



## BISHOP CHALLONER SIXTH FORM COLLEGE

31<sup>st</sup> March 2021

Dear Parent/Carer

**Re: Year 13 Parents evening - Thursday 22<sup>nd</sup> April, 5.30pm-8.00pm**

On Thursday 22<sup>nd</sup> April we will be holding our Virtual Year 13 Parents' evening. At this event you will have the opportunity to speak with your son/daughter's teachers to discuss their progress to date. You will receive your son/daughter's report prior to this event.

The school has introduced a new and easy to use online system called School cloud. **This allows you to choose your own appointment time with your son/daughter's** teachers between **5.30pm-8.00pm** for which you will receive a confirmation email containing a link that will enable you to join a virtual meeting.

Booking for appointments will close at the end of the day on 19<sup>th</sup> April 2021. After this date teachers may request an appointment with you if you haven't already booked one.

You do not need to download any applications, but simply need access to a web browser. The appointments will last for 5 minutes and will automatically finish when the time is up.

In order to log in, book your appointments and conduct your meetings you will need to visit the following website: <https://bctsa.schoolcloud.co.uk/> and log in with the email address we have on our system for priority contact number. More information on how to access your video appointment can be found here: <https://bishopchalloner.org.uk/school-cloud>.

If you do not have access to the internet, please contact Mrs Reynolds on 0121 441 6144 so that we can make alternative arrangements. If you have any additional queries please do not hesitate to contact us.

Yours faithfully

M A Nutt

**Associate Principal – Sixth Form**