



# BISHOP CHALLONER CATHOLIC COLLEGE

Ref- PT/Y11ParEve/SC

Wednesday 15<sup>th</sup> January 2020

Dear Parent/Carer

Year 11 Parents Evening is on **Thursday 13<sup>th</sup> February 2020** between **6.00pm and 8.00pm** when you can collect your son/daughter's report. An opportunity will be given for you to read the report if you arrive 5-10 minutes before your appointment time. You will also have the opportunity to see individual subject teachers where you may have specific concerns. Some of the subject teachers will have already stated on the report that they wish to see you on the night, please ensure that you do.

This is a very important time for your son/daughter as they will be soon taking their GCSE's. Please make every effort to attend in order to discuss his/her needs at this critical stage in preparation for their exams.

Please complete the reply slip below and return it to school confirming your attendance. Thank you for your support and we look forward to seeing you on **Thursday 13<sup>th</sup> February**. Please note - **STUDENTS MUST ATTEND IN FULL SCHOOL UNIFORM.**

Yours faithfully

**Mr S Clarke**  
**Head of Year 11**

As your son/daughter's Personal Tutor I have arranged the following appointment time .....  
Please indicate on the reply slip whether you will be able to keep this appointment.

Yours faithfully

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**Personal Tutor**

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Students Name: \_\_\_\_\_

Personal Tutor: \_\_\_\_\_

- I am able to make this appointment
- I am unable to make the time allocated but would like an appointment time at \_\_\_\_\_
- I am unable to make this appointment and will telephone school to arrange a new one.

Signed: \_\_\_\_\_ Parent/Carer      Date: \_\_\_\_\_

**Principal - Dr J Coughlan**

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