



BISHOP CHALLONER CATHOLIC COLLEGE

Ref- PT/Y11Prorpt/SC

Wednesday 9th October 2019

Dear Parent/Carer

The first half term's Progress Report will be available shortly; this will be a key measure of current performance and an opportunity to compare this against target levels at GCSE.

In order to ensure that your son/daughter gains the maximum possible benefit his/her Personal Tutor will be available to review the report on the afternoon of **Thursday 7th November 2019**; appointments will be available between 2.00-4.30pm.

This is obviously a crucial time in preparation for the GCSE examinations and we would therefore request that you make every effort to attend. Please complete the slip below and return it to school confirming your attendance.

If you are unable to attend the time given please contact Mrs Reynolds by calling 0121 441 6144 or emailing r.reynolds@bishopchalloner.bham.sch.uk

Thank you for your support and we look forward to seeing you on **7th November**. Please note - **STUDENTS MUST ATTEND IN FULL SCHOOL UNIFORM.**

Yours faithfully

Mr S Clarke
Head of Year 11

As your son/daughter's Personal Tutor I have arranged the following appointment time

Please indicate on the reply slip whether you will be able to keep this appointment.

Yours faithfully

Students Name: _____

Personal Tutor: _____

- I am able to make this appointment
- I am unable to make the time allocated but would like an appointment time at _____
- I am unable to make this appointment and will telephone school to arrange a new one.

Signed: _____ Parent/Carer Date: _____

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