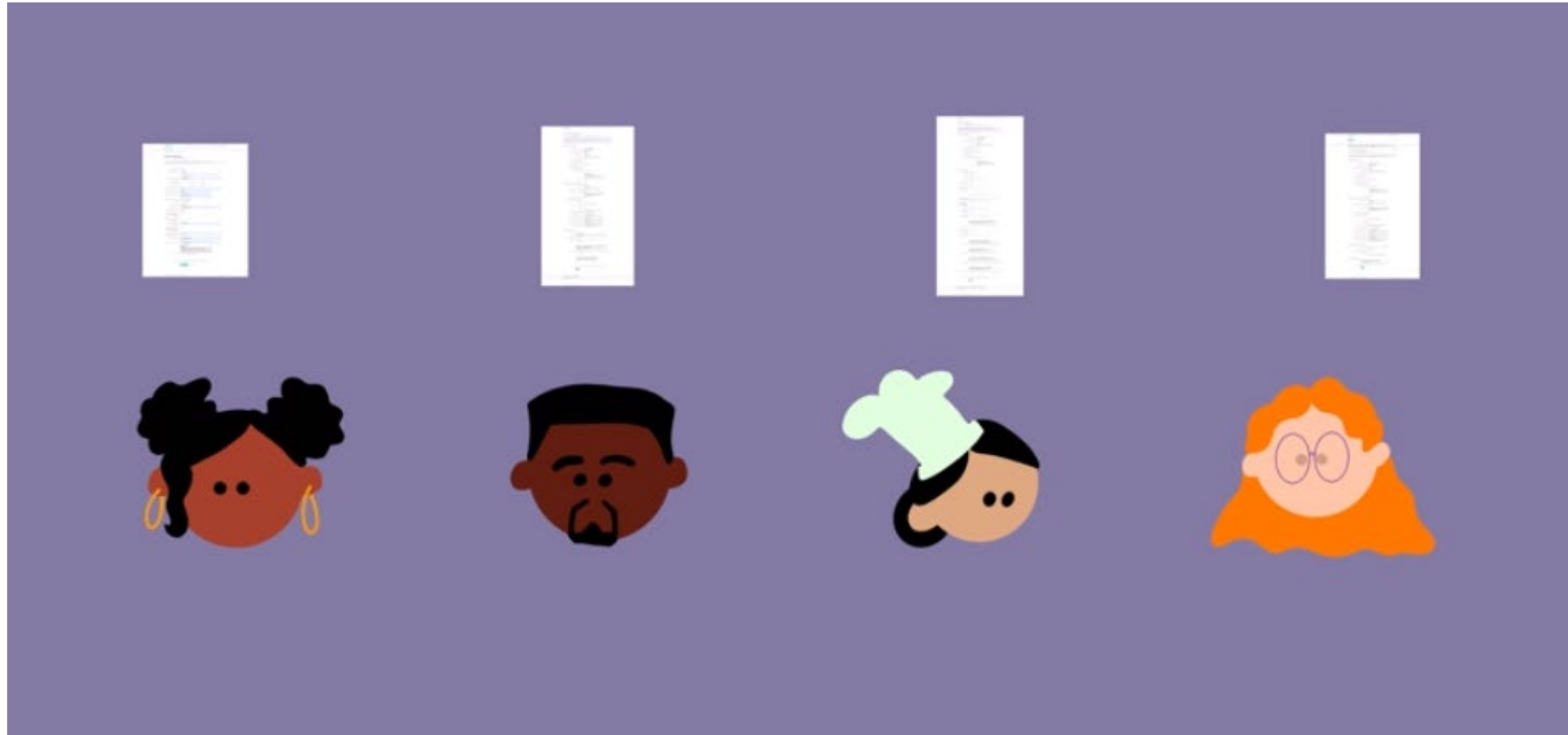


Unifrog

Work Experience

How to complete forms on Unifrog



Using Unifrog for placements



Students find a placement – work exp board/contacts



Students make initial contact with employers (consideration of SEND etc)



Once agreed, students complete form on Unifrog



Parents complete section for permission



Form is sent to employer to complete (Unifrog checks completed- monitored by FTs/HoY)

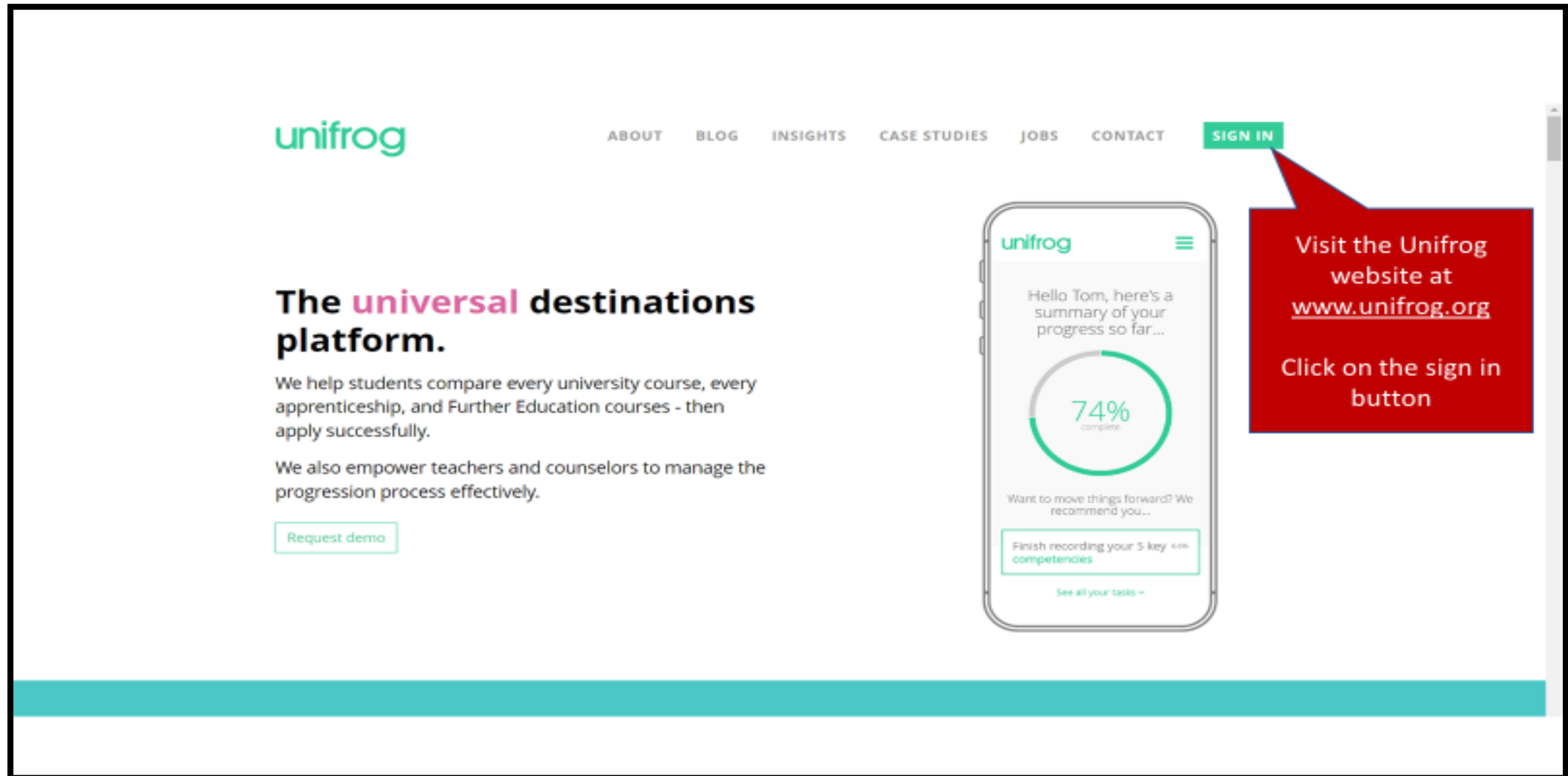


Form Tutors have log-ins and can check form group



School checks and approves

Completing the forms on Unifrog



The image shows a screenshot of the Unifrog website. The top navigation bar includes the Unifrog logo on the left and a series of menu items: ABOUT, BLOG, INSIGHTS, CASE STUDIES, JOBS, CONTACT, and SIGN IN. The 'SIGN IN' button is highlighted with a red callout box. The main content area features the heading 'The universal destinations platform.' followed by two paragraphs of text and a 'Request demo' button. To the right, a smartphone mockup displays a user interface with a 74% progress indicator and a task list. The red callout box contains the text: 'Visit the Unifrog website at www.unifrog.org Click on the sign in button'.

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ABOUT BLOG INSIGHTS CASE STUDIES JOBS CONTACT SIGN IN

The universal destinations platform.

We help students compare every university course, every apprenticeship, and Further Education courses - then apply successfully.

We also empower teachers and counselors to manage the progression process effectively.

Request demo

unifrog

Hello Tom, here's a summary of your progress so far...

74% complete

Want to move things forward? We recommend you...

Finish recording your 5 key competencies

See all your tasks

Visit the Unifrog website at www.unifrog.org

Click on the sign in button

Completing the forms on Unifrog

The image shows a screenshot of the Unifrog website's sign-in page. At the top left is the Unifrog logo. To the right is a navigation menu with links for ABOUT, BLOG, INSIGHTS, CASE STUDIES, JOBS, CONTACT, and a SIGN IN button. The main content area is titled "Sign in" and contains two input fields: "Your email address" and "Your password". Below these fields is a green "Sign in" button and a link for "Reset password / Resend welcome email". A grey box on the right asks "Been given a Sign up Code?" with a link to "Use it here". Three red callout boxes provide instructions: one points to the "Reset password" link, another points to the "Sign in" button, and a third points to the "Use it here" link. The footer contains copyright information and social media icons for Instagram, Twitter, Facebook, and LinkedIn.

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ABOUT BLOG INSIGHTS CASE STUDIES JOBS CONTACT SIGN IN

Sign in

Your email address

Your password

Sign in

[Reset password / Resend welcome email](#)

Been given a Sign up Code?
[Use it here](#)

If you have forgotten your password click reset password and enter your school email address to reset the password

Your email address is your school email address and your password was chosen by you when you signed up to Unifrog.

If you have never signed up to Unifrog before then check your school emails for a welcome email from Unifrog. This might be in your junk folder

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Instagram Twitter Facebook LinkedIn

Completing the forms on Unifrog

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HOME FAVOURITES LOCKER APPLY HELP TEACHER >

Hello David, here's a summary of your progress so far...

5% complete

227th in year group

When you have logged on to the system scroll down till you see exploring pathways

Want to move things forward? We recommend you...

Complete your first post-school [Shortlist](#) 5.6%

[See all your tasks](#) v

Check out our UK Clearing tool
Search for the best Clearing courses for you, then secure your place by getting in touch with universities directly.

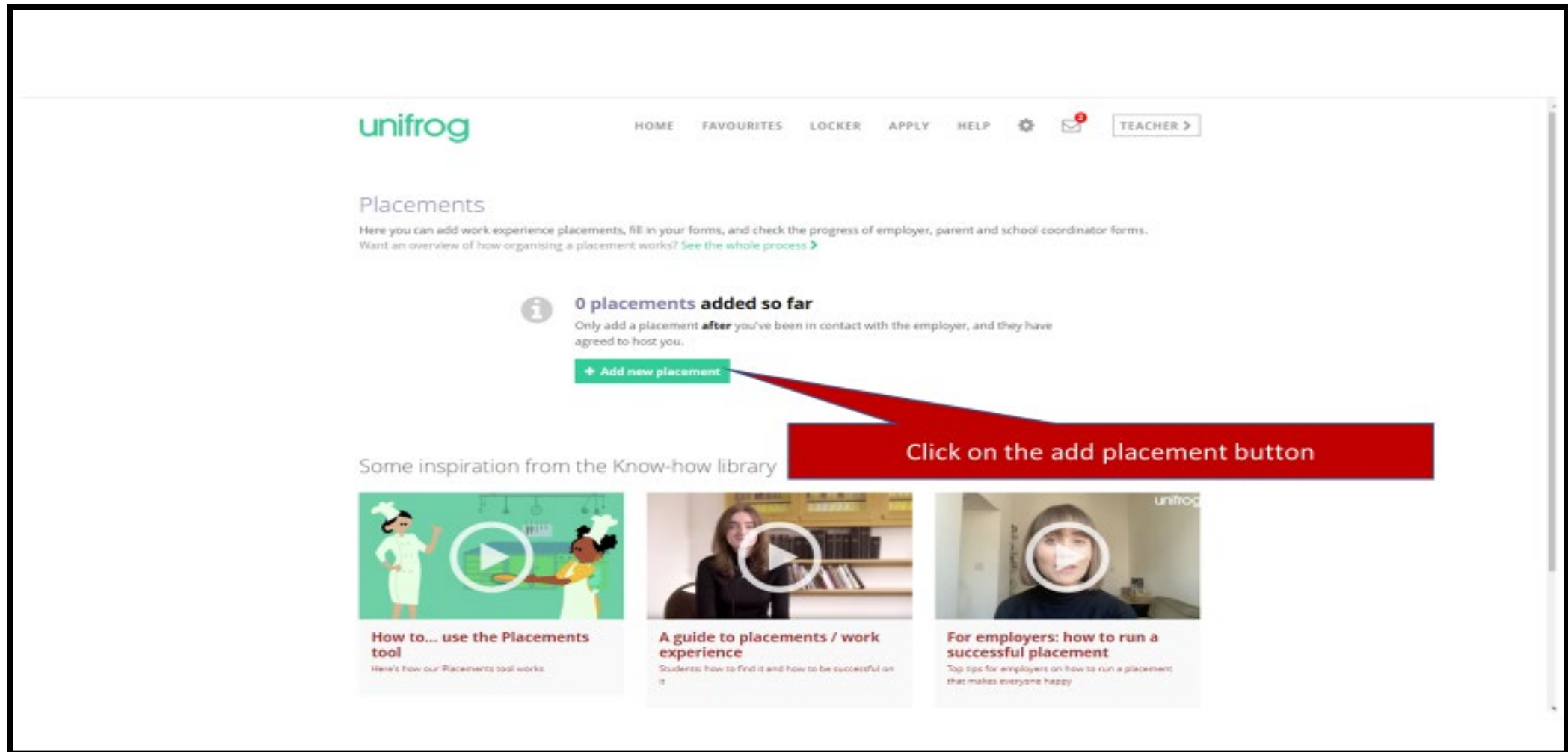
Completing the forms on Unifrog

The screenshot displays a grid of tool cards on the Unifrog platform. Each card includes a title, a status indicator, and a call-to-action button. The 'Placements' card is highlighted with a red callout box.

Tool Name	Status	Action Button
Interests profile	Quiz not taken	Start >
Personality profile	Quiz not taken	Start >
Work environments profile	Quiz not taken	Start >
Careers library	Careers favourited	Go to tool >
Subjects library	Subjects favourited	Go to tool >
Know-how library	Guides favourited	Go to tool >
MOOC	Make your first shortlist	Start >
Webinars	Hear directly from the experts	Go to tool >
Read, Watch, Listen	Profiles favourited	Start >
Placements	No placements added	Go to tool >

Once you have found the exploring pathways section click on the 'Go to tool' in the grey box of placements

Completing the forms on Unifrog



The screenshot shows the Unifrog website interface. At the top, there is a navigation bar with the Unifrog logo on the left and links for HOME, FAVOURITES, LOCKER, APPLY, HELP, a settings gear icon, a notification envelope icon with a red badge, and a TEACHER button with a right-pointing arrow. Below the navigation bar, the page title is "Placements". Underneath the title, there is a short paragraph explaining the purpose of the page: "Here you can add work experience placements, fill in your forms, and check the progress of employer, parent and school coordinator forms. Want an overview of how organising a placement works? [See the whole process](#) >".

The main content area features a status message: "0 placements added so far". To the left of this message is an information icon (a lowercase 'i' inside a circle). Below the status message is a green button with a white plus sign and the text "Add new placement". A red callout box with a white border points from this button to a larger red box on the right that contains the text "Click on the add placement button".

Below the status message, there is a section titled "Some inspiration from the Know-how library". This section contains three video thumbnails, each with a play button icon in the center. The first thumbnail shows two female chefs in white uniforms and hats, with the title "How to... use the Placements tool" and the subtitle "Here's how our Placements tool works". The second thumbnail shows a young woman with long brown hair sitting in a library, with the title "A guide to placements / work experience" and the subtitle "Students: how to find it and how to be successful on it". The third thumbnail shows a young man wearing a grey hoodie, with the title "For employers: how to run a successful placement" and the subtitle "Top tip for employers on how to run a placement that makes everyone happy".

Completing the forms on Unifrog

Fill in the information below carefully. When you're done tick 'finished' at the bottom of the form. Afterwards we'll ask the placement lead at the employer to fill in the next form.

* In person or Virtual

* Placement coordinator
This is the school / college staff member who will be coordinating the placement from your school's / college's side.

* Name of placement business / organisation

* Placement start date

Placement end date

* Describe the time commitment

* Employer placement lead: name

* Employer placement lead: email

Important: this must be correct, or we won't be able to progress the placement.

* Employer placement lead: email (again)

The Placement coordinator is "prof work experience"

Complete the form filling in all your details and the details of the placement

Do you agree to:

- Unifrog sending your details to the employer email address you've provided;
- Abiding by any confidentiality policies held by the employer;
- Observing all safety, security and other policies laid down by the employer;
- Informing the employer and school as soon as possible of any absences?

* Agree Yes, I agree to all four points above.

Completing the forms on Unifrog

* Placement start date -- day -- * -- month -- * -- year -- *

Placement end date -- leave blank if * -- leave blank if * -- leave blank if *

* Describe the time commitment
eg Full time

* Employer placement lead: name
eg Elon Musk

* Employer placement lead: email
eg emusk@gmail.com

Important: this must be correct, or we won't be able to progress the placement.

* Employer placement lead: email (again)
eg emusk@gmail.com

Do you agree to:

- Unifrog sending your details to the employer email address you've provided;
- Abiding by any confidentiality policies held by the employer;
- Observing all safety, security and other policies laid down by the employer;
- Informing the employer and school as soon as possible of any absences?

* Agree Yes, I agree to all four points above.

Finished? mark as finished and notify employer to fill in their initial form?

Add placement or cancel changes

Once all the information is completed click add placement