



# Bishop Rawstorne Church of England Academy



February 2016

Dear Parent/Guardian

## YEAR 10 PARENTS' EVENING – THURSDAY 10 MARCH 2016

I am writing to inform you that the Year 10 Parents' Evening will take place in school on Thursday 10 March 2016 from 4.00pm to 7.00pm, this will be an opportunity to discuss your child's progress and Spring Tracking Report that is enclosed.

It would help us greatly if you would complete the reply slips below and ask your son/daughter to arrange appointments with the members of staff you wish to see. It would be appreciated if appointments could be kept to approximately five minutes with each member of staff. Experience has shown that it is better to come as early as possible. If there are issues which need fuller discussion, please make an appointment for another day.

On arrival, please sign in at the table in the foyer outside the Hall. If you are unable to come on this occasion you are welcome to come at any time mutually convenient to you and the member of staff concerned.

All students are welcome to attend with parents. There is no obligation for students to attend in uniform, however, if they do choose to do so, it must be in full uniform.

Yours sincerely

Mr P Cowley  
Headteacher



### SLIP 1

If you are able to come, would you ask your son/daughter to make appointments with members of staff individually by Wednesday 9 March 2016 on this slip which can be retained for your own use.

The parent(s) of \_\_\_\_\_ wish to see the following members of staff by appointment.

| NAME OF TEACHER | SUBJECT | TIME | NAME OF TEACHER | SUBJECT | TIME |
|-----------------|---------|------|-----------------|---------|------|
|                 |         |      |                 |         |      |
|                 |         |      |                 |         |      |
|                 |         |      |                 |         |      |
|                 |         |      |                 |         |      |
|                 |         |      |                 |         |      |



### SLIP 2

Please complete this slip and return to the Group Tutor by Monday 7 March 2016 at the latest, even if you are unable to come.

From the parent(s) of \_\_\_\_\_

- \* Please delete as appropriate.
- \* I/We shall/shall not be able to attend the Parents' Evening on Thursday 10 March 2016.
- \* I/We wish to come between \_\_\_\_\_ pm and \_\_\_\_\_ pm.

Signed: \_\_\_\_\_ (Parent/Guardian)

Highfield Road, Croston, Leyland, Lancashire PR26 9HH

**Tel:** 01772 600 349 or 600 972 **Fax:** 01772 601 320

**email:** office@bishopr.co.uk **website:** www.bishopr.co.uk

**Company Number:** 7672781 **VAT Registration Number:** 120 1290 77

**Headteacher:** Mr P Cowley