

EXTRAORDINARY MEETING OF TRUSTEES

BOLTON IMPACT TRUST

TUESDAY 2 OCTOBER 2018 AT 4.00PM AT YOUTH CHALLENGE

Present: B Atkinson (BA), K Davies (KD), T Grimshaw (TG), S Hincks (SH), Paul Hodgkinson (PH) - Executive Head Teacher, D McKeon (DMc), M Sidebottom (MS) and Allan Slater (AS)

In Attendance: R Leonard (RL) - Vice-Principal and Youth Challenge Academy Lead, D Smith (DS) - Finance Director and E Stoddard (ES) – Clerk

KEITH DAVIES IN THE CHAIR

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from M Powell (MP).

2. DECLARATION OF INTEREST

The Clerk had distributed a Declaration of Eligibility form for Trustees to complete prior to the start of the meeting.

No declarations of pecuniary interest were made.

3. NOTIFICATION OF ANY OTHER BUSINESS

There were no items of Any Other Business notified at this point.

4. MINUTES OF PREVIOUS MEETINGS AND MATTERS ARISING

Agreed: To approve the minutes of the Trust meeting held on Tuesday 17 July 2018 and the Extraordinary Trust meeting held on Thursday 13 September 2018 as a correct record

It was noted that any matters arising would be discussed as part of today's agenda.

5. FINANCIAL STRATEGY

The Trust Board having designated details of the discussion that followed as confidential in accordance with Article 125 of the Articles of Association, this information is excluded from these minutes.

6. CAPACITY REPORT

A report on Pupil Numbers had been provided; PH reported that the Trust were currently receiving around 2-3 pupils per day. This would be managed to get the numbers back down to 187; however, should this go over significantly this would be discussed with Trustees. DMc stated that it was concerning that the LA had only committed to 187 places for the full year and the intake was already at this number. Trustees were informed that there was usually a spike in numbers around the half term break and the Trust may need to look at employing agency staff to cope with the demand and keep children safe.

7. PUPIL OUTCOMES REPORT

Trustees were directed to the Outcomes Data for 2017-18. RL stated that this was the raw data and did not give a true picture of the progress being made. DMc asked if the Trust received accurate starting points from schools when pupils arrived. RL explained that a pupil's starting point would be calculated on the Trust's baseline and a lot of work had gone into this. The baseline was re-assessed after 4-6 weeks to ensure the target was challenging enough.

MS asked why more pupils achieved in Maths as opposed to English and what was being done to rectify this. RL explained that many pupils struggled with English, especially the exam and a speaking and listening exercise was now incorporated into the timetable every week. SH suggested that some pupils may benefit from rest breaks in the English exams; RL stated that this was something that could easily be facilitated. DMc suggested that more focus may need to be placed on these pupils on the borderline.

DMc commented positively on a pupil at Park School achieving Grade 8 in both Maths and English. MS stated that the destination data continued to be very positive.

PH circulated the Pupil Outcomes for the PLC and stated that it was clear that these were not typical outcomes. Phase 1 outcomes related to pastoral indicators. Evidence was collected and analysed each term in relation to engagement, attendance, resilience, social ability, behaviour, mental well-being and quality of life. Phase 2 outcomes related to academic progress and positive destinations. Trustees were informed that Teaching & Learning could not commence until Phase 2; RL added that Teaching & Learning needed to be excellent for when pupils were ready to access it.

PH reported that a significant amount of information was provided at the Local Governing Board meetings on the relevant academies and suggested that this information could be collated in a pack for Trustees.

Agreed: That information provided to Local Governors be collated in a pack for Trustees

Action: PH (collate pack)

BA offered his apologies and left the meeting at this point.

8. ESFA LETTER TO TRUST ACCOUNTING OFFICERS

A copy of a letter from the ESFA to all Chief Executives in multi-academy trusts and Principals in single academy trusts had been included with the agenda papers. BIT had produced a letter in response to the ESFS letter, which indicated how the Trust intended to meet its requirements. It was recommended that Trustees consider the letter and endorse the proposals within the report to ensure that the Trust adhered to the requirements set out in the ESFA letter.

DMc asked whether there would be any conflict of interest for himself and MS as Head Teachers and commissioners. DS stated that he did not feel there would be a conflict unless the schools were being offered favourable terms. DMc suggested that this could be double checked with the ESFA at tomorrow's meeting.

Agreed: That Trustees endorse the proposals within the report to the EFSA

Action: DS (check with ESFA regarding any conflict of interest)

9. DATE OF NEXT MEETING

Agreed: That the next meeting of the Trust Board to be held on Tuesday 11 December 2018 at 4.00pm

10. CONSENT TO ABSENCE

Agreed: To consent to the absence of M Powell (MP)

11. ANY OTHER URGENT BUSINESS

There were no items of Any Other Urgent Business reported.

12. CONFIDENTIALITY

Agreed: That the following matters discussed at this meeting be designated as confidential in accordance with the Academy's Memorandum and Articles of Association:

Minute Number 5 (Financial Strategy)

The Chair thanked everyone for their attendance and their contribution to the meeting.

With no further business the meeting closed at 5.35pm

SUMMATIVE ACTIONS:

Minute No.	Responsible	Action
5	PH	Prepare a basic outline business case
5	KD / PH	Arrange meeting with GR
5	PH	Email promotional video to Trustees
7	PH	Collate pack for Trustees
8	DS	Check with EFSA regarding any conflict of interest

Signed as a correct record: _____

Date: _____

(Chair of Trust Board)