

# ST CUTHBERT'S CATHOLIC PRIMARY SCHOOL:

## LUNCHTIME SUPERVISOR PERSON SPECIFICATION



Attributes	Essential	Desirable	How identified?
<b>References</b>	Fully supported in reference		Reference
<b>Education</b>	Basic literacy and numeracy skills	First Aid Certificate Food Hygiene certificate Willing to take further training with a particular emphasis on a Child Protection certificate.	Letter of application Interview Reference
<b>Experiences</b>	Knowledge of the duties and role of the Lunchtime Supervisor  Experience of: supervising children as a parent or carer	Experience of working in a school environment either in a paid or voluntary capacity.	Letter of application Interview Reference
<b>Skills</b>	Able to plan engaging and exciting activities for children. Good communication. To be able to work under pressure. Good relationships with lunchtime colleagues and school staff.  To be able to work as part of a team. Ability to work within the school's policies and guidelines. Encourage high standards of pupil behaviour at all time and the ability to promote good playtime behaviour Recognition of the needs of SEN children.	Basic understanding of child development and learning.  An understanding of children with special needs Good behaviour management strategies. Experience in leading activity and games.	Letter of application Interview Reference
<b>Personal Qualities</b>	Patient and caring towards all pupils. Self-motivated, reliable and hard working. Flexible approach to work. Awareness of confidentiality, working with integrity. Good timekeeping. Enthusiastic, courteous and polite		Letter of application Interview Reference

	<p>Patience and emotional resilience in working with challenging behaviours.</p> <p>Sensitive to the needs of all children.</p> <p>Calm and positive approach.</p> <p>Commitment to delivering a high quality service and to continuous improvement.</p>		
<b>Disclosure of Criminal Record</b>	<p>Enhanced DBS check confirming suitability to work with children (school will seek the DBS check).</p>		<p>Disclosure and Barring Service check</p>