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| Park School Teaching ServiceStephens StreetBreightmetBoltonBL2 5DX |
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| 01204 333700  |

Dear Parent/Carer

**Application for Free School Meal Eligibility and Pupil Premium**

We are encouraging parents to check whether they are eligible for free school meals.

**What are the qualifying benefits?**

Your child may be able to get free school meals if you receive any of the following:

* Income Support
* income-based Jobseeker’s Allowance
* income-related Employment and Support Allowance
* support under Part VI of the Immigration and Asylum Act 1999
* the guaranteed element of Pension Credit
* Child Tax Credit (provided you’re not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
* Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
* Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Children who get paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

If your child is eligible for free school meals, they’ll remain eligible until they finish the phase of schooling (primary or secondary) they’re in on 31 March 2022.

What happens if my circumstances change?

You must inform Bolton Council straight away if you move out of Bolton Borough even if your child remains at the same school.

There are also other benefits to receiving a free school meal. For every child who is eligible, the school will receive additional Pupil Premium funding which can be used to provide further support for your child.

Please note that if your child already receives free school meals at primary school you must inform Bolton Council that they have changed schools. The allowance doesn’t automatically follow the child.

To check if your child is eligible please follow the link below or

<https://www.bolton.gov.uk/free-school-meals-clothing-allowance/free-school-meals-help-school-uniform>

Or alternatively contact Bolton School Meals on 01204 336950

School Meals
Wellington House
Wellington Street
Bolton
BL3 5DX

If you are Wigan resident please see the link below

<https://www.wigan.gov.uk/Resident/Benefit-Grants/Free-school-meals.aspx>

Salford residents please use the link below

<https://www.salford.gov.uk/schools-and-learning/free-school-meals/>

I hope you find this information helpful.

Regards

H Banks

**Mrs Hazel Banks**

**Academy Lead**