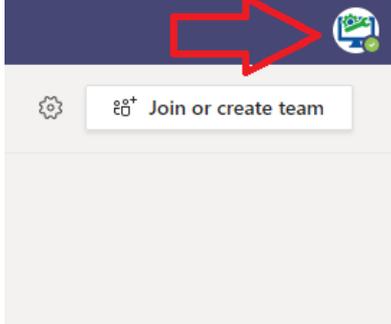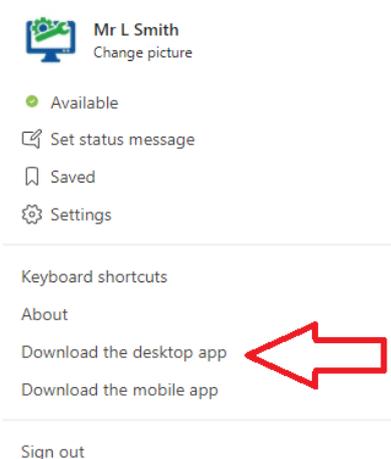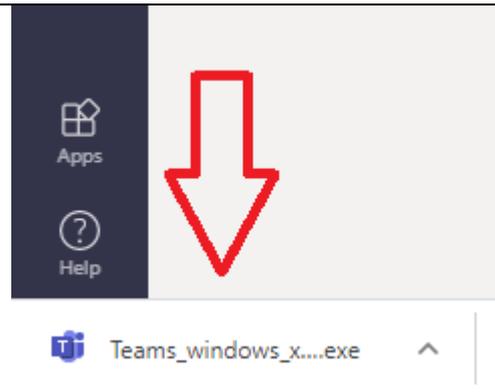# Installing the Microsoft Teams Desktop App

Open Google Chrome Log into your school email Once logged in, click on the App Launcher in the top left hand corner	
Click on Teams	
Click on the Account Management button in the top right hand corner	
Click on Download the desktop app	
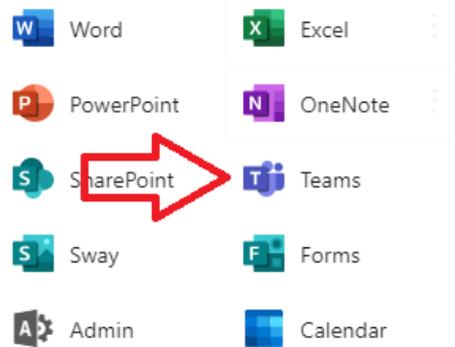
Click on the file in the bottom left hand corner when it has finished downloading	
Click Run You may need to sign in with your email address and password. Once this has been done, the new Teams app will open and there should be an icon on your desktop	