

## **SEND Policy and Information Report**

As part of the Children and Families Bill 2014, all schools are required to publish a document setting out the services they offer for children and young people with Special Educational Needs and Disabilities (SEND). This forms part of Tameside's Local Offer. Further information regarding Tameside's Local Offer can be found at: [www.tameside.gov.uk/localoffer](http://www.tameside.gov.uk/localoffer)

This document complies with:

- [Section 69 of the Children's and Families Act 2014](#)
- [Paragraph 3 of Schedule 10 of the Equalities Act 2010](#)
- [Regulation 51 and schedule 1 of the Special Educational Needs and Disability regulations 2014](#)
- [Section 6 of the Special Educational Needs and Disability Code of Practice: 0 to 25 years](#)

### **School Overview**

Bradley Green Primary Academy is part of the Enquire Learning Trust. We are a highly inclusive, single form entry school with around 220 pupils aged 3 – 11 years.

Our SEN policy and information report aims to:

- Set out how our school will support and make provision for pupils with special educational needs and or disabilities (SEND)
- Explain the roles and responsibilities of everyone involved in providing for pupils with SEND

It is our belief that all children have an equal right to a full and rounded education which will enable them to achieve their full potential. As a school we are strongly committed to raising the aspirations of and expectations for all pupils with Special Educational Needs and/or Disability (SEND) and we provide a focus on the outcomes for children and not just provision/support.

We use our best endeavours to secure special educational provision for children for whom this is required, that is 'additional to and different from' that provided within the differentiated curriculum to better respond to the four areas of need identified in the Code of Practice (September 2014).

- Communication and Interaction
- Cognition and Learning
- Social, Mental and Emotional Health
- Sensory and / or Physical Needs





Our staff are experienced in supporting children with a wide range of needs, adapting planning and activities to ensure the highest levels of accessibility to the curriculum. This is best summarised within our mission statement which is:

*“to recognise the unique qualities of each child, securing their success for today and the future.”*

## What are Special Educational Needs?

A pupil has Special Educational Needs if they have a learning difficulty and/or disability which calls for special educational provision to be made for them.

They have a learning difficulty or disability if they have:

- A significantly greater difficulty in learning than most others of the same age, or
- A disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream schools

There are four main categories for Special Educational Need:

- ❖ Communication and Interaction
- ❖ Cognition and Learning
- ❖ Social, Mental and Emotional Health
- ❖ Physical

It is possible for children to have needs in more than one category.

Special educational provision is education or training provision that is additional to, or different from, that made generally for other children or young people of the same age by mainstream schools.

## Who should I contact if I have any concerns about my child's SEND?

The class teacher should always be a parent/carer's first contact if they are concerned about their child's progress.

Other staff are available to meet on request:

- Miss Caroline Haley - SENDco
- Mrs Vicky Cameron, Principal
- Miss Kirsty Hague, Vice Principal

All can be contacted via the school office:Email:

[admin@bradleygreen.org.uk](mailto:admin@bradleygreen.org.uk)

Tel: 0161 368 2166



## How does the school identify Special Educational Needs?

The class teacher monitors all children's progress throughout the year, in addition to a formal review on a termly basis with the Principal and Deputy Principal. This provides information about areas where a child is not progressing satisfactorily.

Possible indicators of Special Educational Needs maybe as follows:

- A child's progress is significantly slower than that of their peers starting from the same baseline.
- A child fails to match or better their previous rate of progress.
- A child fails to close the attainment gap between themselves and their peers.
- A child's attainment gap has significantly widened.

When considering progress, this may include areas other than academic attainment, for example, social needs. Slow progress and low attainment will not automatically mean a pupil is recorded as having SEN.

We have a graduated response which begins with quality first teaching for all children. This means that the class teacher has the highest expectations for all children and that teaching is built upon what your child already knows, can do and understands. Levels of differentiation and challenge are present in all classrooms for all children.

If a teacher or parent/carer continues to have concerns about a child's progress then additional strategies will be put in place to support the child. If concerns persist then the class teacher will refer to the school Special Educational Needs coordinator (SENDCo) who may refer to other professionals for further advice and support.

Occasionally concerns can be raised by parents/carers or other professionals, forexample within the Health Service or within the Early Years setting.

## How does the school support a child with SEND?

All staff are aware of the SEN Code of Practice (2014) and deliver quality first teaching to all to ensure that lessons are appropriately differentiated and of the correct level of challenge.

Support is tailored to the needs of the child and will therefore vary in appearance. For some children this may be through, additional support and strategies within the classroom. Other children will benefit from small group booster sessions or additional 1:1 interventions. We regularly monitor the effectiveness of our provision to ensure that it is continuing to meet the needs of the pupils concerned.

Additionally, school can seek the advice and input from a range of external services to create a bespoke package for the child.



### What types of support are available to children with SEND?

Types of support available in school include:

- Intervention programmes aimed at closing the gap.
- Specific individual or small group support
- Visual resources
- Assistive technologies to support communication needs.
- Speech and Language therapy
- Physiotherapy
- Occupational therapy
- Lego therapy
- Hot shots sessions
- Health mentor sessions
- Counselling sessions
- Referrals for support and advice from external agencies
- Care plans and risk assessments for children with specific health or physical needs

Please note that some of the support listed above are provided by external agencies within school hours.

### Which external services do the school work with?

There are several agencies who regularly work with us, for example:

- |                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>○ Child and Adolescent Mental Health Service (CAMHS)</li> <li>○ Speech and Language Therapy</li> <li>○ Occupational Therapy</li> <li>○ Physiotherapy</li> <li>○ Integrated Service for Children with Additional Needs (ISCAN):</li> <li>○ Multi-Agency Autism Assessment Team (MAAT)</li> <li>○ MHST Mind Counselling</li> <li>○ Early Help Team</li> <li>○ The Parenting team</li> </ul> | <ul style="list-style-type: none"> <li>○ Pupil Support Services:                     <ul style="list-style-type: none"> <li>○ Behaviour for Learning and Inclusion Service (BLIS)</li> <li>○ Equality Multi-cultural and Access Team (EMAT)</li> <li>○ Sensory Support Team</li> <li>○ Social Services</li> <li>○ Tameside Specialist outreach service</li> <li>○ Advisory Teachers</li> <li>○ Educational psychologists</li> </ul> </li> </ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

We call upon these services as and when required. The services work in different ways, at different times, depending on the needs of the child – this may require staff training, meeting with the class teacher, parents / carers or working directly with the child.

### How does the school measure the progress of children with SEND?

All children's progress is regularly monitored by their class teacher. Additionally, their progress is reviewed formally with the Principal and Deputy Principal every term (focusing on reading, writing and numeracy).



At the end of each key stage (i.e. at the end of year 2 and year 6), all children are required to be formally assessed using Standard Assessment Tests (SATS).

This is something the government requires all schools to do and the results are published nationally.

If your child has Special Educational Needs, the SENCo will also check that your child is making good progress within any individual work and in any group that they take part in. All teachers and support staff who work with pupil's with SEN will be made aware of their needs, the outcomes sought, the support provided, and any teaching strategies or approaches that are required.

Interventions, additional support and strategies that are put in place are reviewed and evaluated after a period of time by the class teacher and SENCo to ensure that they are effective and relevant to the child concerned, following the Assess-Plan-Do- Review cycle.

### Identifying need - support plans and implementation of the graduated approach

If class teachers' feel a child is not making expected progress or a child is experiencing difficulties with their learning or any aspect of their development, the school will implement Cycle 1 of the graduated approach. Parents' / carers' will be invited to discuss their concerns and share their aspirations and key concerns for their child. During this meeting there will be a discussion of how we could work together to support your child at home/school. The class teacher will make further observations and implement the necessary support, reviewing its impact.

Generally within a termly period or sooner, a further meeting is arranged it may be decided to maintain this level of support, withdraw the support and monitor the pupil carefully or to elevate the support to Cycle 2. If a child needs to be elevated to Cycle 2 they will be added to the SEN register, there will be involvement of the SENCO and there may be discussion with the parents regarding seeking external expertise / assessment to provide further advice and support to the child concerned. Targeted teaching, interventions and referrals may also be discussed at these meetings to inform future actions.

In some cases, children may have learning needs which require very intensive and personalised approaches, as their needs are severe, complex and lifelong. At this stage in discussion with the parent / carer will apply to Tameside local authority for a statutory assessment of their special educational needs. The outcome of such an assessment can be for the child to remain at cycle 2 (SEN Support) or to receive an Education, Health and Care Plan (EHCP).



Receipt of an EHCP can result in additional funding for the school to deliver against targets and provisions specified in the EHCP document, or for the child to be transferred to a more specialist provision that is better equipped to meet the child's significantly high level of need.

## What is our approach to teaching pupils with SEN?

Teachers are responsible and accountable for the progress and development of all the pupils in their class. Class teachers plan lessons according to the specific needs of all groups of children in their class and will ensure that all children who have SEN needs are met. This is achieved through the use of:

- High quality first teaching for all pupils.
- Highly skilled support staff, who work under the direction of the class teacher, adapting planning to support the needs of your child where necessary.
- Specific resources and strategies used to support your child individually and/or in groups.
- Planning and teaching that is adapted, on a daily basis if needed, to meet your child's learning needs.
- Liaison with the SENCo around effective strategies from children's support plans.
- Implementing interventions as necessary and which may be recommended by outside agencies

## Adaptations to the curriculum and learning environment

At Bradley Green Primary, we make a range of adaptations to ensure all pupils' needs are met, such as:

- Differentiating our curriculum to ensure all pupils can access it, for example, by grouping, 1:1 work, teaching style, content of the lesson, etc.
- Adapting our resources and staffing
- Using recommended aids, such as laptops, iPads, coloured overlays, visual timetables, larger font, etc.
- Differentiating our teaching, for example, giving longer processing times, pre-teaching of key vocabulary, reading instructions aloud, etc.

## How does the school work with parents / carers and children to support learning?

We as a school endeavor to involve parents and pupils throughout the process so that:

- Everyone develops a good understanding of the pupil's areas of strength and difficulty
- We take into account the parents' concerns
- Everyone understands the agreed outcomes sought for the child
- Everyone is clear on what the next steps are

Parents / carers are regularly updated on the progress of all children throughout the school year through parent consultation meetings and reports.





Additionally, for pupils with Special Educational Needs, review meetings are held termly with parents / carers to review progress and discuss next steps following the Assess-Plan-Do-Review cycle.

### **My child has SEND, how will they be involved in their education?**

We value pupil voice and recognise the importance of children's involvement in their own education. Children's views are regularly sought within school and are captured and considered within the Assess-Plan-Do-Review cycle.

### **What support is available for parents/carers of children with SEND?**

Parents and carers can access the Tameside Special Educational Needs and Disability Information, Advice and Support Service (SENDIAS). This service provides information, advice and support to children and young people with SEND and their parents / carers. Further information about the service can be found at: [www.tameside.gov.uk/sendias](http://www.tameside.gov.uk/sendias).

### **How does the school ensure staff are adequately trained?**

Bradley Green Primary provides training and support to enable all staff to improve the teaching and learning of all children, including those with SEN. This includes whole school training on SEN issues, such as Autism Spectrum Disorder (ASD), Attention Deficit Hyperactivity Disorder (ADHD) and speech and language difficulties.

Individual teachers and support staff attend training courses run by outside agencies that are relevant to the needs of specific children in their class.

In addition we have staff who are experienced and have received specialist training to deliver interventions for a range of special educational needs. We are always seeking to evaluate their effectiveness and identify new ways of supporting diverse needs.

We work with a range of agencies to provide support for pupils with SEN, including:

- Consultant educational psychologist
- Pupil Support services:
  - Communication language and autistic spectrum support (CLASS)
  - Integrated Services for Children with Additional Needs (ISCAN)

### **Expertise and training of staff**

We have a team of teaching assistants, including a higher-level teaching assistants (HLTA), who are trained to deliver a broad spectrum of SEN provision.

Class teachers and support staff attend external specialist training relevant to the needs of the children within their class, provided in response to children's particular need, disability or medical condition.



Additionally, we have staff who are experienced in the delivery of a range of interventions, for a range of SEND. We continue to evaluate the effectiveness of our interventions and identify new ways of supporting diverse needs.

### **How does the school make sure that staff are aware of individuals' SEND?**

The SENCo creates a SEND register, which contains details of students' needs and summarises agency involvement. Staff are also regularly updated with reports and information provided by services and agencies about the children in their class.

### **Securing equipment and facilities**

The SENCo is responsible for the operational management of the specified and agreed resourcing for special educational needs provision within the school, including the provision for children with Education, Health and Care Plans.

The Principal or School business Manager will inform the Governing Board of how the funding allocated to support special educational needs has been deployed. The Principal, School business Manager and SENCo meet as required to agree on how to use funds directly related to children with Education, Health and Care Plans.

### **How does the school evaluate the effectiveness of SEN provision?**

We evaluate the effectiveness of provision for pupils with SEN by:

- Reviewing pupils' individual progress towards their goals each term as part of the SEN Cycle process
- Reviewing the impact of interventions after 6/8 weeks
- Using pupil questionnaires
- Whole school enquiry/work and lesson scrutiny/lesson observations
- Using provision maps to measure progress
- Holding annual reviews for pupils with statements of SEN or EHC plans
- Liaising with class teachers, parents and pupils

### **How does the school ensure it is accessible to children with SEND?**

Bradley Green Primary Academy is fully accessible as the entire building is located on the ground floor. We have access to additional specialist equipment such as hoists via the Health Service. For more information, please see the [Accessibility Policy](#).

### **How does the school ensure inclusion for all?**

We offer a wide range of extra-curricular activities which are available to all children, both after school and at lunchtimes. All school visits are chosen to promote inclusivity so that all children are able to participate. All pupils are encouraged to go on our residential trip(s) to Robinwood Activity Centre in Year 5 and 6. In these circumstances we ensure a higher adult to pupil ratio and utilise specialist transport.





Throughout the year we hold themed events, welcome visitors and hold annual events such as sports day and health day, these events are always designed with inclusion in mind. Pupils are never excluded from taking part in these activities because of their SEN or disability. For more information, please see the [Accessibility Policy](#).

## How will the school support the social and emotional development of my child?

We have a nurturing ethos built upon our core values of confidence, curiosity, challenge and respect. Teachers also consider spiritual, moral, social and cultural (SMSC) objectives in their lesson planning. We have a clear and consistent [behaviour policy](#) in addition to an [anti-bullying policy](#).

We encourage children to take responsibility for their actions, to understand the consequences and to put things right through the use of a restorative approach. We start each day as a new day, so children know that they can move on.

We provide support for pupils to improve their emotional and social development in a range of ways, including:

- Pupils with SEN are encouraged to be part of the school council
- We have a zero tolerance approach to bullying.
- We have a learning mentor whose role is to support children with their social and emotional needs.
- We run programs of support such as hotshots, yoga and team/friendship building activities.
- All classes follow a structured PSHE&C (personal, social, health and economic and citizenship education) curriculum to support this development.

We are proactive in seeking appropriate support for children who are vulnerable or who have difficulty in managing their emotions in school, providing a tailored package that can include:

- Emotional support / listening ear from our learning mentor Mrs Vicky Massey
- Enhanced transition provision (e.g. new pupils, school transfers, KS3 transition)
- Yoga
- Hot shots
- Lego therapy
- Small group / individual activities (e.g. social skills, anger management, play therapy, keeping safe, etc.)
- Lunchtime and playtime support through planned activities and groups
- Friendship difficulties / team building
- Individual targets, which help to develop children's strategies to make positive choices
- Signpost to other agencies (e.g. School Nurse, Health Mentor, Educational Psychologist)
- Support with medical needs





- Attendance and punctuality
- Praise, reward systems, growth mind-set and resilience to develop high self-esteem

## How are children supported through transitions?

All children progressing into the next academic year group within the school, benefit from a moving-on day where they are able to spend some time in their new classroom with their new teacher. If required, the learning mentor or other staff member can support the child in this process. All teachers have a handover meeting with the receiving teacher and all documentation is passed over.

Prospective parents and children are welcome to visit Bradley Green Primary Academy before they join. Additional meetings and visits can be arranged for some children, including those with SEND. We will make contact with the setting previously attended to ensure the transition is as smooth as possible.

Children who are due to enter nursery are invited to attend several sessions of 'Ready Steady Nursery' which enables children to become familiar with staff, learning environments and routines. Children entering reception will have a home visit from the reception teaching team.

In Year 5, all parents / carers have the opportunity to visit secondary schools through their open evenings held in the autumn term, before making a decision and expressing a preference. The class teacher and SENCo will pay particular attention to preparing pupils with SEND, addressing both learning and well-being concerns that may arise.

We work very closely with secondary schools and the Year 6 class teacher will meet with the secondary school's Year 7 coordinator to discuss all of the children and how they can best be supported on transfer to secondary school. Children in Year 6 attend secondary school taster days, which are usually held in July. Vulnerable children are supported on these visits and if necessary, additional visits can be held. Further information regarding Tameside's Guide to Applying for a High School Place can be found in the moving on guidance.

<https://www.tameside.gov.uk/TamesideMBC/media/admissions/Moving-On.pdf>

## What are the admission arrangements for a pupil with SEND?

The Governing Body and staff of Bradley Green Primary Academy support the Special Educational Needs and Disability Act (2014). Therefore, the school is committed to the principles of inclusion, allowing access to education for all children, where this can reasonably be provided.

It is important that the Principal is informed of the Special Educational Needs and/or record of needs of any child as soon as possible so that the school can discuss appropriate arrangements.

The admission of a child with Special Educational Needs will be conditional upon:





- The parents' /carers' full disclosure to the school of the child's disability.
- Appropriate planning by the school. This includes;
  - The scheduling of pre-admission meetings to get as full a picture of the child's needs as possible

Requests to the local authority for additional funding.

- The availability of appropriate facilities within the school. These include both physical facilities and adequate curricular provision.
- The following of procedures set out in any school policies relating to Special Educational Needs.

Further information regarding the admission arrangements of Bradley Green Primary can be found on the [School Admission Webpage](#) or within the [Admission Policy Document](#).

### What if I am unhappy with the support that my child receives at school?

Concerns or complaints should be raised with the relevant member of staff / SENCo in the first instance as soon as possible via the main office:

Email: [admin@bradleygreen.org.uk](mailto:admin@bradleygreen.org.uk)

Tel: 0161 368 2166

If concerns are not resolved to your satisfaction then please refer to the [Enquire Learning Trust Complaints Policy](#) for further information.

### The local authority local offer

Tameside local authority's local offer is published here:

<https://www.tameside.gov.uk/localoffer>

### Monitoring arrangements

This policy and information report will be reviewed **every year**. It will also be updated if any changes to the information are made during the year.

### Links with other policies and documents

This policy links to our [policies](#) on:

- Positive Behaviour policy
- Equality and Objectives Policy
- Medical Needs policy
- Accessibility policy

Reviewed: 29<sup>th</sup> September  
2023

By: Miss C Haley SENCo  
Mrs V. Cameron, Principal



