



BISHOP CHALLONER CATHOLIC COLLEGE

Remote education provision: information for parents

This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to students at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.



What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Day one – if your child is sent home to isolate they will receive a letter from the school which includes a detailed section on how they should access their home learning. Any students who borrow a netbook should collect a borrowed device to use at home whilst in isolation. We also ask that parents/carers inform the school by contacting the head of year or the school reception if you have got any issues with accessing the internet at home.

There may be a delay on the first day of isolation for home learning tasks / work to be set on Class Charts / Emailed. Please do not expect any live lessons to take place on day one. The school will need to respond carefully to sensitive information and it may be a few hours before we have confirmed events with your son/daughters teachers.

We would ask students working remotely to regularly check Class Charts, their MS Teams calendar and also their email from Day two. Students and parents/carers are advised to follow their usual school timetable and that they should expect to see work available for all lessons.

The quantity of work set would be comparable to that which you would usually set for a lesson in school. Additional homework can be provided if required.

Live lessons will be set up at least a day in advance so they appear on students' MS Teams calendar.

Work will be set on Class Charts at the start of each day for all subjects but this may not always be possible.



BISHOP CHALLONER CATHOLIC COLLEGE

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. Departments may adapt when they deliver certain topics within the curriculum based on a consideration of which parts of their curriculum are best taught face-to-face and which are best taught remotely. However, we have needed to make some adaptations in some subjects. For example, from discussions with Heads of Departments and subject leaders in practical subjects it is understood that setting work for practical subjects is challenging. There is flexibility for practical subjects to set work that is perhaps broader than usual e.g. tasks for the whole year group. We also understand that practical subjects may be unable to teach live lessons. Practical subjects will look to provide appropriate work set on Class Charts that will allow students to explore or rehearse skills in the subject by providing assignments, links to websites and links to suitable digital platforms.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Secondary school-aged pupils not working towards formal qualifications this year	Students in Yr7-9, 10 and Yr12 will be set approximately 4hrs of work each day. Your son/daughter will receive work from the subjects that they have got timetabled each day.
Secondary school-aged pupils working towards formal qualifications this year	Students in Yr13 and Yr11 will be set approximately 4-5hrs of work each day. Your son/daughter will receive work from the subjects that they have got timetabled each day.



Accessing remote education

How will my child access any online remote education you are providing?

Approaches to remote learning

The following are the most common approaches to remote learning being utilised across the school.

- 1) Live lessons through Microsoft Teams (MS Teams)
- 2) Pre-recorded lessons (e.g. Loom or voice over PowerPoint) sent via email or Class Charts
- 3) Work set through Class Charts (including links to alternative digital platforms eg quizizz, everlearner, mymaths)
- 4) Work sent through Email

These are not a hierarchy of approaches and several approaches could be utilised for the same teaching group or subject

Teaching staff are free to utilise the approach that best suits their students' needs and that complements the nature of their subject.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

The school has an online portal that allows you to report any IT or technical concerns you have with school equipment or accounts. The following link will take you to a page allowing you to log the issue and create a communication ticket with the IT team. They will offer remote support or will make arrangements for the device to be dropped into school for repair.

<http://bc-netbooks.bcweb.org.uk>



BISHOP CHALLONER CATHOLIC COLLEGE

My son/daughter has not got access to a working device to complete online work:

The school have been provided with DFE laptops that can be loaned to students who are isolating and have not got access to a working device. Please contact the school reception on 0121 444 4161 or email reception@bishopchalloner.bham.sch.uk . As an alternative you can always email the head of year directly on the email address below. The school will arrange for a suitable laptop to be collected from the front reception. A loan agreement form will be signed by a parent/carer and the device will be returned once the isolation period ends.

My son/daughter has not got access to the internet at home to complete online work:

The school have been provided with dongles that can be loaned to students who are isolating and have not got access to the internet at home. Please contact the school reception on 0121 444 4161 or email reception@bishopchalloner.bham.sch.uk . As an alternative you can always email the head of year directly on the email address below. The school will arrange for internet dongle to be collected from the front reception.

My son/daughter has not got access to the internet or device at home to complete online work and would like access to printed materials: Please contact the school reception on 0121 444 4161 or email reception@bishopchalloner.bham.sch.uk . As an alternative you can always email the head of year directly on the email address below. The school will arrange for printed materials to be made available for collection from the school reception or for the work to be posted home.

How can my son/daughter submit work to their teachers if they have not got access to the internet or device at home to complete online work? If your son/daughter cannot submit homework via class charts or email due to not having access to a device or the internet then please drop the work completed into the school reception for the attention of the class teacher.

If you are concerned or you need to communicate with the school we would encourage you to contact the head of year.

Year 13: f.bisset@bishopchalloner.bham.sch.uk

Year12: m.healy@bishopchalloner.bham.sch.uk

Year 11: j.beard@bishopchalloner.bham.sch.uk

Year 10: b.hampson@bishopchalloner.bham.sch.uk

Year 9: c.brown@bishopchalloner.bham.sch.uk

Year 8: s.clarke@bishopchalloner.bham.sch.uk

Year 7: h.mcgowan@bishopchalloner.bham.sch.uk



BISHOP CHALLONER CATHOLIC COLLEGE

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

The following are the most common approaches to remote learning being utilised across the school.

- 1) Live lessons through Microsoft Teams (MS Teams)
- 2) Pre-recorded lessons (e.g. Loom or voice over PowerPoint) sent via email or Class Charts
- 3) Work set through Class Charts (including links to alternative digital platforms eg quizizz, everlearner, mymaths)
- 4) Work sent through Email

These are not a hierarchy of approaches and several approaches could be utilised for the same teaching group.

Teaching staff will utilise the approach that best suits their students' needs and that complements the nature of their subject. Therefore students should check their email, class charts and Microsoft teams calendar regularly to access any remote learning set by their subject teachers.



BISHOP CHALLONER CATHOLIC COLLEGE

Class Charts

Class Charts allows our students and parents/carers to view and manage any work set during an isolation or lockdown - staff will set homework and learning tasks, parent/carers and students can view this via the Class Charts app or website and complete, return and receive feedback from staff all using the system. Work may include voiceover PowerPoints or instructions to complete work set on an alternative digital platform. Students should expect to receive work set for each lesson missed due to isolation.

The volume of work set will be appropriate to ensure it is sufficiently challenging but not overwhelming.

You can access the Class Charts website here: <https://www.classcharts.com/student/login>

More information on class charts can be found on our school website using the following link <https://bishopchalloner.org.uk/news/2020-05-30-class-charts>

Microsoft Teams

Microsoft Teams provides our staff with a secure and effective way to deliver live lessons with students. As a virtual classroom it allows staff to show videos, PowerPoints, pose questions, check for understanding, and take questions – everything you would do naturally in the classroom only online. Not all subjects are suitable for Microsoft Teams and teachers may use Class Charts for setting appropriate work as an alternative.

More information on how to use Microsoft Teams can be found on our school website using the following link <https://www.bishopchalloner.org.uk/news/2020-12-29-microsoft-teams>

The following link will show parents / carers how to access the calendar on Microsoft Teams that will show students when they have a live lesson scheduled. <https://www.bishopchalloner.org.uk/news/2020-12-29-microsoft-teams>



Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Our school expectations for students' engagement with remote education is the same as if they are in school. We expect all students to be prepared and ready to learn. We expect behavior standards to be exemplary when attending live lessons. The school will make contact with home if students are not attending live lessons and if students are not engaging / completing the work set by teachers.

We would ask parents / carers to remind students about the importance of taking responsibility for their home learning, to get their son/daughter to organise themselves for the isolation period, to regularly check Class Charts, their MS Teams calendar and also their email for work and communications with their teachers. Setting and following good routines is essential for successful home learning.

We would remind parents/carers that if you have any concerns to contact the school at the

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Teachers will have regular contact with students via email, class charts or live lessons on a weekly basis. Teachers will include a completion deadline on all work set. Teachers will clearly see what students are not engaging with the home learning. If students are not engaging with live lessons or are not completing work by the deadlines stipulated then the school will make contact with home immediately. All students will receive a phone call from the pastoral team to check in on their wellbeing and progress whilst away from school. Heads of Year will monitor student engagement and will also have regular communication with home.



How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods. Teachers will acknowledge students when work is submitted and will have weekly communication with students when setting, receiving and providing feedback on student work. Any concerns will be highlighted by the class teacher and contact will be made with home.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students.



BISHOP CHALLONER CATHOLIC COLLEGE

If you are concerned about your son/daughter in supporting them to access home learning then please get in touch with our SEND department by emailing r.wheeler@bishopchalloner.bham.sch.uk

- Staff at Bishop Challoner have been given advice from the SEND team on how they should structure and deliver remote learning tasks and live lessons for students with special educational needs.
- If your child is experiencing difficulties with accessing remote education, a designated member of the SEND Team will speak directly to you, your child, and your child's teachers. A support plan will be put in place, that will be under ongoing review. Communication will take the form of phone calls, emails and/or Zoom or Microsoft Teams video calls. The SEND Team takes a flexible approach, adapting to the needs of the individual. Reasonable adjustments will be put in place wherever necessary. The school has recently purchased 'Reading Eggspress' and 'Mathletics', which are online literacy and numeracy programmes which start at the appropriate level and enable students to make progress at their own pace, with built in rewards; the aim of the programmes is to make learning fun and stress free. It is likely that your child will be given access to these programmes as part of the support plan.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school. If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?



BISHOP CHALLONER CATHOLIC COLLEGE

The remote learning experience explain throughout this document will apply to students who are self-isolating or isolating as part of a whole year group. This is summarised in the table below:

Scenario	Class Charts	School Email	Microsoft Teams	Face-to-face Provision
Individual Student Self-isolating	Yes	Yes	Live lessons for isolating student If deemed appropriate by class teacher, HOD and SMT	Students remain at home for recommended isolation period so no face-to-face provision during this time.
Specific groups of students isolating	Yes	Yes	Live lessons for isolating student(s) If deemed appropriate by class teacher, HOD and SMT	Students remain at home for recommended isolation period so no face-to-face provision during this time.
Year group(s) isolation	Yes	Yes	Live lessons for isolating student If deemed appropriate by class teacher, HOD and SMT	Students remain at home for recommended isolation period so no face-to-face provision during this time.
Contingency Framework	Yes	Yes	Live lessons for specific year groups (to be advised).	Students in Yr11 and Yr13 and other pupils due to take external exams this academic year, to attend face to face lessons. Critical worker and vulnerable students to attend school and receive remote learning
Full Lock-down	Yes	Yes	Live lessons for specific year groups (to be advised).	Critical worker and vulnerable students to attend school and receive remote learning