



# BISHOP CHALLONER SIXTH FORM COLLEGE

**September 2020**

Dear Parent/Carer,

We have been delighted to welcome our Year 13 students back to college and to see them all working hard in preparation for their A Level examinations and vocational qualifications next summer. The purpose of this letter is to inform you of our planned reporting cycle for the year. This allows you to see how and when we will be reporting on your son's/daughter's progress during the year.

**Report 1:**

This will be sent home on Thursday 22<sup>nd</sup> October and will contain a current estimated A Level/vocational qualification grade together with a short written comment from teacher(s). There will then be an opportunity for you to discuss this report with teachers after half term.

**Report 2:**

This will be sent home before the end of the autumn term and will contain a current estimated grade together with a brief comment from teacher(s). There will then be an opportunity for you to discuss this report with members of the sixth form team after the Christmas break.

**Report 3:**

Year 13 mock examinations are due to take place from Monday 11<sup>th</sup> January 2021 – Friday 22<sup>nd</sup> January 2021. The results of these examinations will be sent home before February half term. In addition we will complete an *internal report* before February half term. This report will not be sent home but any concerns or issues picked up by report and/or mock exam results will be followed up by the sixth form team and we may contact you.

**Report 4:**

This will be sent home towards the end of March 2021 and will contain a current estimated grade together with a written comment from teacher(s). There will then be an opportunity for you to discuss this report with teachers.

Our planned reporting cycle will, of course, depend on how COVID-19 evolves over the coming weeks and months. Should our planned reporting cycle change we will keep you informed.

As always, if you have any concerns about your son's/daughter's progress, please do not hesitate to get in touch with the subject teacher, the Year 13 Head of Year Ms Bisset, or myself.

Kind regards,

M. A. Nutt  
Associate Principal – Sixth Form

Institute Road, Kings Heath, Birmingham, B14 7EG  
Tel: 0121 441 6144 Fax: 0121 441 1552  
email: [enquiry@bishopchalloner.bham.sch.uk](mailto:enquiry@bishopchalloner.bham.sch.uk)  
[www.bishopchalloner.org.uk](http://www.bishopchalloner.org.uk)

**MAKE THE GRADE**