Co-ordinated Admissions Timetable PRIMARY Schools
September 2026 Admission

Week commencing Monday 1 September 2025	Letters to nurseries/schools
Friday 5 September 2025	Letters handed out to parents
Friday 5 September 2025	Online system available up until closing date
4.30pm Thursday 15 January 2026 (National Closing Date)	Closing date for Primary applications. Online applications not available after this date.
Monday 19 January 2026	Details of preference data sent to VA and Academy Primary Schools
Tuesday 27 January 2026	Exchange preference data with other LAs
Wednesday 11 February 2026	Details received from other LAs to be sent to VA and Academy Primary Schools
Tuesday 24 February 2026	VA and Academy schools provide the Authority with list of offers/refusals
Friday 13 March 2026	Authority exchanges offers/refusals with other LAs
Monday 23 March 2026	LA to match the provisional offers of places against each parent's ranking
By Thursday 2 April 2026	Schools will be notified which pupils have been allocated places at their schools
Thursday 16 April 2026 (National Offer Day)	Primary 'Offer Day' notification sent to parents
Tuesday 28 April 2026	Initial deadline for parents to return acceptance slip for oversubscribed schools only (reminder letters to be sent)
Tuesday 28 April 2026	Deadline for parents to request to place their child's name on a waiting list
Tuesday 28 April 2026	Deadline for parents to request an appeal form for Primary Schools
Wednesday 29 April 2026	Appeal forms sent out where requested
Thursday 30 April 2026	Authority will allocate any places that have become available for oversubscribed schools
Thursday 7 May 2026	Where parents have not returned their acceptance slip for oversubscribed schools the Authority may withdraw the offer of the school place (Community Schools only)
Tuesday 19 May 2026	Deadline for appeal forms to be returned
By Friday 22 May 2026	Appeal hearing notice sent to parents
From week commencing Monday 15 June 2026	Appeals to be heard
31 December 2026	No waiting list available after this date