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Headteacher:
Mr IJ McDonald

CHARGING AND REMISSION POLICY 2021-22

INTRODUCTION

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

CHARGING POLICY

Activities without charge

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- instrumental and vocal music tuition which is part of the National Curriculum or the first programme in which the whole class engages with the KS2 Programme of Instrumental and Vocal Tuition (Wider Opportunities);
- instrumental and vocal tuition for children in care;
- entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- there is no obligation to contribute, and pupils will not be treated differently according to whether parents have contributed in response to the request.
- where there are insufficient contributions to make the activity viable then the activity will be cancelled.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not:
 - (a) part of the National Curriculum;
 - (b) part of a syllabus for a prescribed public examination which the pupil is being prepared for at school;
 - (c) part of religious education.
- board and lodgings on residential visits

- cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.
- cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school.
- provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.
- Charges for school dinners are determined on an annual basis following review of the School's contract and schedule of charges set by Lancashire County Council Catering Division, in line with LA recommendations. Charge 2019 -20 will be £2.30 per day (subject to remission arrangements).
- School uniform is sold via the school's unofficial fund – VAT is not reclaimed.
- Charges for After School Care will be determined on an annual basis, Parents will be charged per child; Reception to Year 6, £4 from 3.10pm to 4.45pm, or £6 from 3.10pm to 5.45pm, Nursery age children Parents will be charged £6 from 3.10pm to 4.45pm or £9 from 3.10pm to 5.45pm. A 25% reduction is applied to the additional children when two or more attend in the same family.
- Charges for Breakfast club will be determined on an annual basis, Parents will be charged per Nursery child; £3 from 8.00am to 8.45am. There will a charge of £0.50 per day for children Reception to Year 6 unless the child is entitled to Pupil Premium Funding.
- Parents who wish to take up extra Nursery sessions over and above the 15 hrs free will be charged £12.00 per additional session.

Remissions Policy

Charges for other 'chargeable activities' may also be fully or partly remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

Optional residential visits will be charged in full unless a prior approval for subsidy has been agreed by the Headteacher. This applies to all parents.

Following the UIFSM Government initiative, only children in KS2 who are not entitled to free school meals will be charged for school dinners.

There will be no charge for milk for Reception class pupils over 5.

In accordance with the Education Reform Act 1988, the school policy for charging for school activities has been determined by the Governing Body to meet the requirements of the law. The charging policy is reviewed annually in line with budget preparation for the forthcoming financial year.

Chair of Governors Name: **Mr D Fendle**

Signature

Date: **December 2021**