

PERSON SPECIFICATION

POST TITLE: Teaching Assistant Level 2

GRADE: 2

		Essential			Desirable	
QUALIFICATIONS/ TRAINING	E1	<ul style="list-style-type: none"> Application completed to a good standard 	AF	D1	First Aid training or willingness to undertake appointed person certificate in First Aid	AF/C
	E2	<ul style="list-style-type: none"> NVQ Level 2 or equivalent qualification in relevant discipline OR appropriate experience 	AF/C		<ul style="list-style-type: none"> Child Protection training 	
	E3	<ul style="list-style-type: none"> Willingness to participate in relevant training and development opportunities 	AF/I/R	D2 D3	<ul style="list-style-type: none"> Training in phonics/reading Training in Special Educational Needs strategies 	AF/I AF/C AF/C
EXPERIENCE:	E4	<ul style="list-style-type: none"> Recent and relevant experience of working with and/or caring for children within a specified age range/subject area, preferably within an education setting 	AF/I	D4	<ul style="list-style-type: none"> Experience of working in a school environment 	AF/I/R

SKILLS/KNOWLEDGE:	E5	• Ability to relate well to children and adults	AF/I/R	D5	• Relevant knowledge of First Aid	AF/C/R
	E6	• Ability to work effectively within a team environment, understanding classroom roles and responsibilities	AF/I/R	D6	• Knowledge of Child Protection	AF/I/C
	E7	• Ability to build effective working relationships with all pupils and colleagues	AF/I/R		Understanding of basic technology – computer, video, photocopier etc	
	E8			D7		AF/C/I/
	E9	• Ability to promote a positive ethos and role model positive attributes	I/R			
	E10	• Ability to work with children at all levels regardless of specific individual needs	AF/I/R			
	E11	• General understanding of national curriculum and other learning programmes/strategies/interventions	AF/I/R			
	E12	• Experience of resources preparation to support learning programmes	AF/I/R			
	E13	• Effective use of ICT to support learning	AF/I/R			
	E14	• Good communication skills	AF/I			
	E15	• Good numeracy and literacy skills	AF/C/R			
	E16	• Be able to maintain confidentiality	AF/R			
	E17	• Good listening skills	I/R			
	E18	• The ability to manage behaviour of children in a positive and supportive manner	AF/I/R			
		• General awareness of inclusion, especially within a school setting	AF/I/R			

PERSONAL AND PROFESSIONAL ATTRIBUTES:	E19	• Friendly, approachable and professional manner	I/R			
	E20	• Calm approach	I/R			
	E21	• Willingness to support the ethos, vision and aims of the school	AF/I			
	E22	• A commitment to working as part of the whole school team	AF/I/			
	E23	• High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements	AF/I/R			
	E24	Ability to build and maintain successful relationships with pupils; treat them consistently, with respect and consideration, and demonstrate concern for their development as learners	AF/I/R			
	E25	Demonstrate and promote the positive values, attitudes and behaviour they expect from the pupils with whom they work	I/R			
	E26	Ability to liaise sensitively and effectively with parents and carers, recognising role in pupils' learning	R			
	E27	• observations, evaluation and discussion with colleagues.				
	E27	The ability to converse at ease with pupils/public/public bodies and provide advice in accurate spoken English is essential for the post.	R			
	E28		AF, I			

Key Stage Identified

AF	Application Form	P	Presentation
C	Certificates	I	Interview
D	Disclosure	R	References

Issues arising from references will be taken up at interview. All appointments are subject to satisfactory pre-employment checks including references and DBS.

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