



Park School
Teaching Service

Part of Bolton Impact Trust

Provider Access Policy

Summer 2022

Reviewed By	Kiran Peart
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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Park School Teaching Service are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Sula Roberts, Connexions worker

Telephone: 07789031921

Email: sula.roberts@bolton.gov.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Event/Activity	Term
Unit 1 – Employability Skills In this unit, Key Stage 3 pupils explore employability skills, qualities and values.	Autumn
Unit 1 – My Choices In this unit, year 10 pupils investigate the importance of creativity, teamwork, innovation and a 'can do' attitude.	
Unit 1 – What Are My Options? In this unit, year 11 pupils take part in activities that involve researching information about further education, training and career options available to them.	
Unit 2 - The Work Generator In this unit, Key Stage 3 pupils learn about the different employment sectors.	Spring
Unit 2 – It's All About You The aim of this unit is to give year 10 pupils an opportunity to think about career planning and their future options.	
Unit 2 – The Right Move In this unit, year 11 pupils take part in activities that help them to identify their talents and interests.	
Unit 3 - First Steps In this unit, Key Stage 3 pupils assess their personal skills and achievements.	Summer
Unit 3 – Reap The Rewards In this unit, year 10 pupils investigate qualifications. Consider the benefits of gaining qualifications and whether some jobs require certain qualifications.	
Unit 3 – Employ Me In this unit, year 11 pupils begin to recognise the skills and qualities required in the workplace and what they look like in practice.	

4.3 Granting and refusing access

The Academy Lead will liaise with the Connexions worker when deciding on who will be granted access to students and why. The best interests of the students will be taken into account at all times.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

- Providers will have access to the school ICT facilities in each classroom as well as the staff room and staff toilets.
- Providers will be provided with basic housekeeping procedures.
- Providers will be able to leave resources for students to take away if they wish at the discretion of the Academy Lead.