

**16th January 2026**



### **TRIPS.**

**All trips must be paid for via Sco-pay and the consent letter must be completed (which will be given to the children in school).**



**These letters must be returned for your child to have permission to leave school grounds to go on the trip, if not your child will have to stay at school.**

### **Lates:**

**Parents, please make sure that your child arrives to school on time. The gates open at 8:40am prompt and close at 8:45am. There have been too many children coming in to school at 8:50 / 8:55am and this is too late. Your child misses the first 15 minutes of the lesson and causes disruption to the rest of the class.**

### **Medical appointments:**

**Please make sure that medical appointments are made outside of school hours where possible.**

### **Dinner money—**

**Dinner money must be paid on sco-pay and be regularly checked to keep your balance up to date.**



### **Equipment -**

**Children must come to school with the correct equipment rather than items being dropped off during the school day.**



**If your child wishes to change their packed lunch to a school dinner, or their school dinner to a packed lunch. Please inform the office giving one weeks notice.**

