



**Biggleswade Academy**  
**Parent, Teacher and Friends Association (PTFA)**  
**Parentkind Membership No. 18518**  
**Registered Charity No. 1089374**



**Date:** Wednesday 24<sup>th</sup> June 2026

**Time:** 8:30 PM - 9:30 PM

**Location:** Virtual

**Attendees:**

Louise Farman (Chair)	Amanda Wilson (Vice Chair)	Amy Hills (Treasurer)
Ellen Robson (Secretary)		

**Matters arising: anything outstanding from the last PTFA meeting:**

- PTFA Show bar logistics:
  - Doors open: 6:30pm. Show starts: 7pm. Show finish: approx. 8:30pm (interval included)
  - Set up: time – 5pm (remind site team / Sam about using the kitchen)
  - Wednesday 1<sup>st</sup> July 2026: Jo H, Amanda, Amy
  - Thursday 2<sup>nd</sup> July 2026: Karen, Laura, Amy, Jo B
  - Friday 3<sup>rd</sup> July 2026: Amanda, Nik, Jo B and Ellen
  - Production programmes: Mr Groom will give us a selection of programmes for those parents without cash for us to then reimburse the production team with the ones we sell. They will still sell the majority as the cast go around during the interval, which he wants to keep.
  - Next year – what is the production cost? Can the PTFA fund the production and then sell the programmes? Kids can still sell during the interval? School makes more with PTFA funding on top of their sales? ER to speak to KG.
  
- Old storage container at KRS:
  - Date agreed: **Saturday 27<sup>th</sup> June 2026 at 10:30am approx.**
  - Tip slots booked – yes and can book more on the day if needed
  - No access to KRS. Car park open.
  
- Contacting the new signees from the Reception event:
  - Not yet but will be done soon.
  - WhatsApp group – add after show bar to welcome and do a year round up

**Treasurer’s comments (please find attached a separate treasurer’s report):**

- Fund raisin’ competition: raised £960 in profit.
- Father’s Day stalls: £1088 raised
- Frozen Thursdays update: TBC at the end of the year



**Funding requests:**

- L Mills (leader of Reading 2026-2027): Reading equipment for the next academic year
- Covering years R – 6
- Need equipment itemised when invoicing with receipts
- Approved: approx. £700

- Two more ready by Saturday
- Chase Debbie about rewards day requests
- Chase Mark about leavers day (pizzas, popcorn, leavers books?)

**Next meeting date:** Thursday 16<sup>th</sup> July, Stratton House @ 7:30pm.

### END OF FORMAL MEETING.

### **Next year date event proposals:**

- **AGM** – Thursday 10<sup>th</sup> September 2026?
- **Spooky Disco (Autumn 1)** – Wednesday 21<sup>st</sup> / Thursday 22<sup>nd</sup> / Friday 23<sup>rd</sup> October 2026. *Raised £734.98 this year.*
- **Christmas Fair (Autumn 2)** – Friday 4<sup>th</sup> / Friday 11<sup>th</sup> December 2026 (4pm – 6:30pm) *Raised £1581.14 this year.*
- **Quiz night?** Spring 1 (January payday) so it doesn't clash with the other big Autumn events? *Raised £462.24 this year.*
- **Fund raisin' event (over February half term)** – Wednesday 10<sup>th</sup> (slightly more children in than the Thursday?) February 2027 – Wednesday 24<sup>th</sup> February 2027. *Raised £960 this year.*
- **Mother's Day sale (Spring 2)** – WC 1<sup>st</sup> March 2027 (change to one day, timetabled slots to reduce the need for staff volunteers during lunch times – see plan below) *Raised £1086.01 this year.*
- **Spring Disco (Spring 2 / Summer 1)** – (Spring 2027 officially starts March 20<sup>th</sup>) so Tuesday 23<sup>rd</sup> / Wednesday 24<sup>th</sup> / Thursday 25<sup>th</sup> or after the half term in April when we have less on? *Raised £820.10 this year.*
- **Father's Day sale (Summer 2)** – WC 14<sup>th</sup> June 2027 (as above, change to one day, timetabled slots – see plan below) *Raised £1088 this year. Raised £540.87 last year.*
- **Show bar (Summer 2)** – TBC but probably 30/06/27 – 02/07/27 or 07/07/26 – 09/07/27 *Raised TBC this year. Raised £538.14 last year.*
- **Second hand uniform sales.** *Raised £519.20 this year.*

### **Potential Mother's / Father's Day stall set up plan:**

Monday 15th June 2026		Thursday 18th June 2026	
Time slot	Year group	9:00am – 9:10am	RS
9:00am – 9:10am	ARP	9:10am – 9:20am	RK
9:10am – 9:20am	4W	9:20am – 9:30am	RJ
9:20am – 9:30am	4T	9:30am – 9:40am	RC
9:30am – 9:40am	4C	BACK UP TO MEAD END – SET UP	
9:40am – 9:50am	1J	10:15am – 10:30am	KS2 break time mop up session
9:50am – 10:00am	2M	10:30am – 10:45am	KS1 break time mop up session
10:00am – 10:10am	2S	Potential for lunch if break slots overrun.	
10:10am – 10:20am	2C		
10:20am – 10:30am	2N		
10:30am – 10:40am	3G		
10:40am – 10:50am	3W		
10:50am – 11:00am	3M		
11:00am – 11:10am	1R		
11:10am – 11:20am	1S		
11:20am – 11:30am	1M		
11:30am – 11:40am	5D		
11:40am – 11:50am	5N		
11:50am – 12:00pm	5C		
12:00pm – 12:10pm	6B		
12:10pm – 12:20pm	6H		
12:20pm – 12:30pm	6C		

## 2026 – 2027 school calendar

Pupil Day ■ School Holiday ■ Bank Holiday ■ Training Day ■



September 2026					
Mon		7	14	21	28
Tue	1	8	15	22	29
Wed	2	9	16	23	30
Thu	3	10	17	24	
Fri	4	11	18	25	
Sat	5	12	19	26	
Sun	6	13	20	27	

October 2026					
Mon		5	12	19	26
Tue		6	13	20	27
Wed		7	14	21	28
Thu	1	8	15	22	29
Fri	2	9	16	23	30
Sat	3	10	17	24	31
Sun	4	11	18	25	

November 2026						
Mon		2	9	16	23	30
Tue		3	10	17	24	
Wed		4	11	18	25	
Thu		5	12	19	26	
Fri		6	13	20	27	
Sat		7	14	21	28	
Sun	1	8	15	22	29	

December 2026					
Mon		7	14	21	28
Tue	1	8	15	22	29
Wed	2	9	16	23	30
Thu	3	10	17	24	31
Fri	4	11	18	25	
Sat	5	12	19	26	
Sun	6	13	20	27	

January 2027					
Mon		4	11	18	25
Tue		5	12	19	26
Wed		6	13	20	27
Thu		7	14	21	28
Fri	1	8	15	22	29
Sat	2	9	16	23	30
Sun	3	10	17	24	31

February 2027					
Mon	1	8	15	22	
Tue	2	9	16	23	
Wed	3	10	17	24	
Thu	4	11	18	25	
Fri	5	12	19	26	
Sat	6	13	20	27	
Sun	7	14	21	28	

March 2027					
Mon	1	8	15	22	29
Tue	2	9	16	23	30
Wed	3	10	17	24	31
Thu	4	11	18	25	
Fri	5	12	19	26	
Sat	6	13	20	27	
Sun	7	14	21	28	

April 2027					
Mon		5	12	19	26
Tue		6	13	20	27
Wed		7	14	21	28
Thu	1	8	15	22	29
Fri	2	9	16	23	30
Sat	3	10	17	24	
Sun	4	11	18	25	

May 2027						
Mon		3	10	17	24	31
Tue		4	11	18	25	
Wed		5	12	19	26	
Thu		6	13	20	27	
Fri		7	14	21	28	
Sat	1	8	15	22	29	
Sun	2	9	16	23	30	

June 2027					
Mon		7	14	21	28
Tue	1	8	15	22	29
Wed	2	9	16	23	30
Thu	3	10	17	24	
Fri	4	11	18	25	
Sat	5	12	19	26	
Sun	6	13	20	27	

July 2027					
Mon		5	12	19	26
Tue		6	13	20	27
Wed		7	14	21	28
Thu	1	8	15	22	29
Fri	2	9	16	23	30
Sat	3	10	17	24	31
Sun	4	11	18	25	

August 2027						
Mon		2	9	16	23	30
Tue		3	10	17	24	31
Wed		4	11	18	25	
Thu		5	12	19	26	
Fri		6	13	20	27	
Sat		7	14	21	28	
Sun	1	8	15	22	29	