

MEETING OF THE STANDARDS COMMITTEE

BOLTON IMPACT TRUST

FRIDAY 10 MARCH 2017 AT 3.45PM AT YOUTH CHALLENGE

Present: M Sidebottom (TG) – Chair of Committee, Christine Birchby (CB) – Vice Principal, Paul Hodgkinson (PH) - Executive Principal, D McKeon (DM), Mary Powell (MP) - Chair of Trustees and A Slater (AS)

In Attendance: Emma Stoddard (ES) –Clerk

MIKE SIDEBOTTOM IN THE CHAIR

1. WELCOME AND APOLOGIES FOR ABSENCE

Trustees were welcomed to the meeting. No apologies for absence had been received as all Trustees were present.

2. DECLARATION OF INTEREST

No declarations of pecuniary interest or conflict of interest were made.

3. NOTIFICATION OF ANY OTHER BUSINESS

There were no items of Any Other Business reported.

4. MINUTES OF THE LAST MEETING

Agreed: To approve as a correct record the minutes of the last meeting held on Friday 11 November 2016

5. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING

Minute Number 6

The Chair asked for an update on PiXL. CB explained that PiXL was currently on hold as the Academy was be investing in CATS 4 tests. CB added that these were felt to be particular beneficial for Year 7 and Year 9 pupils at Lever Park but testing would take place in the summer term to ascertain the benefit for the other academies.

Minute Number 7

The Chair asked if any progress had been made with comparison data. PH referred to personal success targets and stated that individual progress would be measured across all areas. Mark Hilton, a governor on the Secondary LGB was working with the Trust on this. PH reported that he would invite Melissa Sharp to the next Standards

Committee meeting to present further information on Personal Success Targets to governors.

Action: Clerk (next Standards Committee agenda)

DM joined the meeting.

Minute Number 8

MP requested an update on the Teaching & Learning that had been judged as Grade 3 and 4 at the last meeting. CB reported that significant improvements had since been made.

Minute Number 11

In response to questions CB reported that huge process had been made in maths at Lever Park.

DM asked if the Trust had yet made links with Dave Swan from Ladybridge High School who was also Chief Examiner at Edexcel. CB reported that she would contact Mr Swan.

Action: CB (contact D Swan)

6. SIP NOTE OF VISIT

The School Improvement Professional's Rolling Note of Visit (NoV) 2016/17 for Bolton Impact Trust had been emailed prior to the meeting. Trustees had been asked to give consideration to the following areas:

- To analyse and discuss the Note of Visit
- Action points from the Note of Visit
- To make recommendations on how the Note of Visit can be improved

Trustees discussed the NoV and whether this was suitable for the needs of the Trust. A Trustee stated that much of the report was no longer relevant for academies and the NoV would need to be updated to reflect this. RAG and KPIs needed to be appropriate as otherwise successes could be seen as failures.

Trustees discussed whether the format was effective or whether a separate NoV was needed for each academy. A Trustee commented that a joint NoV did not show the contextual challenges of each academy and added that it was not possible to compare a child in Youth Challenge provision against a high attainer in the Young Mums Unit. DM stated that personal flight paths were needed.

MP suggested that the NoV could focus on specific areas / topics i.e. Teaching & Learning across each academy, making the visits very focused.

PH stated that the SIP had not yet been into the Young Mums Unit or Park School, due to time constraints, and asked Trustees whether they felt that another SIP needed to be allocated to these academies. Trustees agreed that Mrs D’Arcy had worked hard to become familiar with the academies within the Trust and suggested that additional hours could be offered instead.

Trustees discussed what aspects of the report needed to remain or be added, suggestions included:

- Attendance data from previous years for comparison
- Consideration to be given as to whether behaviour should be included
- Consistency in figures presented – either number of pupils, percentages or both
- Maths and English data for each academy
- Disadvantaged data for Park School needed to be added
- Parental engagement and Involvement with other agencies to be removed
- A timeframe for each academy (one side of A4)
- That further links could be developed with Portfolio Holders on the LGBs.

MP referred to page 23 of the NoV and noted some caution that the overall Trust outcomes were being compared with national data for mainstream pupils.

PH reported that the curriculum that had been inherited at Lever Park was not fit for purpose. This was in the process of being re-branded and was expected to have a profound effect on pupils’ learning. MP referred to page 24 of the report and suggested that a strategic overview for each academy be provided. AS agreed that the current format showed the offer but not the curriculum model.

DM referred to the need for ‘data tracking evidence for all pupils across the Trust to pinpoint progress against targets’ and stated that a system needed to be in place so any requests made by the Trust were filtered down. Clear success criteria needed to be set for this to be measured.

Trustees agreed that a huge amount of work had taken place in producing the NoV, however a more succinct report was needed for Trustees to be able to scrutinise the information effectively. DM suggested that succinct termly reports with a termly focus be supported by a comprehensive annual NoV.

Trustees agreed that the reports should focus on the following areas:

Teaching & Learning

Leadership & Management – Curriculum, Systems of Accountability

Outcomes – Personal Success Targets, English & Maths progress, Attendance, Destinations, Behaviour

It was suggested that Mr Pound's report (Primary SIP) be provided at the next meeting for comparison.

PH reported that he was due to meet with Mrs D'Arcy the following week and would discuss the points raised at this meeting to agree a suitable format for the NoV moving forward. MS requested that a revised template be provided.

7. AGENDA PRIORITIES FOR THE NEXT STANDARDS COMMITTEE MEETING (LINKING WITH TERMS OF REFERENCE)

The agenda priorities for the next meeting were agreed as follows:

- Template for NoV
- 10 minute presentation on Personal Success Targets
- Curriculum models for each academy
- Brief report on the implementation of 4 point lessons across the Trust
- Overall % for Teaching & Learning (Good or Better) and actions to improve
- Easter KPIs
- SEF judgement for academies
- Update on Leadership & Management in each academy
- NLE / SLE involvement

It was agreed that all future agendas would be centred on the three keys areas:

- Teaching & Learning
- Leadership & Management
- Personal Success Targets

8. DATES OF NEXT TRUSTEE COMMITTEE MEETINGS

Agreed: That the next Standards Committee meetings be held as follows:

Friday 9 June 2017 at 11.00am

9. CONSENT TO ABSENCE

All Trustees were present at today's meeting.

10. ANY OTHER URGENT BUSINESS

10.1 Lever Park Academy Lead

PH informed Trustees that it was no longer sustainable for him to continue to be the Acting Academy Lead at Lever Park and carry out his role as Executive Principal of the Trust, therefore an advertisement had been placed to recruit an Academy Lead at Lever Park with effect from September 2017.

11. CONFIDENTIALITY

Agreed: That none of the matters discussed at this meeting be designated as confidential in accordance with the Academy's Memorandum and Articles of Association.

With no further business the meeting closed at 5.25pm

SUMMATIVE ACTIONS:

Minute No.	Responsible	Action
5	CB	Contact D Swan

Signed as a correct record: _____ Mike Sidebottom

Date: _____ 9th June 2017

(Chair of Committee)