

Help your child attend today to achieve tomorrow.

Our school welcomes your child. We are excited to get started on this year's lessons and activities.

If your child is registered at our school, it is our responsibility to work with you and your family to ensure regular school attendance. Good attendance is linked to better life chances in the future.

In our school we have a member of senior leadership who leads on attendance as well as your child's class teacher and our family support worker/attendance officer who are always happy to talk.

In the event of your child being absent, to support attendance we may:

- Make daily contact with you to seek information on your child's well-being and reason for absence
- Visit you at home as part of our safeguarding responsibility
- Meet with you and your child to find agreed solutions to any barriers in attending
- Make reasonable adjustments to help your child attend
- Work with you to make a plan to include your child's voice in helping them attend
- Seek outside agency help as needed
- Keep records of any absence and reasons for absence
- Inform the local authority if needed

No Absence	190 days of education	100 %	Very Good	Best chance of progress and success.
10 days absence	190 days of education	95%	Acceptable	More likely to be socially happy
12 days absence	190 days of education	94%	Worrying	Harder to progress, experience
19 days absence	190 days of education	90 %	Very Worrying	success or make friends
29 days absence	190 days of education	85%	Serious Concern	This is persistent absence. Very hard to make progress
38 days absence	190 days of education	80 %	Serious Concern	Social outcomes are often poor.



Guidelines



What we can do to help

- Using a first day calling mechanism to make daily contact with the parents/carers of any child not attending school and seeking information on each pupil's well-being and reason for absence.
- Regularly visiting the home addresses of pupils who are not attending school in order to see the child/YP to ensure their welfare and uphold safeguarding responsibilities.
- Meeting with the pupil, parents/carers and most relevant school staff to identify the barriers to education and provide support to find agreed solutions, for example, through completing an Early Help assessment, supporting the children with medical difficulties or graduated response models.
- Making reasonable adjustments to assist improved attendance.
- Having a robust action plan in place, drawn up collectively and agreed by all parties, capturing the child or young person's voice.
- Seeking external multi agency support where required.
- Adhering to the legal guidance by reporting into the LA any pupils who are on part time timetables, or who are regularly absent from school, have irregular attendance, or have missed 10 school days or more without the school's permission.
- Escalating any extreme cases whereby robust casework and substantially evidenced multi agency support has continually failed to secure regular attendance, into the LA for legal considerations.

Let Us know

Missing school can mean missing out.

Talk to us if your child is having difficulties coming to school.

Please phone the school by 9:00 on the first morning of absence and each morning after that. This helps us keep your child safe. If we are not satisfied with the reason for absence, we may not authorise the absence. If your child has more than 10 unauthorised absences in any 8-week period we may issue a fixed penalty notice warning and alert the local authority.



Attendance Guidelines



Use QR code to contact us and access the website

All about the child