

<b>RISK ASSESSMENT FOR:</b>	<b>Covid-19</b>			
<b>Establishment:</b>	<b>Assessment by:</b> Donna Waddington		<b>Date:</b> 1.9.21 Updated 16.12.21	
<b>Activities Involved:</b>	<b>School Operation from September 2021</b>			
<b>Who Might be affected</b>	<b>Employee</b> ✓	<b>Student</b> ✓	<b>Volunteer</b> ✓	<b>Contractor</b> ✓



Hazard / Risk	How can the hazards cause harm?	Normal Control Measures (Brief description and/or reference to source of information).	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
<b>Transmission of Covid-19 amongst School Community</b>  <b>Covid-19 Outbreak</b>	Serious Illness Death	<ul style="list-style-type: none"> <li>- Minimise contact with individuals who are unwell by ensuring that those who have Covid-19 symptoms do not attend school</li> <li>- ATS testing (2 tests) on return to school in September (Middle Schools Only)</li> <li>- Lateral flow testing available for all staff and pupils (pupils – middle school only) in line with government guidance</li> <li>- Good hand hygiene routines – handwashing encouraged</li> <li>- Hand sanitiser readily available throughout school</li> <li>- Adequate ventilation in place – use of open windows and doors balanced against thermal comfort</li> <li>- Use of CO2 detectors (pending delivery from DfE)</li> <li>- Good respiratory hygiene encouraged by promoting 'Catch it, bin it, kill it'</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>- Reinforce current government / PHE guidance and Covid-19 symptoms to parents</li> <li>- Publish school procedures regarding symptoms / non-attendance in relation to Covid</li> <li>- Display posters promoting good hand hygiene and 'Catch it, Bin it , Kill it'.</li> <li>- Cleaning rota's in place</li> <li>- Staff briefed on current government guidance</li> <li>- Staff briefed on ventilation protocols</li> </ul>	DW  DW  DW  DW	7.9.21  7.9.21  6.9.21  6.9.21  6.9.21

Hazard / Risk	How can the hazards cause harm?	Normal Control Measures <i>(Brief description and/or reference to source of information).</i>	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
<b>Transmission of Covid-19 amongst School Community</b>  <b>Covid-19 Outbreak (cont)</b>		<ul style="list-style-type: none"> <li>- Adequate cleaning schedules in place, particularly in high traffic areas eg toilets</li> <li>- PPE available for use when a pupil becomes ill in school</li> <li>- Systems in place to deal with pupils who become ill during the school day</li> <li>- Outbreak Management Plan in place to deal with escalating numbers of cases or respond to community increases</li> </ul>				<ul style="list-style-type: none"> <li>- PPE stock check to be carried out</li> <li>- Covid Isolation protocols to be published to parents and staff</li> <li>- Outbreak Management Plan reviewed and updated</li> </ul>	DW    DW	Completed 6.9.21 Staff 6.9.21 Parents 7.9.21 Completed
<b>Increased risk of serious illness for staff and pupils who are Clinically Extremely Vulnerable (CEV)</b>	Serious Illness Death	<ul style="list-style-type: none"> <li>- Shielding is currently paused</li> <li>- Schools aware of staff and pupils previously identified as CEV</li> <li>- CEV staff and pupils managed in line with current government guidance</li> <li>- CEV managed as part of Outbreak Management Plan</li> </ul>	2	3	6	<ul style="list-style-type: none"> <li>- Outbreak Management Plan reviewed and updated</li> <li>- List of all staff and pupils who are classed as CEV as part of Outbreak Management Plan</li> </ul>	DW  DW	Completed  6.9.21

Hazard / Risk	How can the hazards cause harm?	Normal Control Measures (Brief description and/or reference to source of information).	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
<b>Poor attendance</b>	Detrimental to pupil learning Impact on mental health and wellbeing	<ul style="list-style-type: none"> <li>- Clear and consistent expectations are communicated to families regarding attendance</li> <li>- <del>Requirement of isolation for close contacts has been removed for those under 18 years and 6 months and adults who have had 2 vaccination doses.</del></li> <li>- Ensure families are aware of updated guidance: Anyone aged 5 years and over who lives in the same household as someone with COVID-19 and who is not legally required to self-isolate is now strongly advised to take an LFD test every day for 7 days. If any of these LFD tests are positive they should self-isolate in order to protect other people.</li> <li>- Attendance data is monitored regularly – half termly reports analysed and shared with families.</li> </ul>	2	2	4	<ul style="list-style-type: none"> <li>- Reiterate attendance policy to parents</li> <li>- Identify pupils who have historic attendance issues and monitor</li> <li>- Work with other professionals as appropriate to support attendance.</li> </ul>	DW  DW  DW  NG	7.9.21  Ongoing from 7.9.21  Update letter 15.12.21
<b>Increased risk of transmission on school transport</b>	Increase in cases Local outbreaks Serious Illness Death	<ul style="list-style-type: none"> <li>- Current government guidance communicated to parents regarding wearing masks on public transport</li> <li>- Encourage other forms of transport where possible eg walking, cycling</li> </ul>	3	2	6	<ul style="list-style-type: none"> <li>- Ensure latest guidance is disseminated to parents</li> </ul>	DW	7.9.21

Hazard / Risk	How can the hazards cause harm?	Normal Control Measures <i>(Brief description and/or reference to source of information).</i>	Risk Evaluation (post measures)			Additional control needed?		
			Probability	Severity	Risk	Action	By Who	By When
<b>Outbreak</b>	Increase in positive cases causing illness, serious illness or death.  Increased absence	<ul style="list-style-type: none"> <li>- Outbreak management plan in place to respond to changing operational requirements during an outbreak</li> <li>- Updated outbreak management plan with any new guidance.</li> <li>- Liaise with Local Authority and Local Public Health Department to manage rising cases</li> </ul>	2	2	4	- All preparatory elements of the Outbreak Management plan are in place and documented on Teams	DW  DW	6.9.21  16.12.21

**Control Improvements**

Action No	Recommended additional control measures	Responsibility	Target Date	Date Completed

**Additional Notes**

**Risk Evaluation**

		Consequence of event occurring (Severity)				
		Negligible	Minor	Moderate	Major	Critical
Likelihood of event occurring (Probability)	Almost Certain	Tolerable 5	Substantial 10	Intolerable 15	Intolerable 20	Intolerable 25
	Likely	Tolerable 4	Substantial 8	Intolerable 12	Intolerable 16	Intolerable 20
	Possible	Trivial 3	Tolerable 6	Substantial 9	Intolerable 12	Intolerable 15
	Unlikely	Trivial 2	Tolerable 4	Tolerable 6	Substantial 8	Substantial 10
	Rare	Trivial 1	Trivial 2	Trivial 3	Tolerable 4	Tolerable 5

**Likelihood**

**Rare** – will probably never happen / recur

**Unlikely** – do not expect it to happen but possible

**Possible** – might happen

**Likely** – will probably happen

**Almost Certain** – will undoubtedly happen

**Severity**

Negligible

Minor

Moderate

Major

Critical

**Risk Control Strategies**

**Intolerable** – stop activity, take immediate action to reduce the risk

**Substantial** – Take action within an agreed period

**Tolerable** – monitor the situation

**Trivial** – No action required

**Declaration** – if the above control measures are implemented the risks posed by the task / process / environment assessed will be controlled to as low as is reasonably practicable.

Persons involved in assessment

Signature of Lead Assessor

Date:

**Reviews** – this assessment should be reviewed at intervals no greater than 12 months or where there are changes in operational procedure, personnel, the work environment or following an incident

<b>Review Date</b>	<b>Comments</b>	<b>Reviewed by</b>	<b>Signature</b>

<b>Review Date</b>	<b>Comments</b>	<b>Reviewed by</b>	<b>Signature</b>