

Blackpool Adult, Community & Family Learning Courses

<p>Next Step IT ICT12 (The HealthWorks)</p> <p>This course is a step up from the absolute basics for people who need to get more familiar with technology and will cover more about the internet, email and various Apps.</p>	<p>Tuesday 6 July 10.00 - 12.00</p> <p>4 weeks</p>
<p>Get Online EMP10 (The HealthWorks)</p> <p>This course is designed for job seekers who need to know how to use technology. You will learn how to get online and use an email address, complete forms, use internet to search and apply for jobs.</p>	<p>Tuesday 6 July 1:00 - 3:00</p> <p>4 weeks</p>
<p>Worry Tree HWB71 (The HealthWorks)</p> <p>This course is designed for to reduce critical self -talk in your daily life. Different strategies work better for different people, you will be able to explore which</p>	<p>Wednesday 7 July 1.00 - 3.00</p> <p>2 weeks</p>
<p>Interview Skills EMP13 (Central Library)</p> <p>This course is designed to give you all-round knowledge of how to perform well in an interview.</p>	<p>Thursday 8 July 10.00 - 12.00</p> <p>2 weeks & 1.00 - 3.00</p>
<p>Linked In - Increase your employment opportunities EMPONL66 (Online)</p> <p>This course is designed to introduce you to Linked In.</p>	<p>Wednesday 14 July 1.00 - 3.00</p> <p>3 weeks</p>
<p>Basic Construction Skills/Introduction to Construction</p> <p>You will develop basic construction skills that can be used to support in completing home improvements and provide a stepping stone into the construction industry.</p>	<p>Contact us for more information</p>
<p>Level 3 Certificate in Assessing Vocational Achievement (Face to Face learning & online)</p> <p>This qualification is designed for those currently working, or wish to work in the field of assessment.</p>	<p>Contact us to start now or for more information</p>
<p>Functional Maths and English (various locations)</p> <p>Free courses to develop your maths and English skills.</p>	<p>Contact us to start now or for more information</p>

Enrol now by:

 Blackpool Adult, Community and Family Learning

 01253 478131/478032

 adult.learning@blackpool.gov.uk

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ECDL L2 - Delivering Employability Skills with an IT Qualification (Palatine Library & online) An accredited qualification covering the following units: word processing, spreadsheets, presentations and improving productivity.	Contact us to start now or for more information
Essential Digital Skills for Work (online) This online course will enable learners to develop digital skills needed for work.	Contact us to start now or for more information
Learn my way (Palatine Library and online) Basic computer course designed to develop your digital skills .	Contact us to start now or for more information
Renting from a private landlord (online) Learn the skills to enjoy a successful tenancy.	Contact us to start now or for more information

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