Referral Process for Children with SEND at Blackpool Gateway Academy

Initial concern form completed by class teacher and discussion with SENCO about initial interventions.
(Wave 1)
Universal

Half a term of Quality First Teach (QFT) using, observations conducted from, class staff and SEND Team.
ILP completed and communicated to parents.
(Wave 1 and 2)
Universal and Targeted

ILP reviewed after 1 Term. Further conversations with parents regarding additional agencies/support. Children may be placed on SEND register
-Request for involvement form is then completed.
(Wave 2 and 3)
Targeted

Referrals made to external agencies by SENCO
(Wave 3)
Targeted

Initial Assessments and consultations. Meeting with parents.
(Wave 3)
Targeted

ILPS, SEMH plans and Provision Maps updated with further bespoke interventions
(Wave 3)
Targeted

2 Cycles of Assess, Plan, Do, Review
Seek further advice from External Agencies e.g. BAT, SEMH, Learning and Cognition Team , SALT Educational Psychology etc...
(Wave 3)
Targeted

Collate evidence and begin EHCP Process if appropriate.
(Wave 3 and Wave 4)
Targeted leading to Specialist

Education and Health Care Plan applied for, drafted and Finalised if successful (Wave 4)
Specialist