

SCHOOL ADMISSION APPEAL TIMETABLE 2023

Appeals for normal round of admissions	
Date of allocation of places	01/03/2023
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	21/04/2023
Appeals will be heard by	18/05/2022 or within 40 school days of the deadline for lodging appeals
Notice of appeal hearing	At least 10 school days before the appeal hearing date
Deadline for governing body to submit evidence for the appeal	At least 10 school days before the appeal hearing date
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard by	At the same time as previously scheduled appeals if possible or within 30 school days this if not possible.
Decision letters sent to appellant	Normally within five school days

Appeals for Sixth Form – appeals may be made by the student and/or the parent/carer	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	20 school days from the date of notification that the application was unsuccessful
Appeals will be heard by	Where the offer of a place would have been conditional upon exam results within 30 school days of confirmation of the results
Notice of appeal hearing	At least 10 school days before the appeal hearing date
Deadline for governing body to submit evidence for the appeal	At least 10 school days before the appeal hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard by	At the same time as previously scheduled appeals if possible or within 30 school days if this is not possible.
Decision letters sent to appellant	Normally within five school days

Appeals for in-year admissions	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	Twenty school days from the date of notification that the application was unsuccessful
Appeals will be heard	Within 30 school days of the appeal being lodged
Notice of appeal hearing	At least 10 school days notice
Deadline for governing body to submit	At least 10 school days before the appeal

evidence for the appeal	hearing
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard	At the same time as previously scheduled appeals if possible or within 30 school days if not.
Decision letters sent to appellant	Normally within five school days