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**Stage one – centre review**

**Student request**

This section is to be completed by the student. A request for a centre review must be submitted to the centre, not the awarding organisation. A centre review must be conducted before an appeal to the awarding organisation. This is so the awarding organisation is certain that your grade is as the centre intended.

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| **Centre Name** | Bishop Challoner Catholic College | **Centre Number** | 20027 |

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| **Students Name** |  | **Candidate Number** |  |

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| **Qualification title e.g. AQA GCE**  **English Literature.** |  |
| **Teacher Assessed Grade issued**  **e.g. A\*** |  |

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| **Is this a priority appeal?** A priority appeal is only for students applying to higher education who did not attain their firm choice and wish to appeal an A level or other Level 3 qualification result. |  |
| **If Yes provide your UCAS personal ID**  **e.g. 123-456-7890** |  |

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| **Grounds for centre review**  Please tick one or both of the options if they apply to your request. If you do not think either apply, your centre will still conduct a review for administrative and procedural errors so the awarding organisation can be certain that your grade is as the centre intended. |

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| **Administrative Error by the centre**  e.g. the wrong grade/mark was  recorded against an item of  evidence | Please tick | **Procedural Error by the centre**  e.g. a reasonable adjustment  / access arrangement was not  provided for an eligible student | Please tick |

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| **Supporting evidence**  Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade. There is a 5,000 character limit. |
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| **Acknowledgement**  I confirm that I am requesting a centre review for the qualification named above and that I have read and understood the information provided in the ‘Important Information for Students’. In submitting this review.  I am aware that:  • The outcome of the review may result in my grade remaining the **same**, being **lowered** or **raised**  • The next stage (Stage Two, the appeal to awarding organisation) may only be requested once the  centre review (Stage One) has been requested and concluded. |

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| **Student Name** | **Student signature** | **Date** |
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