

Bourton Meadow Academy Remote Education Policy and Plan



Background and Purpose

The purpose of this remote education policy and plan is to set out Bourton Meadow Academy's approach to continue the education of children when they cannot physically attend their place of learning and it needs to change to a different location (usually home).

This plan will be applied in the following instances:

1. The school is not open for all or some children due to exceptional circumstances and the decision has been made by the headteacher and CEO e.g. extreme weather events, health and safety issues such as boiler/ hot water failure, exceptional staffing shortages
2. There is a local or national lockdown where the school is closed for all pupils except key workers and vulnerable pupils.

Please note this policy does not apply where a child is unwell or a parent has removed the child from school for other reasons e.g. holidays

The DFE Guidance for the full opening of schools sets out a number of key principles and expectations for curriculum planning). All schools are expected to plan to ensure any pupils educated at home for some of the time are given the support they need to master the curriculum and so make good progress.

The BMA Approach to Remote Education

At Bourton Meadow Academy, we remain committed to our vision to ***nurture every child to fulfil their whole potential.***

Where children cannot attend school due to school/ year group/class closure the school will:

- Ensure continuity of learning and the curriculum
- Ensure consistency in the approach to remote learning for all pupils (Inc. SEND) who aren't in school through use of quality online and offline resources
- Provide pastoral support
- Provide clear expectations to the members of the school community with regards to the delivery of high quality remote learning materials
- Support effective communication between the school and isolating families and children
- Provide appropriate guidelines for data protection.

The principles for the delivery of the Remote Educational Plan are as follows:

- On the first day of a children being unable to attend school due school closure, work will be provided in the form via email sent to all parents
- If this closure extends into a second day all learning will switch to Google Classroom
- Learning will be aligned with the current curriculum for each year group
- High quality explanations will be made by the teacher via Google Classroom using a combination of written instruction, video recordings and content from other educational providers such as Oak National Academy, White Rose Maths, etc.
- Adapted resources will be provided to support pupils with additional needs – using content created by the school and supplemented with other sources where appropriate.

- Pupil's work will be checked daily through uploads to Google Classroom
- Teachers will offer regular feedback on pupil's work

If school is closed for more than 3 days we will then introduce daily teaching sessions via Zoom. This will run alongside Google Classroom and in addition to the work on that platform will include:

- Pastoral support from their class teacher via a daily Zoom meeting every morning
- Any whole school events will be adapted so that it can be accessed virtually e.g. Remembrance Service, assemblies
- The minimum daily expectations for each pupil to cover will be:
 - Daily Maths lesson
 - Daily English lesson
 - Daily phonics lesson (Reception and Year 1)
 - Daily physical activity
 - In addition to mathematics and English, each day there will be a lesson for at least one of the other subjects taught in school (Science, Religious Education, Art and Design, Computing and IT, Design and Technology, Languages, Geography, History, Music, PSHRE and Physical Education)
 - For EYFS and Year 1, these expectations will be met flexibly, in order that remote learning can reflect the learning in school.

Bourton Meadow Academy is committed to working in close partnership with families and recognises each family situation is different because of this, remote learning will look different for different families in order to suit their individual needs.

Additional Support

We understand that some families will need support to access online learning. If a family requires support with devices and IT and look to supply devices where possible. We have a small allocation of laptops from the DFE which can be loaned to families. Additionally school can provide pens, pencils and paper if required. If a child is eligible for Free School Meals, they will be contacted by a member of SLT to discuss the best way we can continue to provide food – either through home delivered packed lunches or a weekly hamper.

We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration. Should accessing work be an issue, parents should contact school promptly and we will help to find an alternative way forward whilst trying to maintain a high quality of education.

Online tools used to deliver the Remote Education Plan

The resources to deliver this Remote Education Plan include:

- Google Classroom
- Digital resources such as White Rose Maths and Purple Mash.

- Use of live or recorded video conferencing via Zoom for Spanish lessons, assemblies and story-time

Parents/children will need log on details for the following:

- Google classroom
- Purple Mash

If a parent/child need's replacement logins they should contact the school office as soon as possible.

e-safety

During the autumn term, all children have received education about e-safety and how this applies when children are working on computers at home and the school would urge parents to monitor their children's use of online platforms regularly.

We provide regular advice for parents regarding e-safety in our school bulletin We encourage parents to follow the advice outlined in the 'digital 5 a day' framework <https://www.childrenscommissioner.gov.uk/digital/5-a-day/> which provides practical steps to support a healthy and balanced digital diet.

Year Group Overview: EYFS

Subject	Frequency	Duration	Remote Provision
Welcome Talk	Daily	15 mins	Zoom Class Meeting
News time	Weekly	20 mins	Zoom and follow up activity
Maths	Daily	Child led	Activity posted on Google Classroom
Literacy	Daily	Child led	Activity posted on Google Classroom
Phonics	Daily	Child led	Activity posted on Google Classroom
Play Based Learning	Weekly	Child led	Activities posted
Spanish	Weekly	30 mins	'Live' lesson via Zoom

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Year Group Overview: Years 1 and 2

Subject	Frequency	Duration (up to)	Remote Provision
Reading/phonics	Daily	30 minutes	Reading comprehension on Google classroom Big Cat reading books
English/Writing	Daily	45 minutes	Lesson on Google classroom
Handwriting	Daily	15 minutes	Worksheets via Google classroom
Maths	Daily	45 minutes	White Rose Maths & Classroom secrets (via Google classroom)
PE	Daily	30 minutes	Activities and links on Google Classroom could use Yoga, PE Team
Science	Once per week	1 hour	Lesson on Google classroom
History/Geography	Once per week	1 hour	Lesson on Google classroom
Design & Technology/Art	Once per week	1 hour	Lesson on Google classroom
R.E.	Once per week	30 hour	Lesson on Google classroom
PSHRE	Once per week	30 hour	Lesson on Google classroom
Spanish	Once per week	30 minutes	'Live' lesson via Zoom
Computing	Once per week	1 hour	Purple Mash

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Year Group Overview: Years 3 and 4

Subject	Frequency	Minimum Duration	Remote Provision
Reading	Daily	30 minutes	Reading comprehension on Google classroom Big Cat reading books
Spellings	Daily	20 minutes	Lesson on Google classroom
Writing	Daily	1 hour	Live session on Zoom/Lesson on Google classroom
Handwriting	Daily	15 minutes	Worksheets via Google classroom
Maths	Daily	45 minutes	Live session on Zoom/Lesson on Google Classroom White Rose Maths & Classroom secrets (via Google classroom)
PE/Physical Activities	Daily	30 Minutes	Activities and links on Google Classroom could use Yoga, PE Team
Science	Twice per week	1 hour	Lesson on Google classroom
History/Geography	Once per week	1 hour	Lesson on Google classroom

Design & Technology/Art	Once per week	1 hour	Lesson on Google classroom
R.E.	Once per week	30 minutes	Lesson on Google classroom
PSHRE	Once per week	30 minutes	Lesson on Google classroom
Spanish	Once per week	30 minutes	'Live' lesson on Google classroom
Computing	Once per week	1 hour	Purple Mash

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Year Group Overview: Years 5 and 6

Subject	Frequency	Minimum Duration	Remote Provision
Reading	Daily	30 minutes	Reading Comprehension on Google Classroom Big Cat reading books (for some children)
Spellings	Twice weekly	30 minutes	Lesson on Google classroom
Writing	Daily	1 hour	Lesson on Google classroom/Zoom
SPAG	Three times per week	30 mins	Lesson on Google classroom
Handwriting	Twice weekly	15 minutes	Worksheets via Google classroom
Maths	Daily	1 hour	Lesson on Google Classroom/Zoom White Rose Maths & Classroom secrets (via Google classroom)
PE/Physical Activity	Daily	30 minutes	Activities and links on Google Classroom could use Yoga, PE Team
Science	Twice per week	1 hour	Lesson on Google classroom
History	Once per week	1 hour	Lesson on Google classroom
Geography	Once per week	1 hour	Lesson on Google classroom
Design & Technology/Art	Once per week	1 hour	Lesson on Google classroom
R.E.	Once per week	30 minutes	Lesson on Google classroom
PSHRE	Once per week	30 minutes	Lesson on Google classroom
Spanish	Once per week	30 minutes	'Live' lesson on Google classroom
Computing	Once per week	1 hour	Purple Mash

Roles and Responsibilities

Teacher responsibility

- To set work and provide feedback using Google Classroom and daily Zoom sessions
- To keep contact with pupils via a weekly assembly
- Support parents whose children are learning remotely when requested through emails, phone calls or Zoom sessions where needed
- To report safeguarding concerns in line with the school Child Protection policy.

Pupils

Staff can expect pupils learning remotely to:

- Complete work and share/upload it
- Seek help if they need it, from teachers through
- Children are expected to follow behaviour expectations in the school behaviour policy as they would in school when using Google Classroom or during Zoom sessions

Parents

Staff can expect parents with children learning remotely to:

- Make the school aware if their child is sick or otherwise can't complete work
- Seek help from the school if they need it
- Be respectful when making any complaints or concerns known to staff

Governing Board

The governing board is responsible for:

- Monitoring the school's approach to providing remote learning to ensure education remains as high quality as possible
- Ensuring that staff are certain that remote learning systems are appropriately secure, for both data protection and safeguarding reasons
- Ensure that remote education policy supports staff wellbeing as well as pupil progress

8. Links with other policies

This policy is linked to our

- Child Protection Policy
- Data protection policy and privacy notices
- Online safety acceptable use policy