



Bolton Friends Association

c/o Bolton Primary School, Bolton, Appleby-in Westmorland, Cumbria, CA16 6AW

£££ 100 CLUB £££

Dear All,

The **100 CLUB** is a great way for us to raise money for the school, and contributes around £800 a year. We (or rather you) have raised money for sports kit, school trips, playground and school grounds stuff and most recently some new tablets. The great thing about the 100 club is that it is supported by people outside of the school community in addition to parents/carers of kids at the school. If you are pushed for time or just too much on, and unable to come to fundraising events, then this is a simple way to support our fundraising for **just £3 a month**.

So what is 100 CLUB? It's a lottery. Basically you set up a standing order for just £3 a month (per number). Each month (the last Friday of the month) the kids do the draw at school and we announce and inform the winners (1st wins **£15**, 2nd wins **£10** and 3rd wins **£5**). **Please share this with as many friends and family as you can.**

Please complete attached form and return to the school office as soon as you can. **Your standing order should start on the 1st of the month.** Setting up the standing order (*as opposed to a cheque) helps us hugely as it keeps admin to a minimum. Please see the instructions below. We ask that you set up payments for the **1st day of each month.** We'll send a reminder next year so this'll prompt you if you're looking to review it. You can of course cancel beforehand - full list of the Lottery rules overleaf. **See reply slip overleaf OR email me if you want to take part** (jen_t1@hotmail.com).

Jennie Allison - Treasurer of Bolton Friends Association

**But if you really do have a preference for cheques (made payable to Bolton Friends Association 100 club) or cash, please pay the full £36 (hand in to school) but I'd encourage you take up the standing order option please!*

Details for setting up a Standing Order

Bank: Barclays

Branch: Appleby

Sort Code: 206697

Account No.: 73087042

Beneficiary Name: Bolton Friends Association 100 Club

Reference: ***please put your initial and surname***

100 Club Registration Form (we need this completed to be legal and above board)

I _____ would like to buy _____ number(s) for the BFA 100 Club.

I have set up a standing order (our preference!) to the above named account

I enclose £36 (cash/cheque payable to BFA 100 club) So that we can notify you of a win, please provide us with an email address:

_____ and a telephone number _____

Bolton Friends Association 100 Club Lottery Rules

- The "100 Club" will be operated under The Gambling Act 2005, which deals with Small Society Lotteries. The promoter will be Robert Allison, Vice-Chair of Bolton Friends Association.
- The committee reserves the right to alter the rules of the "100 Club" as and when necessary. Members will be informed in writing of any changes.
- All profits made by the "100 Club" will be used to raise funds for Bolton Friends Association, which supports Bolton School.
- Members of the 100 Club must be over the age of 16 years.
- Bolton Friends Association will aim to enrol 100 members into the club. In the event of there being more than 100 applicants, the Club will issue the required number of Draw Numbers to satisfy demand and prizes will be awarded on a pro-rata basis on the discretion of the committee and based on the actual number of members at the time of the draw. In the event of there being less than 100 participants, prizes will also be awarded pro-rata based on the actual number of members at the time of the draw.
- The subscription will be £3.00 per month, payable by an annual cheque/cash or by standing order on the 1st day of each month. The "100 Club" will run from 1st November to 31st October, so all annual payments should be made on the first working day of November. You can join the 100 Club at any time and payment will be pro-rata.
- On receipt of a single payment or a standing order instruction, the participant will be allocated a draw number. Individuals can apply for more than one number.
- The draw will take place on the last Friday of each month. Winners of prizes will be notified by email or telephone. The results of the draw will be open for inspection and published on the school notice-board.
- The draw will be conducted by members of the school staff and the children.
- Participants will not be included in the draw if the appropriate subscription has not been received seven days before the day on which the draw takes place. The Promoter reserves the right to reallocate a draw number after three months if payment has not been received. The holder of a draw number which has been reallocated will be informed in writing.
- Prizes will be paid by cheque which can be collected from the school office, or will be given directly to winners where/when possible.
- Participants can cancel their membership in the 100 Club at any time by giving one month's notice to the committee. If payment is made by standing order, **participant should inform their bank**. The residue of annual cash payments will be refunded.
- Any decision by Bolton Friends Association to close the 100 Club will be made with one month's written notice. If payment is made by standing order, participants should inform their bank. The residue of annual cash payments will be refunded.