



## Scope of Responsibility

The Governing Body of Bishop Challoner Catholic College is responsible for setting the ethos and vision of the school, identifying areas where the school needs to improve, providing strategic support to make and monitor those improvements. It makes sure that the educational progress of pupils is strong and that the budget is used properly and effectively.

Meeting attendance during 2022/23 was as follows:

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mr Greg Keegan (Chair)	3	4
Dr Robert Wilcher (Vice Chair)	2	4
Miss Jade Beard	3	4
Mr John Brooks	3	4
Dr James Coughlan	4	4
Mrs Angela Gilbride	3	4
Mr Justin Gray	3	4
Mr Daniel Hearnden	4	4
Mr Mark Irving (Term ended 17 July 2023)	3	4
Mrs Louise Mackuin (Term ended 17 July 2023)	4	4
Mr Edward O'Connor (Associate Member)*	4	4
Mrs Teresa Potter	3	4
Mr Edward Reed	1	4
Mr Chris Wormwell	2	4

\*Associate Members in maintained schools cannot vote at Full Governing Body meetings but can be given voting rights on Committees.

## Committees of Bishop Challoner Catholic College Governing Body

### Curriculum and Catholic Life Committee

The committee ensures compliance with the National Curriculum, legal requirements for worship, and delivery of RE and personal education, overseeing teaching to reflect the school's Catholic ethos. The committee use the Common Framework for accountability, review safeguarding, and oversee policies for SEND, careers, attendance, and community engagement.

Meeting attendance during 2022/23 was as follows:

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Dr Robert Wilcher (Chair)	3	3
Miss Jade Beard	2	3
Dr James Coughlan	3	3
Mrs Louise Mackuin (Term ended 17 July 2023)	3	3
Mr Eddie O'Connor	3	3
Mrs Teresa Potter	3	3

## Finance Committee

The committee manages budget preparation and approvals, reviews financial reports and oversees expenditure up to delegated limits. They monitor financial controls, insurance, contracts and compliance with regulations, ensuring transparency and accountability to the Full Governing Body. The committee also oversees asset disposal, conflicts of interest, training requirements and adherence to financial standards, including the Schools Financial Value Standard (SFVS). They annually review the Charging and Remissions policy.

Meeting attendance during 2022/23 was as follows:

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mr John Brooks (Chair)	4	4
Dr James Coughlan	4	4
Mrs Angela Gilbride	3	4
Mr Greg Keegan	3	4
Mr Eddie O'Connor	4	4
Mr Edward Reed	1	4
Mr Chris Wormwell	2	4

## Personnel Committee and Pay Committee

The committees oversee employment matters, including recruitment, promotions and staff management structure. They attend staff appointment panels, ratify upper pay scale salaries and advise on overall staffing provision. They adopt policies on equal opportunities, health and safety and perform annual salary determinations based on performance management.

Meeting attendance during 2022/23 was as follows:

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Dr Robert Wilcher (Chair)	3	3
Dr James Coughlan	3	3
Mr Edward Reed	3	3
Mrs Carmel Ward	3	3

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mr Greg Keegan	1	1
Dr Robert Wilcher	1	1
Mr John Brooks	1	1

## Premises Committee

The committee advises on school resource provisions and service contracts, including the consideration of in-house services. They oversee building conditions, usage and development, including acquisitions or disposals. They prepare capital bids, manage maintenance programmes and review health and safety responsibilities. They also maintain the school's Accessibility Plan to meet statutory requirements.

Meeting attendance during 2022/23 was as follows:

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mrs Angela Gilbride (Chair)	3	3
Dr James Coughlan	3	3
Mr Daniel Hearnden	3	3
Mr Mark Irving (Term ended 17 July 2023)	2	3

## Designations Committee

The committee meets at least twice yearly to review the Designations Development Plan, monitor risk assessment and oversee external educational initiatives, including Training School, SCITT, Maths Hub, Science Learning Partnership, Computing Hub, Schools Sports Partnership, Arts Hub and others. The committee advise the Full Governing Body on all designation-related matters.

Meeting attendance during 2022/23 was as follows:

<b>Governor</b>	<b>Meetings attended</b>	<b>Out of a possible</b>
Mr Justin Gray (Chair)	3	3
Mr John Brooks	1	3
Mr Greg Keegan	3	3
Dr James Coughlan	3	3

## Other Committees

The following committees convene when needed:

- Pupil Discipline to parents and pupils
- Pupil Exclusion
- Staff Discipline
- Staff Discipline Appeals

Any correspondence for the Chair of Governors should be marked FAO: Gregory Keegan c/o Bishop Challoner Catholic College, Institute Road, Kings Heath, Birmingham, B14 7EG