Lunchtime Supervisor

Bishop Aldhelm's C.E Primary School

Location:	Bishop Aldhelm's CE Primary School & Nursery
Contract:	Permanent
Salary:	Grade C £25,614.00 FTE/£3,667.60 Actual
Hours:	6.25 hours per week, 11.45 to 1.00pm, Monday to Friday Term Time Only
Application deadline:	Wednesday 11th November 2026
Interview date:	Friday 13th November 2026
Start Date:	ASAP

Bishop Aldhelm's CE Primary School is a large successful primary and nursery school in the Branksome area of Poole; founded upon a Christian tradition of faithful service to the local community. We aim to be an outstanding, forward thinking, and innovative school.

Prospectus | Bishop Aldhelm's CE Primary School and Pre School

At Bishop Aldhelm's our vision is 'Loved By God; United in Learning. ' Loved by God reflects our theological underpinning and is the foundation of our Bishop Aldhelm's values of love, courage, unity and inspiration. United in Learning reflects our educational underpinning. As a staff team, we work towards 5 pillars that enhance our professional culture: effective communication, culture of challenge, everyone's a learner, collective responsibility, psychological safety. By focusing on these 5 pillars throughout our practice, we benefit the learning and experiences for all at Bishop Aldhelm's.

We are passionate and determined to make the learning opportunities which we provide deep, fun, memorable and meaningful. Happy learners are successful learners - learning at Bishop Aldhelm's is an adventure without horizons. We have a very focused creative curriculum which is varied, vibrant and exciting, aimed to achieve high standards.

You will be joining a dedicated team that is passionate about making a difference and committed to nurturing the whole child. As a member of our team, you will have the opportunity to shape learning experiences that are creative, inclusive, and meaningful. We are committed to the professional development and wellbeing of our staff. We offer high-quality training, mentoring, and opportunities for career progression.

Bishop Aldhelm's Primary is in the Greenway Partnership of Hamwic Education Trust (HET); a large, fast-paced multi-academy trust with currently 37 schools across the South Coast: Portsmouth, Southampton, Poole and Dorset. The Greenway Partnership is a multi-academy partnership based in Poole and Dorset. The partnership enables local schools to work together to develop a strong education for all our children.

Role Summary:

The successful post holder will supervise children from Pre-school to Year 6, both inside the dining hall and, when needed, outside at play. The post holder will be required to undertake Food Hygiene and safeguarding training.

All about the child

We are seeking a professional individual who:

- Is patient, calm, and approachable
- Is caring and has a child-focused attitude
- Is friendly and has an encouraging manner
- Is fair and consistent when dealing with children
- Is reliable and punctual
- Is confident yet gentle with a gently authority
- Has the ability to manage behaviour positively and appropriately
- Is able to work independently and as part of a team

What we offer you:

- An opportunity to be part of a collaborative managed services team with a shared vision of excellence
- A real career path in a thriving and respected organisation
- Flexible working approach, where possible
- Wellbeing day (trial for 2025/26)
- Excellent training and development programmes and opportunities
- Eligibility to join the Local Government Pension Scheme / Teacher Pension Scheme
- Generous holiday entitlement, increasing with length of service (support staff)
- Access to our benefits portal offering a full range of discounts available through Lifestyle Savings
- Access to wellbeing support through our Employee Assistance Programme, this includes free confidential telephone and face to face counselling for employees and family members
- Access to financial wellbeing support through a company that provides comprehensive guidance on all things mortgage related
- Eligible for a Blue Light card
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About Hamwic Education Trust:

HET is fully committed to developing an outstanding workforce. We are a friendly and supportive community of professionals working hard to ensure that our schools are enabling children to grow and develop for the future.

We have talented staff working in leadership, teaching and support roles throughout our schools and committed professionals working in the Managed Services team covering education, safeguarding, HR, IT, finance and estates. This experienced team supports our schools and is responsible for the successful delivery of our multi-academy trust.

As an employer, we support our staff to grow through continuing professional development and there is a range of apprenticeships and other opportunities available throughout the Trust to extend your knowledge, skills and career prospects.

HET celebrates the uniqueness of our pupils, our staff and our schools and we aim for everyone to achieve their full potential through the pathways of opportunities available.

HET recognises that by valuing and promoting equal opportunities in employment for all employees and job applicants and avoiding unlawful discrimination in employment and delivery of services, we will be able to deliver first class education and value the differences our workforce brings to HET.

Application Procedure:

If you would like to discuss the role further, please contact Mrs Heidi Moxam, Office Manager by emailing recruitment@bishopaldhelms.poole.sch.uk to arrange an informal chat or have a tour of the school. Potential candidates will be asked to bring their current school ID and/or photographic ID as proof when they visit the school for a tour.

If you wish to apply for this position, please complete an application form which can be found at **Job vacancies | Careers | Hamwic Education Trust | Multi-academy Trust** and return to recruitment@bishopaldhelms.poole.sch.uk
CV's will only be accepted along with a completed application form.

Please note, we may close the advert prior to the advertised closing date should we have sufficient applications. We strongly encourage prospective applicants to apply as soon as possible.

Hamwic Education Trust (HET) are committed to safeguarding and protecting the welfare of our pupils and we expect all staff and volunteers to share this commitment.

All posts are subject to a safer recruitment process which includes enhanced criminal record and barring checks, scrutiny of work and training history, robust referencing, and other vetting checks. Successful candidates will also be subject to online searches.

Our safeguarding system is underpinned by a range of policies and procedures which encourage and promote safe working practice across HET.

All HET employees are required to undergo continuous professional development to maintain safe working practices and to safeguard our pupils.