Authority.  **Arrangements for managing a possible outbreak of COVID-19:** schools need to refer to the PHE resource pack on how to manage positive cases and who to contact for help. |
| 5 | Department of Health & Social Care and Public Health England [Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19](https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19) | 26/11/20 | Wording updated to reflect current Gov't guidance for employees in the clinically extremely vulnerable category. |
| DfE Guidance for full opening of schools | 26/11/20 | Headteacher can make the decision to refuse a pupil from attending school if, in their reasonable judgement it is deemed a necessary action to protect other pupils and staff from possible infection with coronavirus (COVID-19). |
| LCCs [Guidance & checklist on Extended Services in Schools.](https://schoolsportal.lancsngfl.ac.uk/corporate/web/viewdoc.asp?id=48812) | 26/11/20 | New row added to accommodate guidance on wraparound provision. |
| CLEAPSS – dangers in use of alcohol based hand sanitiser or wipes in lessons | 26/11/20 | A paragraph has been added to highlight the dangers of using alcohol based hand sanitiser or wipes in lessons involving naked flames. |
| [Guidance on physical education](https://www.afpe.org.uk/physical-education/wp-content/uploads/COVID-19-Interpreting-the-Government-Guidance-in-a-PESSPA-Context-FINAL.pdf) | 26/11/20 | Separate row added to accommodate transmission of COVID-19 during physical education. |
| LCC guidance on educational visits | 26/11/20 | New row added to accommodate guidance on educational visits. |
| Health Protection Board | 26/11/20 | A separate risk assessment and working arrangements agreed with the Health Protection Board are in place which include the wearing of medical standard PPE by passenger assistants and driver attendants (where appropriate) and training on their correct use and safe disposal. |
| Public Health England [Guidance on the suggested principles of safer singing](https://www.gov.uk/government/publications/covid-19-suggested-principles-of-safer-singing/covid-19-suggested-principles-of-safer-singing) | 26/11/20 | Additional controls identified for safely singing. |
| Health and Safety Executive Guidance of First Aid Training | 26/11/20 | FAW or EFAW certificates that expired after 16 March 2020 can remain valid until 31 October 2020 or 6 months from date of expiry, whichever is later. All requalification training for these certificates should be completed by 31 March 2021. |
| 6 | Reduction in self-isolation period  [UK Chief Medical Officer -statement on the reduction of the self-isolation period](https://www.gov.uk/government/news/uk-chief-medical-officers-statement-on-the-self-isolation-period-11-december-2020) | 16/12/20 | Self-isolation period for contacts has been reduced from 14 days to 10 days. |
| Shielding  [Guidance on shielding and protecting people who are clinically extremely vulnerable from Covid-19](https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19) | Updated advice on protecting the clinically extremely vulnerable, based on the tiers of local restrictions.  The advice sets out the additional things people at the highest risk from COVID-19 are advised to do to keep themselves safe for each tier.  More targeted advice to 'formally shield' may be issued in some of the worst affected areas and only for a limited period of time. |
| School COVID-19 outbreak  [PHE North West Schools Resource Pack](https://schoolsportal.lancsngfl.ac.uk/view_sp.asp?siteid=3327&pageid=3327&fileid=142859) | Section on Outbreaks in school has been removed. Hyperlink added for PHE North West Schools Resource Pack which schools should follow. |
| Face coverings on dedicated transport  [Transport to school and other places of education: 2020 to 2021 academic year](https://www.gov.uk/government/publications/transport-to-school-and-other-places-of-education-autumn-term-2020/transport-to-school-and-other-places-of-education-autumn-term-2020) | Pupils 11 years old and above must wear face coverings on dedicated transport. |
| Early Years Guidance  [Actions for early years and childcare providers during the coronavirus (COVID-19) outbreak](https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures) | In situations where social distancing between adults in settings is not possible (for example, when moving around in corridors and communal areas), settings have the discretion to recommend the use of face coverings for adults on site, for both staff and visitors. |
| Early years settings who only care for children under the age of 5 are no longer required to keep children in small, consistent groups. Therefore the setting's normal group sizes can be resumed. |
| Additional measures identified on managing circumstances around parents visiting early year's settings. |
| LCC guidance on ventilation & air conditioning  [Use of Ventilation and Air Conditioning during the Coronavirus Pandemic – Winter supplementary guidance](https://schoolsportal.lancsngfl.ac.uk/corporate/web/viewdoc.asp?id=143228) | Additional recommendations and guidance on ventilation during the winter period. |
| Ventilation during indoor sport  [Guidance for full opening: Schools](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools) | Measures for suitable ventilation during indoor sport/P.E. |
| Live performances to an audience  [Guidance for full opening: Schools](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools)  [Guidance for the Christmas period](https://www.gov.uk/guidance/guidance-for-the-christmas-period#attending-events-organised-by-schools-and-other--education-settings-including-nativity-plays) | Schools in local restriction tier 3 areas are not permitted to host performances with a live audience. |
|  | [COVID-19 National Testing Programme: Schools & Colleges](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/947799/schools_and_colleges_testing_handbook.pdf) | 23/12/20 | A link has been added to signpost schools & colleges to the Government guidance on how to begin rapid coronavirus testing of staff, pupils or students in secondary schools and colleges from January 2021 in order to identify asymptomatic cases. Further supporting guidance and training materials are expected to be published in the near future. |
| 7 | [Coronavirus (COVID-19): grassroots sports guidance for safe provision including team sports, contact combat and sport and organised sport events](https://www.gov.uk/guidance/coronavirus-covid-19-grassroots-sports-guidance-for-safe-provision-including-team-sport-contact-combat-sport-and-organised-sport-events) | 09/02/21 | Hyperlink changed to provide more direct link to a list of team sports whose national governing bodies have developed guidance which has been approved the government. |
|  | DfE Guidance published on [What to do if a child or adult is displaying symptoms, or is a confirmed case of coronavirus in an early years setting](https://www.gov.uk/guidance/coronavirus-covid-19-grassroots-sports-guidance-for-safe-provision-including-team-sport-contact-combat-sport-and-organised-sport-events); |  | Hyperlink added to DfE guidance document What to do if a child or adult is displaying symptoms, or is a confirmed case of coronavirus in an early years setting. |
|  | DfE Requirements for LFD testing in primary Schools and Early Years Settings |  | Risk assessment amended to reflect that it is no longer just High Schools who are required to follow the mass testing programme. Hyperlink included to mass testing risk assessment templates. |
| 8 | DfE Guidance [Schools coronavirus (COVID-19 operational guidance](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/963541/Schools_coronavirus_operational_guidance.pdf) (applies from 8 March 2021) | 22/02/21 | For a limited period (up to Easter in first instance) face coverings to be worn by secondary school pupils and staff in classrooms and other teaching environments in addition to corridors and communal areas where social distancing cannot be maintained.  Primary and Early Years staff and visitors are recommended to wear face coverings where social distancing is not possible between adults for example when moving around in corridors and communal areas.  Face visors or shields not a suitable alternative as they are unlikely to be effective in reducing aerosol transmission. |
| Pupils and staff who are clinically extremely vulnerable and have had their vaccine are still advised to shield and await further government advice. |
| Created a new row to identify 'asymptomatic' as a hazard. |
| Rewording of the definition of a close contact. |
| Movement of teachers and other staff permitted between different classes and year groups to facilitate the delivery of the timetable. |
| Additional guidance on how to maintain a comfortable temperature whilst increasing ventilation. |
| Educational visits currently not permitted |
| DfE Helpline number added near the top of the risk assessment |
| DfE Guidance: [Actions for early years and childcare providers during the coronavirus outbreak](https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures) | Supervised tooth brushing programme in early years recommenced using a dry toothbrush. |
| Removed references to tier system as this is no longer in force. |
| Educational visits currently not permitted in early year's settings but outings to a local park or outdoor space for exercise is. |
| Paediatric first aid added to the list of first aid qualifications for which the expiry date can be extended. |
| DHSC guidance: [Coronavirus (COVID-19): advice for pregnant employees](https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees) | Added a link to the DHSC advice for pregnant employees. |
|  | DfE Guidance: [Protective measures for holiday and after-school clubs, and other out of school settings during the coronavirus outbreak](https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak#asymptomatic-testing) |  | Attendance to wraparound provision and extracurricular activities restricted |
| 9 | [PHE NW COVID-19 Lancashire Resource Pack for Schools V 5.1 (1 March 2021)](https://schoolsportal.lancsngfl.ac.uk/view_sp.asp?siteid=3327&pageid=3327&fileid=142859) | 12/4/21 | Aligned risk assessment with revised PHE NW guidance by removing the reference of 48 hours in relation to the infections period. |
| LCC School Catering Risk and Control Matrix | 12/4/21 | Additional hazards relating to school catering staff on site recognised and control measures identified. |
| COVD-19 Vaccination Programme | 12/4/21 | Additions made to reflect increasing workforce population who have had the COVID-19 vaccine. |
| [School coronavirus (COVID-19) operational guidance](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-coronavirus-covid-19-operational-guidance) | 12/4/21 | Transport arrangements for pupils who have received a positive LFD on site. |
| Formally organised sporting activity including competition between schools can take place. |
| All parents permitted to access wraparound and extra-curricular provision without restrictions on the reason for which their children may attend.  Indoor wraparound provision restricted to 15 children when it is not possible to group children in the same bubble they are in during the school day. |
| Educational day visits permitted. |
| Face visors & shields permitted to be used by those exempt from wearing face coverings. |