Dear Student,

On receipt of your A level and GCSE results this week if you intend to make an appeal **you** will need to complete the:

**Stage One** - Centre Review Appeal Form.

When completing the form, you will need to use the Word-based version, which is available here: <http://bishopchalloner.bham.sch.uk/news/2021-08-09-a-level-and-gcse-exam-results-august-2021>

If required, **you** will then need to complete the:

**Stage Two** - Awarding Organisation Appeal Form.

When completing the form, you will need to use the Word-based version, which is available here: <http://bishopchalloner.bham.sch.uk/news/2021-08-09-a-level-and-gcse-exam-results-august-2021>

**Before**submitting a Stage One or Stage Two appeal form, please make sure you have read carefully the 'Important Information for Students' which is available here: <http://bishopchalloner.bham.sch.uk/news/2021-08-09-a-level-and-gcse-exam-results-august-2021>

**PLEASE NOTE:**

**Stage One and Stage Two Appeals Forms and all other enquiries relating to results or appeals must be sent to:**

#### exams@bishopchalloner.bham.sch.uk

Please **do not** contact individual teachers as all enquiries will be redirected to the above email address.

**When emailing the school, you MUST use your Bishop Challoner email address.**

Further guidance on the Appeals process, published by JCQ, is available at:

<https://bishopchalloner.org.uk/information-about-our-school/awarding-grades-2021/ag-appeals>