

Home School Communication Information- January 2020

We believe that clear communication between the school and parents/carers has a positive impact on students' learning.

The information set out below details how the school communicates with parents/carers and how parents/carers can communicate with the school.

Who to contact

For any Pastoral related issue your son/daughter's Head of Year or Assistant Head of Year should be contacted, email is better for non-urgent issues. All Heads of Year and Assistant Heads of Year have teaching commitments and so will not always be available immediately to respond or take calls. Meetings in school are by appointment only.

Email Contact

Year 7	Head of Year- Mrs McGowan h.mcgowan@bishopchalloner.bham.sch.uk	Assistant Head of Year- Mrs Higginson r.higginson@bishopchalloner.bham.sch.uk
Year 8	Head of Year- Mrs Brown c.brown@bishopchalloner.bham.sch.uk	Assistant Head of Year h.hunter@bishopchalloner.bham.sch.uk
Year 9	Head of Year- Mrs Dawson z.dawson@bishopchalloner.bham.sch.uk	Assistant Head of Year- Miss Barron-Richardson t.barron-richardson@bishopchalloner.bham.sch.uk
Year 10	Head of Year- Miss Beard j.beard@bishopchalloner.bham.sch.uk	Assistant Head of Year 10- Mr Fell d.fell@bishopchalloner.bham.sch.uk
Year 11	Head of Year- Mr Clarke s.clarke@bishopchalloner.bham.sch.uk	Assistant of Head Year 11- Miss Williams l.williams@bishopchalloner.bham.sch.uk
Year 12	Head of Year- Miss Bisset f.bisset@bishopchalloner.bham.sch.uk	
Year 13	Head of Year- Mrs Healy m.healy@bishopchalloner.bham.sch.uk	

Telephone Contact

Parent/carers of students in **Year 7-11** can contact the the school on **0121 444 4161** and select **option 2**.

Parents/carers of students in **Year 12 or 13** can contact the school on **0121 444 4161** and select **option 3**.

If the Student Services staff are not available to take the call please leave a message and they will deal with it and/or pass it on to the intended member of staff the enquiry is for as soon as possible.

Safeguarding Concerns

For any safeguarding concerns you should contact the school on **0121 444 4161** and ask to speak to one of the Designated Safeguarding Leads (DSL), there are Senior staff also DSL trained in the event that one of the team is not available.

Communication regarding Absence

If your son/daughter is in **Year 7-11** any absence must reported to the school as soon as possible and no later than the start of the school day where possible. Please contact the school on **0121 444 4161** and select **option 1**.

If your son/daughter is in **Year 12** any absence must be reported to the college as soon as possible and no later than the start of the school day where possible. Please contact the college on **0121 441 6113**.

If your son/daughter is in **Year 13** any absence must be reported to the college as soon as possible and no later than the start of the school day where possible. Please contact the college on **0121 441 6144**.

Other Communication

Text messages, the school website, social media platforms such as Twitter and Facebook are also used by the school to communicate important messages or showcase activities going on in the school. Information regarding all school social media accounts are shown in the table below.

Communication	When	Where
BC14 Newsletter	Fortnightly	Website Text Message Email
Head of Year Newsletter	End of Autumn Term 1 Spring Term 1 Summer Term 1	Website Text Message Email
End of Term Newsletter	Christmas Easter Summer	Website Text Message Email

Social Media	
Website	www.bishopchalloner.org
Twitter Feeds	Official School Twitter: @BishopChalloner Biology: @BCCbio Chaplaincy: @BC_Chaplaincy Computing Hub: @BCCComputingHub Computing: @BishopChalComp Design: @BCCCDesign English: @BC_EnglishDept FOBC: @bc_friends French: @BC_MFL Geography: @BCGeogDept History: @history_GCSEBC Library: @Mrs F Library Maths Hub: @CentralMathsHub Maths: @BCMathsDept PE: @BCPEDepartment Performing Arts: @BCPAmusic/@BCPAPA4 School Games: @BCSGO Science Learning Partnership: @CentralMidSLP Science: @BCSciDept Sixth Form: @BCCSix Social Science: @BCSocSciDept Teaching School: @teaching_school