

# The Bolton Impact Trust

## Charging & Remissions Policy

|                                   |  |
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| <b>Reviewed By</b>                | <b>David Smith</b>   |
| <b>Last Reviewed</b>              |  |
| <b>Presented to the Trust</b>     | <b>March 2022</b>  |
| <b>To be reviewed</b>             | <b>March 2023</b>  |
| <b>Equality Impact Assessment</b> | <b>There are no proposed changes to the existing policy.</b> |

## **Introduction:**

The staff and governors will follow this policy to ensure that we meet the requirements of the law as detailed in:

- Education Act 1996
- The Education (School Sessions and Charges and Remissions Policies)(Information)(England) Regulations 1999

And as described in:

- DES Circular 2/89: Charges for School Activities

The purpose of the policy is to ensure that there is clarity over those items which the school will provide free of charge and those items where they may be a charge.

## **Responsibilities:**

The Bolton Impact Trust Academy Leads will ensure that staff are familiar with and correctly apply the policy.

Trustees and Governors recognise the valuable contribution that the wide range of additional activities including trips, clubs and residential experiences can make towards pupils' education.

Trustees and Governors aim to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Trustees and Governors will review the policy periodically.

## **ACTIVITIES IN SCHOOL HOURS**

All activities which take place during school hours will be free of charge. These activities include educational visits and trips, visits to the theatre and performances by musical or theatre groups at school.

Where our Academies propose to arrange such an activity, parents will be informed of the plans in advance and may be invited to make a voluntary contribution to the cost.

It is stressed that there is no obligation to contribute and that no pupil will be excluded from any such activity on the basis that no contribution has been received on their behalf once an activity has been organised.

## **Charges**

### **Uniforms**

The Trust provides an initial uniform to its pupils free of charge. Replacement uniform items are charged at £6 per item.

### **Damage to School Property**

Damage caused by a pupil to Academy or personal property is an offence and will incur a sanction. Depending on the severity of the damage there will be an appropriate response which may result in a verbal reprimand for minor damage, to police involvement and /or exclusion for more serious incidents of damage (refer to code of conduct).

### **Malicious Damage**

Where it can be proved that a child or group of children have caused damage to school property or resources, a charge will be made to parents in order to replace/mend the damage that has been caused.