



September 2025

Dear Parent/Guardian

Re: Free School Meals – Could Your Child Be Eligible?

We are contacting all families to ensure that every student entitled to **Free School Meals (FSM)** is registered. This support not only provides a free, healthy meal each day for your child, but also helps the school receive additional funding (Pupil Premium) to enhance teaching and learning across the school.

Who can get Free School Meals?

You may be eligible if you receive one of the following:

- Universal Credit (with a household income of **less than £7,400** a year after tax, excluding benefits)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Child Tax Credit (but **not** Working Tax Credit) with an income of less than £16,190
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Working Tax Credit **run-on** (paid for 4 weeks after you stop qualifying)
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Even if your child prefers a packed lunch and chooses not to eat school meals, registering helps us access funding that directly benefits them and others across the school.

How to Apply

You can apply easily through **Lancashire County Council's online portal** at:

<https://www.lancashire.gov.uk/children-education-families/schools/free-school-meals/>

If you are unable to apply online or would like help with the process, please contact our school office, and we will be happy to assist you.

Important Note

Even if your child is already receiving FSM, please let us know if your circumstances have changed or if you're unsure whether you still qualify. This helps ensure no eligible student misses out.

Your information will be treated with the **strictest confidentiality**. Thank you for helping us make sure that all students get the support they are entitled to.

Yours sincerely

Mrs L Petts
Acting Assistant Headteacher - Pupil Premium
Curriculum Leader - Science