

20th October 2023

Parent/carer of



Year 11 Awards Evening

Dear (Name),

I would like to invite you and your family to a celebration of your achievements in last year's GCSE exams. This will be held in the main hall of the school on Thursday 30th November. The ceremony will begin at 6.00pm and there will be refreshments served in the canteen afterwards.

On the evening you will be presented with your GCSE certificates and there will also be subject specific awards for students who have excelled in those areas.

It would be great to see as many of you there as possible as this is the last official event that we hold for our year 11 alumni.

If you intend to come along, please email me at w.buchanan@aspire.fcat.org.uk with details of how many guests you wish to bring along.

If you cannot make the event, please contact me so that I can provide you with information as to how you can collect your certificates at a later date.

Yours sincerely,



William Buchanan
Assistant Headteacher